



CO/IT-BPR/HW/SpotQuote/Smart Keyboard/2023-24

22.03.2024

Spot quotes are invited for the following Hardware Item as detailed below. The price quoted should be in Indian rupees and should be valid up to **30.06.2024**.

Smart Keyboard (Apple OEM) (Compatible with iPad 9th Generation 10.2 inch, Wi-Fi + Cellular, 256 GB)
Part Code: **MX3L2HN/A**

TERMS & CONDITIONS

1. The bidder has to quote for only the mentioned line item and with the same part code. Otherwise, the quote will be summarily rejected.
2. The price quoted should be in Indian Rupees and rounded off to the nearest rupee. The quote should not be in decimals. The quotation should be given for 54 quantity of Apple Smart Keyboard excluding GST.
3. Purchase orders for the additional quantities if any may be placed anytime upto 30.06.2024. Hence the price quoted should be valid up to **30.06.2024** and successful vendor should be able to supply the Apple OEM Smart Keyboard at the quoted rate till 30.06.2024 and quantity upto +-25%.
4. Delivery of Smart Keyboard should be done within maximum 30 calendar days from the date of placing of purchase orders (POs) by LIC. Delivery will be done at LIC Central office, Yogakshema, Nariman Point Mumbai and Zonal offices (8 locations) of LIC of India.
5. The Product shall be under onsite warranty for a period of 1 year from the date of delivery.
6. Payment Terms: 100% on delivery of the Smart Keyboard.
7. Maximum Penalty @ 5% will be charged on the Basic Cost of the product if the delivery is not done within the maximum period of 45 days from the date of placing of the Purchase Order that is from the 46th day onwards. The Purchase Order will be cancelled if the delivery is not made by the Vendor within 60 days of placing the order.
8. Prices should be all inclusive but **exclusive** of GST. GST, if any, will be reimbursed by LIC on production of Invoice for payment by the selected vendor. The GST details of the Vendor and the NEFT details will be provided by the Vendor to LIC before disbursement of the payment.
9. The Corporation reserves the right to reject any offer in part or full without assigning any reason.
10. The evaluation of the responses to the Spot Quotes and the subsequent selection of the successful bidder will be entirely at the discretion of LIC, and the decision of LIC will be final and no correspondence in this regard shall be entertained.
11. In case of any clarifications, prospective bidders/ vendors can write to co_ithw@licindia.com.

Duly signed bid in Annexure- A in a sealed envelope super scribed “Spot quote for supply of Apple OEM Smart Keyboard (Part Code- MX3L2HN/A), in response to request dated 22.03.2024” should be submitted not later than 3:30 pm on 05.04.2024 to:

The Executive Director (IT/BPR)
LIC of India
IT/BPR Department, Central Office,
Jeevan Seva Annexe Building, 2nd floor,
S.V. Road, Santacruz (W), Mumbai – 400054

The Vendors are requested to quote their most competitive prices.

Executive Director (IT/BPR)

<To be submitted on the letterhead of the Company submitting the quotation>

Annexure-A:

Description of Hardware	Quantity	Price per unit in Rupees (Exclusive of GST)
Smart Keyboard (Apple OEM) (Compatible with iPad-10.2 inch 9th Generation, Wi-Fi + Cellular, 256 GB) Part Code- MX3L2HN/A	54	
GST Percentage		

Signature of the Authorized Signatory:

Name:

Designation:

Name and Address of the Company:

Seal of the Company