



OFFICE OF THE CHIEF ENGINEER,
L.I.C. OF INDIA, NORTHERN ZONAL OFFICE,
2nd FLOOR, “JEEVAN PRAKASH BUILDING”,
25, K.G. Marg, NEW DELHI – 110 001
PHONE: 011- 28844180/ 28844171
E-mail: nz_enggtender@licindia.com

BID – I (EMD & TENDER PROCESSING FEES)

NAME OF WORK: E-TENDER FOR PROPOSED CONSTRUCTION OF LIC DIVISIONAL OFFICE, CAB & GUEST HOUSE BUILDING INCLUDING MODERNISATION (INTERIOR & ALLIED WORKS) AT PLOT NO 5, SECTOR -5, URBAN ESTATE, ROHTAK.

TENDER FEE DETAILS		
Tender Fee	Rs	2000.00
GST	Rs	360.00
Total	Rs	2360.00
EMD		48,91,000.00

CONTENTS

S NO	DESCRIPTION	PAGE NO
1	Process for submission of Tender Fess & EMD	3-6
2	Refund and Forfeiture of EMD	7
3	Key Dates	8
4	Form of Bank Guarantee in lieu of EMD	9-11

PROCESS FOR SUBMISSION OF TENDER FEES & EMD

(A) Non-refundable Tender Fees : Rs. 2000/- + Rs. 360/- towards 18 % GST = Total Rs. 2360/- (Rupees Two thousand Three hundred and Sixty only)

Process for remittance
<p>Online payment to be remitted to the bank account of LIC of India, NZO, New Delhi through NEFT/RTGS in this Bid. The proof of remittance (UTR No.) of above remittance shall be uploaded in BID – I of E-tender.</p> <p style="text-align: center;">Or,</p> <p>Entire Tender Fee in the form of Demand Draft/ Pay Order/ Banker's Cheque of any scheduled bank in favour of "Life Insurance Corporation of India" payable at New Delhi. The Original DD should be submitted physically to the Office of "Chief Engineer, LIC of India, NZO, New Delhi" at the address mentioned in bid documents in a sealed envelope on or before the due date and time mentioned in key date. The scanned copy of DD/ Pay order/ Banker's Cheque should be uploaded mandatorily in BID-I while bid preparation stage as per key dates mentioned in e-tender documents.</p>

(B) Earnest Money Deposit (EMD) : Rs. 48,91,000.00 (Rupees Forty Eight lakh Ninety One Thousand only)

Four options are available for deposit of EMD. Bidder can choose one option out of flowing options:

S.No.	Process for remittance
(1)	Entire EMD amount to be remitted to the bank account of LIC of India, NZO, New Delhi through NEFT/RTGS. The proof of remittance (UTR No.) of above remittance shall be uploaded in BID – I of e-tender.
OR	
(2)	Entire EMD amount in the form of Demand Draft/ Pay Order/ Banker's Cheque of any scheduled bank in favour of "Life Insurance Corporation of India" payable at New Delhi. The Original DD should be submitted physically to the Office of "Chief Engineer, LIC of India, NZO, New Delhi" at the address mentioned in bid documents in a sealed envelope on or before the due date and time mentioned in key date. The scanned copy of DD/ Pay order/ Banker's Cheque should be uploaded mandatorily in BID-I while bid preparation stage as per key dates mentioned in e-tender documents.
OR	

S.No.	Process for remittance
(3)	<p>Part EMD of Rs.24,45,500.00 (Rupees Twenty Four Lakh Forty Five thousand Five Hundred only) in the form of DD/Pay order/ Bankers Cheque/NEFT and Part EMD of Rs.24,45,500.00 (Rupees Twenty Four Lakh Forty Five thousand Five Hundred only) in the form of Bank Guarantee* as per BG format available in bid document with validity of 6 months from the last date of submission of online bids.</p> <p>The original BG (towards part EMD) & Original DD/ Pay order/ Banker's Cheque (towards part EMD) should be submitted physically to The Office of Chief Engineer, LIC of India, NZO, New Delhi in a sealed envelope on or before the due date and time mentioned in key date. The scanned copy of BG & DD/ Pay order/ NEFT UTR No. etc. should be uploaded mandatorily in BID-I while bid preparation stage as per key dates mentioned in e-tender documents</p>
	OR
(4)	<p>Entire amount of EMD of in the form of Bank Guarantee* as per BG format available in bid document with validity of 6 months from the last date of submission of online bids.</p> <p>The original BG should be submitted physically to The Chief Engineer, LIC of India, N.Z.O. New Delhi in a sealed envelope on or before the due date and time mentioned in key date. The scanned copy of BG should be uploaded mandatorily in BID-I while bid preparation stage as per key dates mentioned in e-tender documents.</p>

***Single Bank Guarantee (BG)** from scheduled commercial Bank Only (i.e. Indian or Foreign Bank included Second Schedule of Reserve Bank of India Act 1934 excluding cooperative Banks or Regional Banks or Regional Rural Banks) and not from Schedule Co-Operative banks. In case the BG submitted by the bidder is not genuine, the bidder will be barred from participating in the tender of the Corporation for 5 years and the information will be shared with other Government Organizations including Banks & other financial institutions and to their previous/present employers etc.

Note :

- (1) Bidders are requested to note that deposit of EMD and payment of tender processing fee must be in the form as mentioned above only. Deposit / Payment in modes other than above specified mode will not be accepted. No exemption on deposit of EMD and payment of tender fees will be given to MSME/ NSIC registered bidders.
- (2) If the Tender processing fee is submitted through online payment/ NEFT/ RTGS in LIC bank account, the above payment should be done from the Company's bank account. Please note that the payment made through the bank account of any individual will not be accepted.
- (3) Address to which the original BG/ DD/ Pay order/ Banker's Cheque is to be submitted :

Office of the Chief Engineer,
LIC of India,
Northern Zonal Office,
Engineering Department,
2nd Floor, Jeevan Prakash Building,
25, K G Marg, New Delhi – 110 001

- (4) Bidders are to note that the original BG/DD/Pay order/ Banker's Cheque towards EMD and Tender processing fees, as applicable must be reached to our office well before the last date & time mentioned in the key dates. Any type of delay including postal delay in submission of the same shall not be entertained.

Details of LIC bank account for remittance of Tender Processing Fee and EMD through online/ NEFT/RTGS:

Name of Account Holder	Life Insurance Corporation of India
Name of Bank	UNION BANK OF INDIA
15 Digit Account No.	510101002947780
IFSC code	UBIN0530786

REFUND & FORFEITURE OF EMD:

1. The EMD of the bidders who do not provisionally qualify will be released without opening their financial bid.
2. If lowest bidder withdraws his tender before expiry of validity period or before the issue of acceptance of bid, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, in such case 25% of the EMD will be forfeited by the department.
3. If lowest bidder fails to furnish the prescribed Performance Guarantee within the prescribed period or approved extended period, 50% of the EMD will be forfeited automatically without any notice.
4. In case of forfeiture of EMD as prescribed in Para 2 and 3 above, the bidder shall not be allowed to participate in the re-tendering process of the work.

Key Dates

Sr. No.	Stage	Start Date & Time	Expiry Date & Time
1	Downloading of Tender Documents	08.04.2024; 17.30 Hrs	30.04.2024; 14:30 Hrs
2	Pre Bid Discussions	22.04.2021; 11:30 Hrs	
3	Deposit of Tender Processing Fees & EMD (bidders can choose any one of the following options):		
(a)	In case of Bank Guarantee towards EMD (in sealed envelope) – Physical Submission	-	Up to 30.04.2024 till 15:00 Hrs.
(b)	In case of Demand draft towards EMD and Tender Fees with GST (in sealed envelope) - Physical Submission	-	Up to 30.04.2024 till 15:00 Hrs.
(c)	In case of NEFT payment towards EMD & Tender Fees with GST	-	Up to 29.04.2024 23:59 Hrs.
4	Online submission of tender BID I, BID II & BID III	Upto 30.04.2024 15.00 Hrs	
5	Opening of BID- I & BID- II	30.04.2024 at 15:30 hrs.	
6	Opening of BID-III (Financial Bid)	Shall be uploaded in Portal https://www.tenderwizard.com/LIC at a later date.	
7	Last date for submission of genuine pre-bid queries at email: nz_engg@licindia.com	Up to 21.04.2024; 15:00 Hrs	
8	Venue of the Pre-Bid meeting	Office of the Chief Engineer, L.I.C. of India, N.Z.O., Engg. Deptt., 2 nd Floor, Jeevan Prakash Building, 25- K.G. Marg, New Delhi – 110 001	

FORM OF BANK GUARANTEE IN LIEU OF EARNEST MONEY

(On Non-judicial Stamp Paper of Rs. 1000.00 and valid for 6 months from the Last date of Bid submission)

To
The Life Insurance Corporation of India
Northern Zonal Office
Engineering Department,
2nd Floor, Jeevan Prakash Building
25 – K.G.Marg, New Delhi – 110 001

In consideration of the Life Insurance Corporation of India a body Corporate constituted and established by Life Insurance Corporation Act, 1956 (Act 31 of 1956) and having its Central Office at "Yogakshema" , Jeevan Bima Marg, Mumbai and its Northern Zonal Office at New Delhi (hereinafter called "The Corporation" which expression shall include its successors and assignees wherever context or meaning shall so require or permit) published a tender for the work having name and title **“Proposed Construction of LIC Divisional Office, CAB & Guest House Building including modernisation (interior & allied works) at plot no 5, sector -5, urban estate, Rohtak.”**(hereinafter called "The Tender" which expression shall include any amendment, alteration to "The Tender" issued by "The Corporation")

M/S..... a partnership firm / sole proprietor / a company registered under the company act, 1956 having its office at (here in after called "The Tenderer" which expression shall include its executors, administrators and assigns) having participated against "The Tender" for Construction / Execution of works for "The Corporation" and "The Corporation" having agreed to accept the payment of Earnest Money amounting to Rs..... (Rupees..... Only) in form of an unconditional and irrevocable Bank Guarantee for the fulfillment of laid down condition of "The Tender",

1. We,..... Bank having office at (herein after referred to as "The Bank" which

expression shall include its successors and assigns) at the request and on behalf of "The Tenderer" do hereby guarantee and undertake to pay " The Corporation " immediately on demand any or all money to the extent of Rs.....(Rupees..... only) as aforesaid at any time upto (date) without any demur , reservation , contest, recourse or protest and / or without any reference to "The Tenderer". Any such demand made by "The Corporation" on "The Bank" shall be conclusive and binding notwithstanding any difference between " The Corporation" and " The Tenderer " or any dispute pending before any Court, Tribunal, Arbitrator or any other authority.

2. We("The Bank") agree that the guarantee herein contained shall be irrevocable and shall continue to be enforceable till "The Corporation" discharges this guarantee.

3. We, Bank further agree that the amount demanded by "The Corporation" as such shall be final and binding on "The Bank" as to " The Bank " 's liability to pay and the amount demanded and "The Bank" to undertake to pay "The Corporation" the amount so demanded on first demand and without any demur notwithstanding any dispute raised by "The Tenderer" or any suit or other legal proceedings including arbitration pending before any court, tribunal or arbitrator relating thereto, our liability under this guarantee being absolute and unconditional.

4. We, Bank further agree with "The Corporation" that "The Corporation shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of "The Tender"/ or to extend time of performance by "The Tenderer" from time to time or to postpone for any time to time any of the powers exercisable by "The Corporation" against "The Tenderer" and to forbear to enforce any of the terms and conditions relating to "The Tender" and we shall not be relived from our liability by reason of any such variation or extension being granted to "The Tenderer or for any forbearance, act or omission on the part of "The Corporation" or any indulgence by "The Corporation" to "The Tenderer" or by any such matter or things whatsoever which under the law relating to sureties would but for this provision have the effect of reliving us.

5. NOTWITHSTANDING anything hereinbefore contained, our liability under this Guarantee is restricted to Rs..... (Rupees.....Only). Our liability under this guarantee shall

remain in force until expiration of six (6) months from the due date of opening of "The Tender". Unless a demand or claim under this guarantee is made on us in writing within said period, that is, on or before all rights of "The Corporation" under the said guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

6. We, Bank further undertake not to revoke this guarantee during its currency except with the previous consent of "The Corporation" in writing.

7. We, Bank lastly agree that "The Bank"'s liability under this guarantee shall not be affected by any change in the constitution of "The Tenderer".

8. "The Bank" has power to issue this guarantee in favour of "The Corporation" in terms of the documents and/or the Agreement / Contract or MOU entered into between "The Tenderer " and "The Bank" in this regard.

IN WITNESS WHEREOF "The Bank" has executed this document on this day of

ForBank
(by its constituted attorney)
(Signature of a person authorized to sign on behalf of "The Bank")