



## NOTICE FOR THE EMPANELMENT

Applications are invited from the reputed firms / Suppliers / Contractors / manufacturers/ Service providers for the empanelment to carry out various jobs listed below for branches, Satellite offices of LIC of India under Thane Division spread in Thane, raigad & Palghar districts.

1. Supply of office printed stationary & Computer continuous stationary
2. Supply of table stationary
3. Supply of IT consumables viz. cartridges, Printer heads, ribbons etc.
4. Supply & maintenance of EPABX / Intercom systems, Telephone instruments & allied products
5. Supply & maintenance of currency counting machines, Fake currency detecting machine
6. Supply of office furniture items
7. Repairs of office Furniture items
8. Supply & maintenance of Photocopier machine
9. Supply of DG set / Inverter rental basis
10. Supply & maintenance of UPS
11. Supply & maintenance of Batteries
12. Maintenance of 615 KV transformer
13. Supply & maintenance of AC machines
14. Supply & maintenance of water cooler & water purifiers
15. Supply & maintenance of CCTV system
16. Pest control services
17. Supply & maintenance of fire alarm system
18. Supply & maintenance of fire fighting extinguishers & other equipments etc.
19. Supply & maintenance of curtains, venation blinds
20. Courier service
21. Transport service
22. Canteen service
23. Housekeeping services
24. Water tank cleaning service
25. Computers & other electronic equipment cleaning services
26. Electrical contractor for supply & maintenance for electrical equipments [fan, tube lights, cables etc.]
27. All types of scrap dealers, waste paper dealer
28. Advertising firms

Application questionnaire form and other terms & conditions prescribed by LIC of India can be obtained from OS dept., Thane Divisional office, Jeevan Chintamani bldg., Eastern Express Highway, Near R T O, Thane [W]-400604 on working days excluding holidays between 10.30 am to 3.30 pm. OR log in to our website [www.licindia.in](http://www.licindia.in) under link "Tenders".

The Application form questionnaire duly filled in all respect along with the required enclosures should reach to our office on or before 26.04.2024

**Firm has to submit separate application for different categories.**

Firms / Suppliers / Contractors who are on our existing panel have to apply afresh for empanelment.

Firms / Suppliers / Contractors who have been blacklisted / removed need not apply.

*[Handwritten Signature]*

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Sr. Divisional Manager

Date :- 20/03/2024  
Place :- Thane