

NOTICE FOR EMPANELMENT OF AGENCIES

Life Insurance Corporation of India intends to make a panel of agencies for Design, Supply, Installation, Testing and Commissioning of ON-Grid Roof Top Solar Power Plant (Without Battery Bank) up to 25 KWp & up to 50 KWp categories for various branch offices under NZO New Delhi. Contractors who have carried out similar nature of works and having their office/ establishment, having GST registration and have requisite qualifications as per eligibility criteria given below are only eligible to apply. Enrolment form is available in this website <http://www.tenderwizard.com/LIC> which may be downloaded & submitted duly filled in along with non refundable **enrolment fees of Rs.500.00 (Rupees Five hundred only) plus 18% GST = Rs 590.00** for each category separately through NEFT / RTGS transaction as per Account Details furnish there in.

Applicant has to submit enrolment form along with necessary supporting documents and details such as PAN, GST Certificate, credentials of work carried out with any Central Govt. Deptt. / State Govt. Deptt. / Central Autonomous Body / State Autonomous Body / Central Public Sector Undertaking / City Development Authority / Municipal Corporation of City Formed under any act by Central / State Govt. and published in Central/State Gazette etc on or before 17:00 Hrs of **16.07.2024** to **"The Chief Engineer, L.I.C. of India, Engineering Department, IInd floor, Jeevan Prakash Building, 25 KG Marg, New Delhi-110001"** in a closed cover super scribed 'Application for Empanelment of Agencies for (Category with Nature of Work)' Please note that enrollment form without requisite fees and supporting documents shall be summarily rejected.

The Eligibility Criteria for empanelment of agencies are as detailed below:-

Category No.	Category for Empanelment on the basis of Estimated Cost of Work/Nature of Work	Minimum Bank Solvency OR Net Worth Certificate		Average Annual Turn-over during last 03 financial years i.e. 21- 22,22-23 and 23-24	Qualifying value of similar nature work successfully completed during last 07 (seven) years.
		Bank Solvency	Net Worth Certificate		
1	2	3	4	5	6
1.A	DSITC of ON-Grid Roof Top Solar Power Plant (Without Battery Bank) up to 25 KWp { Estimated Cost : Rs. 11.25 Lakh }	4 Lakh	1 Lakh	5 Lakh	Three similar works completed each costing not less than Rs. 4 Lakh. OR Two similar works completed each costing not less than Rs. 5 Lakh. OR One similar work completed costing not less than Rs. 8 Lakh.

1.B	DSITC of ON-Grid Roof Top Solar Power Plant (Without Battery Bank) up to 50 KWp {Estimated Cost : Rs. 22.50 Lakh }	9 Lakh	2.25 Lakh	11.25 Lakh	Three similar completed works each costing not less than Rs. 9 Lakh. OR Two similar completed works each costing not less than Rs. 11.25 Lakh. OR One similar completed work costing not less than Rs. 18 Lakh.
-----	--	--------	-----------	------------	---

Note: The agency should be registered with MNRE. The certificate has to be uploaded.

NOTES:

1. **Solvency Certificates:-** Solvency/Banker Certificate of amount should not be less than as specified above in Column (3) and should not be more than **Six Months** older than the last date of submission of application for Empanelment. Solvency/Banker Certificate should have been issued by Scheduled Commercial (i.e. Indian Or Foreign Bank included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks). (Sample Form for Solvency Certificate – Annexure- "I" is attached).
2. **Net Worth Certificate :-** Net worth Certificate should not be less than as specified above in Column (4) issued/ certified by Chartered Accountant on the basis of Final audited account or Provision Account Statement in case final audited account statement are not available. (Sample Form for Net worth Certificate – Annexure-"II" is attached). The UDIN has to be mentioned in the CA certificate.
3. **Average Annual Financial Turn Over:-** The Applicant should have Average Annual Financial Turn Over of amount not less than as specified above in Column (5) and shall be derived by considering average of last **three** financial years (Scanned copy of certificates from Chartered Accountant to be submitted along with UDIN number).
Note:- In case final audited account statements are not available for last year, then provisional account statements can be submitted duly certified by Chartered Accountants.
4. **Qualification Value of work completed during last 7 years :-**
 - I. 7 years shall be considered from Last day of month previous to the one in which applications are invited for Empanelment.
 - II. For arriving at current cost of similar works, value of qualifying work executed shall be brought to current costing level by enhancing the actual value of work at a simple rate of 7%per annum calculated from the date of completion to the last date of submission of application of Empanelment.
 - III. "Similar Nature" means the characteristics of the completed works should be similar to that for which application are invited for Empanelment.

- IV. The applicants need to submit completion certificate for all qualifying works, containing the details such as Date of Commencement & Completion, Details of similar nature of works, Final Completion Cost duly certified by Authorized Officials in case of Govt./Semi Govt. or Public Sector Undertaking.
- V. In case, qualifying works are from Private Sector, the applicants/bidders to submit payment received details duly certified by Chartered Accountant. If called for documents such as copy of final bill or other relevant documents like 26AS form, to be submitted for verification.

5. DISQUALIFICATION:

Even if an applicant/bidder meets the Qualification Criteria, they shall be subject to disqualification if he or anyone of the constituent partner/Director is found to have.

- I. Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirement and/or
- II. Records of poor performance during last five years, as on the date of NIT, such as abandoning the work, rescission of the contract for reason which is attributable to non performance of the contractor, financial failure due to bankruptcy.

6. JOINT VENTURE: Joint Ventures applicants will not be considered.

7. Application for Empanelment shall be signed only by Proprietor of Proprietorship Firm / Authorized Partner in case of Partnership Firm / Authorized Person of Company, Public, Limited firm etc. For these purposes, power of attorney shall not be considered.
8. Performance Report for qualifying works shall be called from Client as per Performa - Annexure-I attached in enrolment form.
9. In case of Change in the name of Firm/ Changes in patterns, proper authentic document/memorandum/registration in support of such changes shall be submitted by the applicant before Empanelment or afterwards as case may be, for scrutiny and processing.
- 10. In addition to above criteria, the bidder must be registered under GST and a copy of self attested GST Registration must be submitted.**

Documents to be submitted by the bidders must be self attested, authentic, verifiable and genuine. If any document submitted / uploaded by the bidder is found false, forged or fabricated during verification process and/ or after opening of Price Bid, not only EMD will be forfeited in totality but also bidder will be debarred from LIC of India from participating in tendering for a period of 02 years and such information will also be shared with other organizations.

Handwritten signature

Only contractors who are fulfilling above criteria shall participate in the Empanelment process.

The Complete set of Empanelment Documents comprising nature/value of work, eligibility criteria and enrolment form has been made available at E-Tender portal at [http:// www.tenderwizard.com/LIC](http://www.tenderwizard.com/LIC).

Date : 03.07.2024

19/07/24
3/7/24
/ **CHIEF ENGINEER**