



भारतीय जीवन बीमा निगम, मंडल कार्यालय, पंडरी, रायपुर (छ.ग) 492004

Ref: Sales/Tender/ Trophies & Gift Items  
To,

Date-09.07.2024

Dear Sir/Madam,

**Sub: Tender calling note. Quotation of Rates & Supply of as per list attached with this**

**Please quote your rates for supply of Medals, Side Bags, Customized Cup Plate Set, 15 August Independence Day Trophy, MDF Round Trophy, Jute Matty Bag, Independence Day Trophy, Matty Bag, Customized Cup Saucer Set, Mobile Stand, My Sweet Family Frame, National Flag with Chakra Trophy (Big, Medium & Small Sizes)**

- **Sample: One sample of each item must be submitted along with tender for all items for which rates are quoted.**
- **Packing of Trophies, Medals & Gift items:** should be first wrapped in plastic bubble sheet separately for both & subsequently it would be packed in a Carton box.
- **Specifications, Quantity & Rates as per Enclosed Format.**
- **Quality:** Strictly as per Specification.
- **Delivery of Items to be done:** SALES DEPARTMENT, 2<sup>nd</sup> Floor, LIC OF INDIA, DIVISIONAL OFFICE, PANDRI, RAIPUR (CG).

**Terms & Conditions: -**

- The quotation in a **SEALED envelope marked "Quotation for rates & supply of "Various Trophies, Medals & Gift Items along with Samples."** Should reach this office- Sales Deptt. LIC OF INDIA, DIVISIONAL OFFICE, PANDRI, RAIPUR (C.G.) **latest by 05 PM on 22.07.2024.** Quotations received after the time will be rejected.
- The Quotations & Samples will be opened on **23.07.2024 at 11.30 AM** at Sales Department, LIC OF INDIA, DIVISIONAL OFFICE, PANDRI, RAIPUR (C.G.)
- Quotations must be sent in the **ATTACHED FORMAT ONLY** on Firm's letterhead duly signed by Proprietor / Partner / Director / Manager with seal of the Firm on all pages.
- **Rates quoted must be Inclusive of delivery and all other charges & Excluding GST**
- If after the delivery of items, it is discovered that the materials supplied are not according to the specifications, such supply will be rejected at the supplier's cost. Damaged items will have to be replaced at supplier's cost.
- **Payment will be made through NEFT only after received of Trophies. No advance payment will be made.**



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- Any quotation not in compliance with these terms & conditions will be liable for rejection. Sr. Divisional Manager reserves the right to accept or reject any quotation in full or part.
- Any dispute arising out of or relating to this tender shall be deemed to have arisen in RAIPUR and shall be under jurisdiction of a court in RAIPUR.
- **These Rates Shall be valid for period of 01 Year from the date of approval by The Competent Authority.**
- **The Senior Divisional Manager reserves the right to reject any or all tender quotations without assigning any reason and to make partial or complete changes in the terms and conditions of the tender.**

Yours Faithfully,

Senior Divisional Manager

## On Firm's Letter Head

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>Medal</b> - Size 7.5 cm x 8.5 cm, Size of the Ribbon 59 cm x 2.5 cm, Material: Zinc, Material of Ribbon: Satin	<b>Up to 250</b>		
	<b>251-400</b>		
	<b>401-600</b>		
	<b>601-1000</b>		
	<b>1001 &amp; Above</b>		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>Side Bag</b> - Size 22 cm x 25 cm, Handle 128 cm, Side border 8 cm , 1 Pockets and 3 extra pocket, Size of the main pocket 20 cm x 26 cm, 4 y2 k Zipper Size of extra 3 pockets 21 cm x 10 cm, 20 cm x 17 cm, 20 cm x 12 cm ,customized	<b>Up to 250</b>		
	<b>251-400</b>		
	<b>401-600</b>		
	<b>601-1000</b>		
	<b>1001 &amp; Above</b>		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>Customized Cup Plate Set</b> - 2 Cups: 6 cm x 7 cm, 2 Pcs plates: 13 cm x 13 cm , gift box 28 cm x 16.5 cm , 2 Gold line in Cups and 2 Gold line on Plates	<b>Up to 250</b>		
	<b>251-400</b>		
	<b>401-600</b>		
	<b>601-1000</b>		
	<b>1001 &amp; Above</b>		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>15 August Independence Day Trophy</b> - Total Height-15 Inch, Height without base-10 Inch  Base-5 Inch, Base made of MDF with PU Finish, LIC Monogram Heave Die Casted, Upper Part made in pure aluminum with everlasting Gold Plated ,Total Trophy Weight 625 Grams, Customized Sticker pasted on base, Packed in individual Box.	<b>Up to 250</b>		
	<b>251-400</b>		
	<b>401-600</b>		
	<b>601-1000</b>		
	<b>1001 &amp; Above</b>		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>MDF Round Trophy-</b> Size 17 cm x 17.5 cm, size of Inner Circle 13 cm x 13 cm, Thickness: 18mm, Gold platted foil, Stand: 6 cm , With Customized Sticker.	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>Jute Matty Bag-</b> Size 35 cm x 13 cm Side Border 10 cm, 2 handles 19 cm, y2 k Zipper, Full Asthar both side, By the side Matty 33.5 cm x 10.5 cm , With Customized Message	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>Independence Day Trophy-</b> Wooden Independence Day Trophy- Size 22 cm x 29 cm, Base 7 cm x 29, Size of the upper part 18.5 cm x 22.5 cm, Middle part : 2 metal object with golden plating, 7 star Independence day award golden platter  With Customized Sticker	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>Matty Bag-</b> Size 40 cm x 35.5 cm, Side Border 14 cm, 2 Handles 56 cm, Y2k Zipper, Full Asthar Both side, Designer Matty size 33 cm x 37 cm ,Customized	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>Customized Cup Saucer Set-</b> 1 Serving platter: 13 cm x 8.5 cm, 2 Pcs Cup: 6 cm x 6 cm, Cup handle: 4 cm x 2 cm, gift box 14.5 cm x 8 cm ,Customized .	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>Mobile Stand</b> -Size of Mobile stand with charger 19 cm x 12 cm, size of the switch 11.5 cm x 6 cm, Material: PP, Folding mobile stand , With Customized Sticker	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>My Sweet Family frame</b> -Size 32.5 cm x 19 cm, size of upper wooden part cover with glass 14.5 cm x 16 cm, Stand 19 cm x 7.5 cm ,With Customized Sticker	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>National Flag with Chakra Trophy-Big Size</b>  Specifications- Size 32 cm x 16 cm, chakra 10 cm x 10 cm ,Flag 5.50cm x 4 cm ,Upper part of the trophy 22.5 cm x 16 cm, Wooden Base 12 cm x 12 cm, Metal object with golden plating , With customized sticker	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>National Flag Trophy with chakra Trophy-Medium Size</b>  Specifications- Size 29 cm x 16 cm, chakra 9 cm x 9 cm, Flag 4.5cm x 5.5 cm, Upper part of the trophy 21 cm x 15 cm, Wooden Base 6 cm x 17 cm , Metal object with golden plating ,With customized sticker	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		

PARTICULAR	QUANTITY	Rate Per Pc. (Rate Inclusive of delivery and all charges & Excluding GST Rate In Figure	Rate In Words
<b>National Flag with chakra Trophy-Small Size</b>  Specifications- Size 25 cm x 13.5 cm, chakra 7.5 cm x 7.5 cm, Flag 4.5cm x 3 cm, Upper part of the trophy 18.5 cm x 13.5 cm, Wooden Base 6 cm x 16 cm  Metal object with golden plating ,With customized sticker	Up to 250		
	251-400		
	401-600		
	601-1000		
	1001 & Above		