



SILCHAR DIVISIONAL OFFICE, .P.B.NO.54, MEHERPUR, SILCHAR-788 015, CACHAR(ASSAM)

**ANNEXURE-1**

Ref: SDO/OS

Date:- 02.08.2024

The Sr.Divisional Manager,  
LIC of India  
Silchar Divisional Office,  
Meherpur, Silchar-788015.

**Last date & time Tender submission : 22.08.2024 at 3.00 pm**

**Re:- TENDER FOR SALE OF SCRAP ITEMS LYING AT SILCHAR DO BUILDING AT MEHERPUR SILCHAR-788015**

Sir,

In response to your Tender dated 02.08.2024 we quote hereunder our rates for the scrap items lying at Silchar DO building, **excluding GST**, for removal of scraps from Silchar DO buliding ,Meherpur Silchar-788015.

	Quoted value	GST @18% on the quoted value will have to be paid extra.
scraps item located at Silchar DO Building ,Meherpur as is where is basis		

The Tender fee of Rs 118/- (including GST) per tender (non refundable) is required to be deposited in cash/DD at our cash counter in F&A department and copy of receipt should be produced and submitted before issue of tender. Please submit/bring (in case of Cash payment) copy of GST Registration Certificate in Form GST REG-06/25 and PAN of the firm/agency. In case the tender fee is not deposited while collecting tender form from our office, the duly filled up tender should be accompanied with a D.D. of Rs.118/- favouring LIC of India payable at Silchar. **Tender fee will not be required if the tender documents are downloaded from the Corporation's website by the bidders.**

All the terms & conditions of this tender intimated to us vide your tender documents are acceptable to us for sale and removal of the scrap items lying at LIC of India Silchar Divisional Office premises.

**Time Schedule : Last date of submission of Tender on 22.08.2024 upto 3.00 pm and opening of tender on next working day 23.08.2024 at 11.00 AM.**

Yours faithfully,

Signature.....

Date.....