

LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE, AHMEDABAD

Tender for
Post construction Termite Treatment
to “Jeevan Prakash” Building, Tilak Road,
Ahmedabad.

TENDER ISSUED TO:

M/s. _____

LAST DATE FOR SUBMISSION OF TENDER: 30.08.2024 UPTO 12.30 HRS.

LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE, AHMEDABAD

**Tender for Post construction Termite Treatment to "Jeevan Prakash" building,
Ahmedabad.**

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CONTRACTOR
SR. DIVISIONAL MANAGER 

LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE, AHMEDABAD

BRIEF OF TENDER

Name of work : Post construction Termite Treatment to "Jeevan Prakash" building,
Ahmedabad.

Estimated Amount	:	Rs. 7,11,250.00
Time Period	:	60 days
E.M.D.	:	Rs. 14,500/-
Cost of Tender documents	:	Rs. 590/- (non-refundable) (Incl. GST).


Sr. Divisional Manager. *cor*

CONFIDENTIAL

LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE, AHMEDABAD

LETTER TO CONTRACTOR FROM SR. DIVISIONAL MANAGER

SR. DIVISIONAL MANAGER
LIC OF INDIA, DO AHMEDABAD,
'Jeevan Prakash', Tilak Road,
Ahmedabad- 380001.
Date :

To,
M/s.....
.....
.....
.....

Dear Sir/s,

Sub: **Post Construction termite treatment to "Jeevan Prakash" building, Tilak road, Ahmedabad.**

1. We enclosed herewith tender for the above-mentioned work. Please note that duly filled tender should be submitted to **SR. DIVISIONAL MANAGER, Life Insurance Corporation of India, Divisional Office, "Jeevan Prakash", Tilak Road, Ahmedabad -380001** in a sealed envelope, so as to reach on or before 12-30 Hrs on 30.08.2024.
2. Blank Tender is being issued to you along with intimation letter. However tender fee of Rs.590/-(including GST) (non-refundable) shall be paid by Cash at our office at the address given above on working days during office hours or by Demand Draft in favour of Life Insurance Corporation of India payable at Ahmedabad.
3. Sealed tenders in the self-addressed envelope provided for the purpose and accompanied by Earnest Money Deposit of **Rs.14,500/- (Rupees Fourteen Thousand Five Hundred only)** will be received at the office of **SR. DIVISIONAL MANAGER, Life Insurance Corporation of India** at above address on or before 12.30 hours on **30.08.2024** and will be opened on the same day i.e. at 15.30 hours on **30.08.2024** in the presence of contractors or their accredited representatives, who attend. Tenderers should ensure that their tenders are received before the date and time specified as no consideration whatsoever shall be given for postal or any kind of delays. Tenders received late are liable to be rejected at the sole discretion of Sr. Divisional Manager.
4. **The Contractor has to submit the relevant documents of major works carried out by them. i.e work order, completion certificate, copy of final bill, copy of payment receipt duly verified by them.**
5. **The Contractor has also to submit the technical details like list of clients, annual turnover of last three years of the company, list of different types of equipments, list of employees with work experience etc.**
6. The Life Insurance Corporation of India does not bind itself to accept the lowest or any tender.

Yours faithfully,


SR. DIVISIONAL MANAGER. (or)

LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE, AHMEDABAD

LETTER FROM CONTRACTOR TO SR. DIVISIONAL MANAGER

TO BE SUBMITTED ON OR BEFORE **12.30 HOURS ON 30.08.2024.**

Date: _____

To,
The SR. DIVISIONAL MANAGER
LIC OF INDIA, 'Jeevan Prakash'
Tilak Road,
Ahmedabad-380001.

Sub: Post construction termite Treatment to "Jeevan Prakash" building,
Ahmedabad.

Dear Sir,

1. Having examined and understood the Specifications, Conditions of Contract and General Instructions and Schedule of Quantities relating to the above work and the drawings and other related terms and conditions, amendments etc. and having visited and examined the site of the proposed works and having acquired the requisite information relating thereto as affecting the tender invited by you on behalf of the Life Insurance Corporation of India, I/We, the undersigned hereby offer to construct, execute, complete and maintain the proposed works on item rate basis in strict accordance with the Contract Conditions and Specifications for the sum of Rs. _____/-
(Rupees _____ only) or such other sums as may be ascertained in accordance with the said Conditions.
2. I/We, undertake to complete and deliver the whole of the works within a period as specified in the Conditions of Contract from the date of issue of intimation from you that the tender has been accepted and upon receiving possession of the site. I/We, shall be under the obligation to pay the sum as stated in the Conditions of Contract for every day that the works shall remain incomplete, damages as compensation subject to the Conditions of Contract relating to extension of time.
3. I/We, enclose herewith my/our tender along with **Earnest Money Remittance of Rs. 14500.00 (Rupees Fourteen Thousand Five Hundred only)** in the form of **CROSSED DEMAND DRAFT PAYABLE AT Ahmedabad**. I/We, hereby agree that this sum shall be forfeited by us to the 'Life Insurance Corporation of India' in the event of my/our tender being accepted and I/We, fail to execute the Contract when called upon to do so. I/We, note that **EARNEST MONEY REMITTANCE IN FORM OTHER THAN CROSSED DEMAND DRAFT ON A NATIONALISED BANK AT _____ SHALL NOT BE ACCEPTED.**
4. The Earnest Money Deposit of Rs. **Rs. 14500.00 (Rupees Fourteen Thousand Five Hundred only)**

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is enclosed in the form of Demand Draft drawn on _____ and payable at
Ahmedabad OR
*The EMD of Rs. _____ has been deposited in cash in the Accounts Dept. of
_____ and M.R.No. _____ dt. _____ is enclosed.

5. In the event of the tender being accepted:

* I/We, agree to the retention of my/our EMD as a part of Security Deposit and the
balance amount of Security Deposit to be recovered at 7.5% of Gross Value of work
done from my / our Running Account Bills.

OR

* I/We, agree to furnish a lump sum Security Deposit amounting to
Rs. _____ (Rupees _____ only) in the
form of Bank guarantee from any Nationalized Bank or other approved Bank located
at _____ or _____ as per specimen given in Annexure "B" to
Conditions of Contract, within 14 (fourteen) days of acceptance of tender.

AND

* I/We, agree to furnish a Performance Guarantee amounting to
Rs. _____ (Rupees _____ only) in the
form of Bank guarantee from any Nationalized Bank or other approved Bank located
at _____ or _____ as per specimen given in Annexure "C" to
Conditions of Contract, within 14 (fourteen) days of acceptance of tender.

6. I/We, note that the Earnest Money Deposit of Rs. _____/-
(Rupees _____ only) would be refunded to
me/us.

- On expiry of the validity of the tender or earlier at the discretion of Chief
Engineer in case my/our tender is not accepted and
- In case my/our tender is accepted, after I/We, furnish Bank Guarantee as
mentioned above.

Yours faithfully,

(SIGNATURE OF THE CONTRACTOR)

Name and Seal

NAME OF THE PARTNER OF THE FIRM

OR

NAME OF THE PERSON HAVING POWER OF
ATTORNEY TO SIGN THE CONTRACT

(CERTIFIED TRUE COPY OF THE POWER
OF ATTORNEY SHOULD BE ATTACHED)

***Strike out whichever is not applicable**

♠ EMD amounting to Rs.14,500/- or less may be deposited in cash in the Accounts
Dept. of the Office where tenders are to be received.

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INSTRUCTIONS IN REGARD TO SUBMISSION OF TENDERS

NOTE : Contractors are requested to note that non-compliance of the Following instructions are liable to render their tenders non-bonafide

1. Address to which the tender marked "ORIGINAL" is to be submitted.
The Sr. Divisional Manager, L.I.C. of India, 'Jeevan Prakash', Tilak Road, Ahmedabad-380001
2. Last date for receipt of tenders: **30.08.2024** up to 12.30 hours.
3. Tenderers should ensure that their tenders are received before the date and time specified above.
4. Contractors are requested to put their firm's endorsement on each page of the tender document as token of perusal.
5. Contractors should fill in all the relevant blanks and put their signature on the relevant places as shown in the tender document.
6. The Schedule of Quantities should be filled as follows :-
 - (a) Contractors should quote the percentage rate in figure as well as in words at below/above or at the rates given in Schedule of Quantities. Contractors should strike out the options not applicable and should also write the option in the space given in the bracket.
 - (b) All corrections to be initialed.
 - (c) Each page of the Schedule of Quantities and the "General Summary" is to be signed by the Contractor.
7. No alterations or additions are to be made by the contractors to the text of the Schedule of these tender papers. Violation of this instruction entails rejection of the tender at the discretion of the Sr. Divisional Manager.
8. Any tender which proposes any alterations to any of the condition/s laid down or which proposes any other conditions of any description whatsoever is liable to be rejected at the discretion of the Sr. Divisional Manager.
9. The contractor is required to check the numbers of the pages and should any be found missing or in duplicate, or the figure or writing indistinct, he must inform the Sr. Divisional Manager at once and have the same rectified. Should the contractor be in doubt about the precise meaning of any item or figure, for any reason whatsoever, he must inform Chief Engineer in order that the correct meaning may be decided upon before the date for the submission of the tender.
No liability whatsoever will be admitted nor claim allowed in respect of errors in the contractor's tender due to mistake in the Schedule of Quantities which should have been rectified in the manner described above.
10. Earnest Money accompanying the tender will be accepted only in the form of **CROSSED DEMAND DRAFT** of any of the nationalized banks payable at AHMEDABAD drawn in favour of the "LIFE INSURANCE CORPORATION OF INDIA" only and not in favor of any other authority.
11. Contractors are warned that Encashable Cheque or Bank or Insurance Guarantee or Fixed Deposit Receipt in lieu of the aforementioned form of Earnest Money remittance will not be accepted.
12. The copy marked "ORIGINAL" of the tender should be submitted in a sealed envelope, which is supplied with tender papers.

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13. The percentage/rates mentioned in words in tender copy marked "ORIGINAL" will be taken as bonafide. Percentage/rates in words will be taken in precedence over the figures in case of discrepancy and the amounts for the tender items shall be worked out as per percentage/rates written in words.
Tenders containing errors are liable to be considered non-bonafide at the discretion of the Sr. Divisional Manager.
14. Tenderers should note that their tenders should remain open for consideration for a minimum period of TWO MONTHS from the date fixed for the receipt of tenders.
15. The Life Insurance Corporation of India reserves the right to accept any tender or to accept tenders in part; to reject any or all tenders without assigning reasons thereof.
16. If required, contractor should obtain necessary permissions from local authorities before commencing the work. The contractor should make all the liaison work / follow up with the local authorities for the same. The rates quoted shall include for the same.
17. Payment will be made only through ECS/NEFT/RTGS as deemed fit by LIC.
18. The contractor shall be responsible to pay all statutory levies imposed by the State and Central Government such as Income Tax etc. The rates quoted are inclusive of all taxes, but excluding GST. The GST will be paid separately along with the bills as per applicable rates/ prevailing rates.
The Construction Associate shall submit the bill having GST Number clearly printed and showing the taxes separately.
19. Contractor shall also be responsible to seek permission from local authorities/ administration before starting the work & during the work in progress for unloading/keeping materials there or after completion of work, reqd. if any.

This will supersede all provisions given in the tender elsewhere regarding taxes.

20. The contractor shall submit the No claim Certificate alongwith the Final Bill.

NO CLAIM CERTIFICATE CUM RECEIPT

"Received" _____
(Rupees _____)
_____) being the amount against my/ our final bill dated

for _____
(Name of Work) in full and final settlement of bill.

Contractor
(Signature of Contractor on Revenue stamp)
Rubber stamp/seal of the contractor/ company

LIFE INSURANCE CORPORATION OF INDIA
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TERMS AND CONDITIONS OF TENDER

1. **NAME OF WORK** : **Post Construction Termite Treatment to “Jeevan Prakash” building, Tilak Road, Ahmedabad.**
2. **LAST DATE FOR SUBMISSION OF TENDER.** : The tenders in a sealed cover subscribed the name of work, shall be delivered to the office of the **SR. DIVISIONAL MANAGER, Life Insurance Corporation of India, Divisional Office, “Jeevan Prakash”, Tilak Road, Ahmedabad -380001** on or before 12.30 Hrs on **30.08.2024**. The tenders shall be **opened** at 15.30 hours on **30.08.2024** in presence of tenderers or their authorized representatives.
3. **VALIDITY** : The tender shall be valid for consideration for a period of 60 days from the date of opening of tender.
4. **EARNEST MONEY DEPOSIT (EMD)** : **Rs 14500.00 (Rs. Fourteen Thousand Five Hundred Only)** to be paid in either cash (duplicate of the receipt to be enclosed along with the tender) or by way of Demand Draft in favor of Life Insurance Corporation of India payable at Ahmedabad. In case of unsuccessful tenderer, EMD shall be refunded after one of the tender is accepted and the contractor has deposited the ISD or on expiry of the validity period.
If successful tenderer does not take up the work within Seven (7) days of receipt of order or oral intimation to start the work and confirm in writing, LIC of India may not only forfeit the EMD without giving any notice but LIC of India also reserves the right to take up the work through another agency.
5. **COMPLETION PERIOD** : The work shall be completed virtually within **60(Sixty) days** from the date of receipt of order or oral intimation (to do so duly confirmed in writing). If there is any difficulty in commencing the work at site, the contractor should draw the attention of LIC of India, in writing immediately. Otherwise, the date of receipt of order or the date of intimation to start the work shall be considered as date of commencement.
6. **LIQUIDATED DAMAGES** : Liquidated damages shall be recovered @ 1% for delay of each week upto maximum of 10% of the contract amount. LIC of India reserves the right to take over the site and entrust the work to any other agency by giving prior written notice during the stipulated time limit of completion, if the progress is not found satisfactory and without giving any notice after expiry of stipulated time of completion.

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7. **SECURITY DEPOSIT/ RETENTION MONEY** : Total security deposit shall be 5% of **estimated tender amount** out of this, EMD paid by successful contractor will be transferred to security deposit & balance amount at 7.5% of the gross amount will be recovered from contractors R.A. bill. @ 7.5% of the gross amount.

The Security Deposit will refunded to contractor after successful completion of guarantee period of five years.

The contractors, if they desires, as an alternative to the mode of security deposit may furnish Bank Guarantee on any Nationalized / Scheduled Bank at place of work site or Zonal Headquarter of LIC within whose jurisdiction the work falls. The Bank Guarantee shall be as per specimen given in APPENDIX "A". The Bank Guarantee shall remain in force till the defect liability period on one year from the date of completion of work with a claim lodgment period of SIX MONTHS thereafter.

8. **GUARANTEE AND MAINTENANCE** : The manufacturer shall be responsible for any defects and performance and rectify the same at their cost to the entire satisfaction of LIC for the guarantee from the date of completion.

10. **BILLS** : The bills shall be based on the measurements certified by LIC Engineer. The bill shall show the state of completion of each item clearly or deviation etc., if any. For incomplete and deviated item, analysis of rates shall be given in support of part rate/deviated rates claimed, otherwise the settlement of the bill might be delayed.

The bill should show all deductions i.e. income tax deductible at source, surcharge on income tax amount, and work contract tax as per rule if any, the retention money and payments received from LIC of India and net amount payable should be worked out.

The final bill shall be submitted only after the site is made neat and tidy after carting away all serviceable and unserviceable materials and only after all rates of extra and deviated items are finalized and got approved by the competent authority.

Period for honoring interim certificate after receipt of bills on the basis of certified measurements - 30 Days

Period for honoring final Certificate - 90 days

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11. **EXTRA & DEVIATED ITEMS** : The contractor shall give advance written notice if any deviation is required or extra claim is likely to come up otherwise such deviation/claim for extra may not be admitted by LIC of India. The contractor shall give the financial implications along with justification and also rate claimed. If deviation or extra work is ordered by the Engineer-in-charge, the contractor should confirm it in writing.
12. **TERMS OF PAYMENT:** Payments will be released on submission of bill in triplicate.
13. **MODE OF MEASUREMENT** : Latest IS Code shall be followed if not specified for any item.
14. **QUANTITIES** : The quantities given in the tender are approximate. Any quantity may vary to any extent without causing claim for any extra. Rate of each item shall be self-supporting. The payment shall be made on the basis of actual authorized quantity of work carried out and measured and not as provided at site.
15. **DATE OF COMMENCEMENT OF WORK** : The date of commencement of work shall be the date of issue of acceptance letter / supply order.
16. **STORING OF THE EQUIPMENT** : The LIC may provide space for storing of the equipment. However, safety and security of materials stored will be responsibility of the manufacturer.
17. **QUOTED RATES** : Rates quoted and finally accepted shall remain firm throughout the contract period and extended period of completion irrespective of market fluctuations caused in general or due to any Government orders etc. The rate shall be inclusive of cost of materials, labour, equipment and tools to carry out the work in workman like manner, all rates, taxes, duties, transport, handling, wastage, scaffolding, temporary supports, safety provisions, watering, curing etc. all complete. It shall also include for keeping the premises neat and clean from time to time, preventing damages or spoiling of premises or furniture, carting away all serviceable and unserviceable materials, immediately from time to time and also on completion of work, making good all damages.
18. **ARBITRATION** : All disputes arising out of this contract shall be referred to arbitration. Notice for such arbitration in writing must be given by the party seeking same specifying all the

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- points in disputed for arbitration. Preferably, there will be a sole arbitrator agreed by both the parties out of a panel of 3 (Three) selected by the LIFE INSURANCE CORPORATION OF INDIA failing which each party should choose its own arbitrator out of this panel. The arbitrators shall before proceeding with the arbitration nominate an umpire. The arbitration will be governed by Indian Arbitration Act,1940. However, no arbitration shall be started until after completion of work unless the contractors undertake to continue in the usual way in the meantime.
19. **POLICY FOR : : WORKMEN'S COMPENSATION ON THIRD PARTY LIABILITY.** : The contractor shall indemnify L.I.C. of India regarding all disputes arising out of the work i.e. labour, damage to life and property of L.I.C. of India or the third party. The contractor shall register themselves under concerned labour regulation of State of Center as required and comply with all the rules and laws. The contractor should take Insurance policy of workmen's compensation (10% of contract value) & Third Party Liability of appropriate amount. (7.55% of Contract value) The contractor shall be responsible for all injuries / damages to his men , material and property etc , which may arise from the work , for negligence of himself and / or his workers and shall fully indemnify the LIC of India, for such expenses which shall be solely to the contractor's own account. All Contractors have to obtain **Contractor's All Risk Policy of full amount of contract value inclusive of Third Party Liability** in the joint name of LIC of India and the contractor for the value as directed, **which shall remain in force till the completion of contract.**
20. **CONTRACT LABOR ACT** : Contractor shall comply with requirements of Contract Labour (Regulation & Abolition) Act, 1970 or as amended up to date and Regulations there under.
21. **AUTHORITY** : The competent authority reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
22. **CONTRACT AGREEMENT** : Tender document submitted by the contractor including amendments if any, minutes of the meetings, subsequent correspondence, tender acceptance letter / supply order and work order shall form part of the contract. No formal agreement on stamp paper will be executed for the jobs having time limit less than 3 months.

The above terms and conditions shall form part of the contract.

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APPENDIX TO CONDITIONS OF CONTRACT

Sr. No.	PARTICULARS	DESCRIPTION
1	Earnest Money Deposit	Sealed tenders accompanied by earnest Money Deposit of Rs.14500.00 in cash in form of money receipt by paying cash at cash counter of LICl at D.O. Ahmedabad or D.D payable at Ahmedabad. No interest will be payable on EMD.
2	Defects liability period	5 (Five) Years from the date of completion of work.
3	Security Deposit	In case of cash option, EMD shall be retained as part of Security Deposit and balance of Security Deposit shall be recovered from R.A. Bills at 7.5% of Gross amount of bill max. up to 5% of estimated tender amount. The Total Security Deposit will be 5% of accepted tender amount. The Security deposit will be released after successful completion of Defect Liability Period as applicable. (Five Years in this case)
4	Validity	Tender submitted shall remain open for acceptance up to 90 days from the last date of the submission of the tender.
5	Insurance Policies	Contractor's All Risk policy on Full contract amount including rider of third party liability with sum of 7.5% of contract value. Workman's compensation Policy at Source. :- 10% of Contract amount.
6	Liquidated Damages	At the rate of 1.00% of value of work on accepted rate for individual work order per week subject to max of 10% of accepted amount for each individual work order.
7	Water & Electricity Charges	0.5% of Gross value of work done (0.25% for water and/or 0.25% for electricity)
8	Period of final measurements	30 days.
9	Period of honoring final certificate.	90 days.
10	Period of honoring interim certificate.	30 days.

SR. DIVISIONAL MANAGER

LIFE INSURANCE CORPORATION OF INDIA

DIVISIONAL OFFICE, AHMEDABAD

GENERAL PREAMBLES

GENERAL:

These preambles apply to all items of "Schedule of Quantities and Rates" although they may not be repeated later.

RATES TO COVER:

- (a) Whether specifically mentioned or not, the contractor should cover in the rates quoted by him for all the conditions, materials and labour (up to incorporation in acceptable work) covered in these Preambles. The Contractor should also cover in his rates for the method of work, cost of materials, labour etc. in the General Specifications, General Instructions to Contractors, Condition of Contract and all documents of this contract.

The contractors' rate should cover for re-arranging the furniture such as cupboards, Racks, etc. while painting the Internal surface.

- (b) QUOTED RATES:

The rates quoted by the Contractor shall be held to include for providing and fixing all scaffolding, conveyance and delivery, unloading, carrying in, storing, hoisting, all labour, setting, fitting and fixing in position, and all materials and labour and everything else necessary for the proper completion of such items of work to approval of Sr. DM / Manager (OS)/Engineer and for Establishment changes, overheads and profits. The contractor shall provide at his expense all labour, materials and things required by Sr. DM / Manager (OS)/Engineer or his representative for testing and measuring the work, for weighing testing and efficiency of any portion of the work, all planking, gangways etc. necessary for affording access to every part of the work.

Contractor should note that unless otherwise stated the tender is strictly on Item Rates Basis. The quantities in Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted. No claim shall be entertained on this account.

3. QUANTITIES PROVISIONAL:

All quantities in this Schedule are PROVISIONAL and likely to increase or decrease. Some of the items may be omitted altogether. No claim whatsoever shall be entertained on this account.

4. METHOD OF MEASUREMENTS :

Mode of measurement shall be generally in accordance with the current Indian Standard Method of Measurements of Building Works unless otherwise stated in the tender. Where otherwise stated, the provisions made in this contract shall hold good, in particular, unless otherwise stated:-

- (a) All works is measured NET as fixed in the place:
(b) The description given of each item shall be held to include loading, conveyance and delivery, unloading, carrying in, storing, hoisting, all labours, setting, fixing and fitting in position, making straight, cutting waste, return of packings and all other labour and anything else necessary for the proper completion of each item and for supervision, establishment charges and profit etc.

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-
- (c) All measurements of "cutting" shall be held to include for the consequent wastage on the materials used:
- (d) Rates quoted shall include for hoisting to and work at all levels and lift of materials shall not form any confusion for any extra claims.
5. **SUPPLY AND FIX:**
All rates quoted shall include for, "supplying and fixing" although the same may not have been mentioned in the items of the Schedule of Quantities. Words "providing and fixing" where used shall have the meaning as "supplying and fixing".
6. **DESCRIPTION OF ITEMS/ CLARIFICATION:**
Description of item shall mean its description in all relevant parts of the tender including that described in these General Preambles. General Specifications, General Instructions, etc. If meaning of any of items is not clear, the contractor is advised to have the clarification in writing from the office of the Sr. DM / Manager (OS)/Engineer before submitting the tenders.
7. **PRICE FLUCTUATION :**
Rates quoted by the contractor shall be firm throughout the currency of contract (including extension of time, if any, granted) and will not be subject to any fluctuation due to variation in cost of materials or labour.
8. While fixing rates for extra items under Clause No. 10 of "Terms and Conditions of Contract" 15 % shall be allowed on cost of material and labour to cover all supervision, overheads and profits.
9. The successful tenderer it called upon to do so shall obtain a letter from the approved paint manufacturer whose product is used confirming that the manufacturer shall provide all the technical assistance and supervision during the execution of the work at all such places as directed and the contractor shall bear the expenses, if any, for such supervision and technical assistance supplied by the paint manufacturer.
10. Although the number of coats of paints/ polishing/ white washing/ colour washing etc. are specified, the contractor will have to additional coats of paints/ polishing/ white washing/ colour washing etc. if the surface is not obtained to the satisfaction of the Sr. DM / Manager (OS)/Engineer and there shall be no extra payment on account of extra coats.
11. Unless otherwise stipulated in this contract, the latest Indian Standard Specifications for materials and method of work shall be followed.
12. The rates of the items of white wash/ colour wash/ dry distemper/ oil bound distemper/ cement paint/ plastic emulsion/ flat oil paint/ ready mixed paint etc. shall cover for cement plaster 1:4 in patches, and not exceeding 0.1 Sq.M. to old work to match the surrounding and the same shall not be measured and paid separately.

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GENERAL SPECIFICATIONS

1. CHEMICAL USED--:

Chemical used for treatment of internal wall, floor junction, wooden fixtures, electric boards etc. shall be approved by ISI or Insecticide Board of Govt. of India or World Health Organization or equivalent approved material.

2. GUARENTEE DETAILS:-

For Individual structure Full Building (Basement & Ground to top Floor)- 5 Years(Five Years) Guarantee including half yearly inspection/checkups/rectifications if any during the contract period

3. TREATMENT PROCEDURE:- AS PER IS 6313 (PART-III) 2001

STEP 1-DRILL FILL AND SEAL

- In internal perimeter 4"to 6" deep holes of 12mm diameter will be drilled at 45 degrees at every wall and floor junction.
- In ground floor external perimeter and pillars will be drilled 300MM @ 90 degree From 2nd floor onwards drilling will be at the interval of 600 MM.
- Each and every hole will be poured with two to three rounds of chemicals.
- After this all the holes will be sealed with chalk and white cement

STEP 2- TREATMENT OF ALL WOODEN FIXED FURNITURES

- All fixed wooden furniture will be treated
- For all fixed furniture, hole diameter will be 6 mm for effective spraying to ensure proper coverage of back of the furniture completely i.e. Making it wet with kerosene based chemical.

STEP 3-TREATMENT TO ALL WOODEN DOOR AND WINDOW FRAMES

- All wooden door and window frames will be treated
- Drilling of 6mm at the interval of every 3 feet will be done on either side of wooden door and window frames.

STEP 4-TREATMENT TO ALL ELECTRIC BOARDS

- All electric boards will be treated with oil base chemical

**CONTRACTOR'S SIGNATURE
WITH SEAL**

SR. DIVISIONAL MANAGER

LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE, AHMEDABAD

SPECIAL CONDITIONS OF CONTRACT

1. The contractor has to arrange for removal of TERMITE RIDDEN OR AFFLICTED damaged furniture.
2. Electric boards will be treated with kerosene based chemical. Electricians' arrangement will be made by the contractor.
3. If any termite occurrence is noticed during checkup and warranty period, the same will be treated at the cost of contractor.
4. The contractor has to inspect and provide guidance during the service
5. Before starting the work the Contractor should intimate to the Sr. Divisional Manager, Manager (OS) / Engineer in charge at least one day in advance.
6. The stacking of materials etc. should be done in the premises as per the instructions of the Manager (OS) / Engineer in charge.
7. Follow all instructions given by the Manager (OS) / Engineer in charge during the execution of the work time to time according to the site / working conditions and no Extra payment shall be made in this account.
8. The contractor should observe that his work should not cause any nuisance to the public in general & to the neighboring occupants in particular.
9. Since the work is to be taken up in the office premises, the DEBRIS/ MALBA shall be removed every day after the completion of the days work irrespective of the quantum and same shall be carting away to the contractor's own dump. Failing to which the next days work will not be allowed to start till the debris is removed.
10. Immediately prior to handing over the site, the contractor shall thoroughly clean the Building premises and External Paved Areas to the entire satisfaction of the Manager(OS) / Engineer in charge.
11. It is to be noted that the Manager(OS) / Engineer in charge is not obliged to Check point by point, item by item of work on day to day basis the contractor is expected to supervise the work by employing competent & experienced supervisor on his own.
12. As soon as the work is completed, contractor shall inform in writing such completion, to the Manager(OS) / Engineer in charge, who will inspect the work & if satisfied will issue the certificate that the works have been virtually completed and the (DLP) Defect Liability Period commence from the date of such certificate.

**CONTRACTOR'S SIGNATURE
WITH SEAL**

SR. DIVISIONAL MANAGER

LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE, AHMEDABAD

PROFORMA FOR GUARANTEE FOR ANTI-TERMITE TREATMENT
(TO BE SUBMITTED ON Rs. 300/ Non JUDICIAL STAMP PAPER)

Name of Work:

Name of contractor:

We M/s _____
_____ here by guarantee that the surfaces / area treated by us for Anti- Termite treatment in the above work shall remain entirely termite proof should, however, due to any unforeseen defect left out in the work carried out by us at the time of execution of the work, there by any termite attack from any surface treated by us during the period of 5 (FIVE) years from the date of virtual completion of work i.e. from _____ to _____ the same shall be rectified by us without any cost to the Life Insurance Corporation of India.

Signature of Anti-termite Agency

LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE, AHMEDABAD

APPLICATION FOR PAYMENT THROUGH NEFT /RTGS

Name of the Party :

.....
(As per Bank A/c)

Address of Party :

.....
Phone/Mobile no. :

.....
Party's Bank name :

.....
Bank Branch Name :

.....
Address of the bank :

.....
Code No. of Bank :

.....
Party Bank Account No.:

.....
(Full Digit 11-16)

Bank IFSC Code No.:
(11 DIGIT IFSC CODE)

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PAN NO _____

I have checked with my banker the above details and confirm that they are correct and transfer the amount payable to me under details stated above. Kindly enclose cancelled cheque leaf or photo copy of cheque leaf and photocopy of front page of bank pass book for verification of details.

.....
Signature of Contractor