

ELIGIBILITY CONDITIONS:

1. The bidder must have an operational office within the Municipal jurisdictions of Kolkata / Bidhan Nagar(Salt Lake) / Rajarhat/ Newtown / Howrah. The Bidder must upload the credential of having such operational office as mentioned above. The credentials may be Land line Telephone bill/ Electricity connection bill / Municipal Tax payment receipt / Property Tax payment receipt/ Property Tax payment receipt/Rent deed.
2. Minimum turnover for each of the last three(3) financial years should be 1 crore. The service provider should provide IT returns/audited balance sheets/ CA certificate or last three years(2020-21, 2021-22, 2022-23). if Exemption is applied for, then relevant documents is to be submitted
3. The Bidder should have a running contract(2024-25) of Rs. 25 lacs turnover in the jurisdiction of West Bengal. if Exemption is applied for, then relevant documents is to be submitted
4. Integrity Pact has to be filled duly executed in all pages under their seal and signature and uploaded by the Bidder compulsorily.(**format is attached**)
5. The Service Provider should not have been blacklisted by any Govt. / PSUs / Banks / LICI / Reputed Private Limited Companies. The Bidder has to submit an affidavit to that effect in a non judicial stamp paper worth Rs. 100/- duly notarized.
6. Bidder must submit Bid Security declaration in Rs 100/- non-judicial stamp paper duly Notarized by Public Notary
7. Satisfactory performance certificate from LICI is to be submitted by existing/previous vendors of LICI.
8. Every Tender should be accompanied with an Earnest Money Deposit(EMD) amounting to Rs. 98,000/- (Rupees Ninety Eight Thousand Only) which is 2 % of the estimated contract value of Rs. 49,00,000/- (Rupees Forty Nine Lakhs only), relaxation for which, if any, will be governed by the Government of India Rules. KYC of the vendor to be submitted. Bidders are to submit relevant documents to avail the aforesaid relaxation/exemption