



LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE: KOTTAYAM
JEEVAN PRAKASH, NAGAMPADOM, KOTTAYAM – 686001
Ph: 0481 2566702, 2567602
E mail: sales.kottayam@licindia.com

**NOTICE FOR EMPANELMENT OF VENDORS/SUPPLIERS/DISTRIBUTORS/FIRMS FOR
PUBLICITY ITEMS AND OTHER SERVICES**

Applications are invited from interested Vendors/Suppliers/Distributors/Firms for empanelment with **LIC of India, Divisional Office, Jeevan Prakash, Nagampadom, Kottayam, Kerala-686001** for supply of various Promotional/publicity items and services like Glow Signboards, ACP Boards, Hoardings, Banners, Wall painting Works, Graphic Design works, Mobile Van Publicity, Printing of Notices/Danglers/Pamphlets etc. The interested Vendors/Firms desirous to be empanelled are required to apply in the prescribed form which can be downloaded from our website www.licindia.in under "Tenders" or personally contact Sales Department, Divisional Office, Kottayam during office hours.

The vendor should have **valid GST registration** and should have preferably a minimum of **three years' business standing**. A fee of **Rs.100/- + GST 18% (Rs. 118/-)** by way of DD payable at Kottayam, Kerala is to accompany the application form. Details of other documents etc. to be enclosed are provided at the end of the application form (Annexure A).

The closed envelope containing application form and other documents should be marked as **"Application for Empanelment Publicity Items and Services"** and is to be submitted to Manger (Sales) at the above address. The Corporation reserves the right to accept or reject any/all applications without assigning any reason thereof. The last date of submission of application is **03.00pm on 30.09.2024**.

Kottayam

02.09.2024

Sd/-

Sr.Divisional Manager