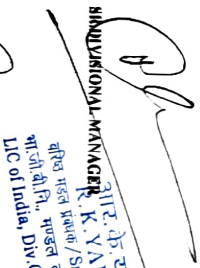


Annexure C- Scope of the Work

- 1- Pulling out of policy dockets (approx 242932) from racks placed at our RMF Centers (Divisional office Nageru road Madan mahal and, Civic center Jabalpur) as per the list that will be provided by us.
- 2- After pulling out of dockets, it is to be handed over to LIC/ officials in 50-50 dockets per bundle for verification at aforementioned RMF centers.
- 3- Verified dockets are to be placed in proper place as per our requirements within aforementioned premise.
- 4- Segregation of documents from Identified/Verified dockets/Envelope.
- 5- Vendor has to collect and transport bunches of segregated documents and empty dockets generated in consequent to above process at Divisional office premises only to Civic center premises at his own cost & will have to put to gather as per our instructions as per our requirements.
- 6- Sticking of brown paper slip of appropriate size on part of docket where policy number is embossed on old useable empty docket cover & handed over to life insurance corporation Division office Nageru road madanmahal Jabalpur in 500 per bundle in bag. the cost of brown paper slip, sticking gun, post. & bags will be borne by the vendor. Cost of carrying the such useable/useable empty dockets and segregated documents from both premises(civic center, madanhal Jabalpur and Divisional office Madanmahal Jabalpur) to Divisional office, Madanmahal, Jabalpur will be borne by the vendor.

I/WE AGREE WITH ALL TERMS AND CONDITIONS

Soil & signature of vendor



श्री.के.य.यादव
REGIONAL MANAGER
K. YADAV
श्री.के.य.यादव/ Sr.Div Manager
श्री.के.य.यादव, प्रगत शाखा, जालपुर
LIC of India, Div Office, Jabalpur