



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

Silchar Divisional Office
Meherpur. Silchar-788015

SDO/ESTATE

DATE 02.10.2024

TENDER NOTICE

Sealed tenders are hereby invited from reputed and interested vendors for shifting of office Furniture, Cash Vault, Computer, official documents and papers and other related goods of Karimgang BO to New premises of Parimal Ranjan Roy, East of Duktunglow Road, Karimganj -788710. Last date of receipt of tender is 08.10.2024 upto 3.00 pm. For further details please visit our Corporation's website www.licindia.in/Tenders. Any subsequent changes /corrigendum will be published in our website only.

S. Choudhary

SR DIVISIONAL MANAGER

(Signature) *KP*
(Signature)



Annuxure 1

Ref:.....
The Sr.Divisional Manager,
LIC of India
Silchar Divisional Office,
Meherpur, Silchar-788015.

Date:- 02.10.2024

Last date & time Tender submission : 08.10.2024 upto 3.00 pm

Re:- TENDER FOR SHIFTING OF VARIOUS ITEMS FROM OUR CURRENT KARIMGANJ OFFICE TO NEW RENTED PREMISES AT KARIMGANJ.

Sir,

In response to your letter no.....dated.....

We quote hereunder our rates for shifting of Office from current building to newly rented building details mentioned in term and conditions.

	Quoted value including GST
TENDER FOR SHIFTING OF OFFICE MATERIALS FROM OUR CURRENT KARIMGANJ OFFICE TO NEW RENTED PREMISES INCLUDING CASH VAULT, FURNITURES, COMPUTERS, PRINERS,ELECTRONIC & ELECTRIC EQUIPMENTS, DOCUMENTS/PAPER AND GOODS ETC	

TENDER FEE OF Rs.118.00(Rs 100/- + 18% GST) is to be deposited by Cheque/DD favoring Life Insurance Corporation of India payable at Silchar at the time of submission of tender or cash counter . This tender fee is non-refundable...However no tender fees is required if tender forms aredownloaded from our website

EMD of Rs:- to be paid by DD/Cheque favouring Life Insurance Corporation of India payable at Silchar along with your tender, Which is refundable without interest.

The terms & conditions of this tender intimated to us vide your letter no.....dated..... are acceptable to us for the said job to your office.

Time Schedule : Tender to be floated on 02.10.2024 . Last date of submission of Tender on 08.10.2024 upto 3.00 pm and opening of tender on same day at 03.30 pm .

Yours faithfully,

Signature.....

Date.....



Ref: SDO/OS/Stores

Date:- 02.10.2024

M/S.....

Dear Sir,

Re: Tender for shifting of Furnitures/Computers/Printers/Cash Vault/Documents/ Electronic & Electric Equipments & Other Goods from the current premises of our Karimganj BO to our new premises

Sealed tenders are hereby invited from reputed and interested vendors for shifting of office furnitures, cash vault, computers, printers, official documents/papers/electronic & electric equipments and other important goods etc from the current premises of Karimganj BO of LIC of India to our newly hired premises at C/O Parimal Ranjan Roy, East of Dukbunglow Road, Ward No.19(Old)/22(New), Karimganj Town, PO & PS-Karimganj, PIN-788710. Those who are interested in the matter in conformity with our terms and conditions may kindly quote the tender value (including GST) in the Annexure-1 hereto and submit the same duly filled in and signed with your official seal in a sealed cover marked with "Tender for Shifting of Furnitures/Computers/Printers/Cash Vault/Electronic & Electric Equipments/Documents & Other Goods of Karimganj BO" in our Tender Box on or before 08.10.2024 within 3.00 P.M at OS department, LIC of India, Silchar Divisional Office, Meherpur, Silchar, Assam, PIN-788015.

Tentative date of shifting : 18.10.2024 to 20.10.2024. However, the dates may change if situation so warrants.

TERMS AND CONDITIONS OF THE TENDER

1. The tender should be sent so as to reach this office ON OR BEFORE THE DATE & TIME SPECIFIED.
Tender fees of RS. 118/- (Rs. 100/- plus GST @18%) is to be deposited at the cash counter or may be paid through DD favouring LIC of India payable at Silchar. **No tender fees will be required if the tender forms are downloaded from our website.**
2. Price quoted should be including GST, as applicable.
3. Tenders must be given for the total lot as required in the enquiry only and should be either TYPE WRITTEN or must be INK and should Not be with any hedging conditions.
4. The Corporation reserves the right to accept any tender in full or part. This does not necessarily mean that the L1 tender will be accepted.
5. The contractor should provide necessary logistics, hygiene requirements, transport and labour for shifting of the items at his own cost..
6. **The job comprises a voluminous work. In order to assess the actual no. of items & actual volume of work and requirements for doing the work properly before bidding for the job, the bidders with prior appointment /intimation may inspect the place for assessment from 03.10.2024 to 07.10.2024 before quoting the price.** The contact numbers for appointment and visit are
 - (1) Sri Manik Ray, Sr. Branch Manager, Mob- 6002570003
 - (2) Sri S.Bhattacharjee, BM(S), Mob- 8787803105
 - (3) Sri Shraban Kumar Sinha, AO, Mob- 8638960147
7. It is sole responsibility of the successful bidder to comply with all statutory requirements, rules, regulations, insurance Law and convention of the Government and Municipal Board and local bodies while carrying out the job .
8. Successful bidder has to deposit an amount of 5% of the value of the contract as performance guarantee within 2 (two) days from declaration of LI bidder.
9. In case the successful bidder leaves the job midway, the Corporation will be at liberty to complete the job through another vendor totally at the risk and responsibility of the bidder and cost of such work will be borne by the bidder.
9. Any dispute arising out of or relating to this tender shall be deemed to have arisen in SILCHAR TOWN and shall be under adjudication by a Court in SILCHAR TOWN.
10. Payment of performance guarantee to be tendered through NEFT or D/D or by cash at our cash counter.
11. No advance payment will be made. Payment will be made after completion of the job to the satisfaction of the Sr. Branch Manager, Karimganj BO.

Yours faithfully

Sr Divisional Manager