

**Life Insurance Corporation of India.**  
**Kolkata Suburban Divisional Office.**  
**Detail address: OS Deptt, Jeevan Prabha, 1<sup>st</sup> Floor,DD-5, Sec-1, Salt Lake City, Kol-700 064.**

Life Insurance Corporation of India intends to hire premises which are ready to occupy condition from Individuals/ Firms only under 'Two Bid system' as per details given below:

Carpet area required	Location	Remarks
1400 sq.ft.( +/- 5% variation on areas is acceptable)	<b>Helenchha Satellite Branch Office</b> <b>Vill: &amp; PO: Helenchha,</b> <b>PS: Bagdah,</b> <b>Dist: N. 24 Parganas, West Bengal</b>	First/Second floor for LIC <b>HELENCHA Satellite Branch Office</b> plus the place for Generator and Parking facility in ground floor at such premises. The preferred location shall be within a radius of 5 km approximately from the Railway/ Bus station. Should be located preferably in the main market area at the prime location of the township having availability of all public amenities like Banks, Post Offices, Railway Station/ Bus Stops etc. should be ready to occupation condition and suitable for use as office premises.
Status of Premises	Free Hold/ Lease Hold with clear marketable title	
Usage of the Property	Commercial or Residential or Multi-Use Plots. (Score out whatever not required)	

The prospective bidders meeting the above requirements are requested to collect the tender documents on payment of Rs.250/- (Rupees two hundred and fifty only) from the office at the above address. The tender documents will be issued from **16.01.2025 to 24.01.2025. between 11.00 am. and 3.00 pm. on week days** (excluding holidays and Saturdays/ Sundays). The last date for submission of filled in offers is **27.01.2025 upto 12.30 pm. The 'Technical Bids' will be opened on the same day at 3.00 pm. in the presence of bidders or their authorized representatives.** For complete details and bid documents please log on to [www.licindia.in](http://www.licindia.in) and go to tenders and click on the link 'Tender-Advertisement for Requirement of office premises in/ at Hasnabad on lease-basis'. **LIC of India reserves the right to accept or reject any or all offers in full/ part without assigning any reasons whatsoever.**

Sr. Divisional Manager