

Ref:- OS/Sty/2023-24/Tender/04

TENDER DESCRIPTION FOR TABLE STATIONERY ITEMS

S.no.	Item	Description	Quantity	Rate/each excluding GST
1	L-Type Plastic Folder	Sun PP Clear Folder A-4 {Item e-310}	400	
2	PreGum Slip	1"x3"{25x75mm}3 colours,Oddy	50	
3	Fevi Stick	Pidilite 8 gm	30	
4	Add Gel Pen	Reynolds Trimax	50	
5	Ball Pen	Win Te amo	500	
6	Era File	Sweety Index File {Best Quality}	10	
7	Damper	Premier Dampener with LID	50	
8	Pencil	DOMS XI	20	
9	Rabbar Band	Best Quality Nylon 3"	2 Kg	
10	white Board marker	Cello whitemate	20	
11	BALL Pen HUSER Germany XO	BALL Pen HUSER Germany XO	100	
12	Stamp Pad Small	Golden Stamp Pad Ashoka 110 mm x 70 mm	20	
13	Sutli Plastic	Sutli Plastic best quality	20 Kg	
14	Cello tape	Premium 42 {20Yards}	30	
15	Big Yellow Cloth Envelopes	12"x16" Best Quality Cloth Inside with LIC Logo Printing	1000	
16	Small Yellow Cloth Envelopes	10"x12" Best Quality Cloth Inside with LIC Logo Printing	500	
17	Computer Sticker	VardhmanComputer Lables Size 89mmx35mm (1000 Labels)	5 Pkt	
18	Stappler Machine (Small)	Kangaro HD 10 (No.384556)	50	
19	Stappler pin small	Kangaro No. 10	100	
20	Stappler pin Big	Kangaro Unotech Staples 24/6-1M	20	
21	All Pin	Bell Original (500 Pins) Nickal plated steel Pins	10 Pkt	
22	Slip/Conference Pad (Ordinary)	writing pad- Ten Leaves per pad, Front thick paper back side Gatta	300	
23	Punching Machine Small	Kangaro DP-52	30	
24	Dak Pad	Dak Pad Four Flappers	20	
25	Permanent Marker	Luxer CD/DVD/OHP Marker	20	

* RATES MUST BE QUOTED AS BASE RATE AND GST WILL BE EXTRA AS APPLICABLE FROM TIME TO TIME AS PER RULES OF THE GOVERNMENT & F.O.R. DIVISIONAL OFFICE STORES(BASEMENT), KARNAL.

* SUBMIT TENDER FEE OF RS. 118/- ALONG WITH TENDER.

* SUBMIT PRE-CONTRACT ITNEGRITY PACT DULY SIGNED AND STAMPED ALONG WITH TENDER

* QUOTE RATE FOR ITEM Sr. No. 9 & 13 PER KG.

Signature of Vendor with Firm Seal