



OS/Fur/AG/CAMC/2023

30.05.2023

M/s .....

.....

Dear Sir,

**RE: Tender for Comprehensive Annual Maintenance Contract (CAMC) of Life Guard RO Water purifier installed at different location under Divisional Office JABALPUR.**

Sealed tenders are invited in the prescribed attached format for CAMC of Life Guard RO Water Purifier installed at different location (as per attached Annexure-C) under Divisional Office JABALPUR.

Please send Your **tender** duly filled & sign seal on **Annexure-A, Annexure- B & Integrity Pact** along with **an amount of Rs. 5118/-** in the form of Bankers Cheque/ Demand Draft in favour of Life Insurance Corporation of India payable at Jabalpur out of which **Rs.5000/- as EMD (Refundable) & Rs. 118/-(inclusive GST) as Tender Fee.**

Please send your Tender during working days/hours positively **on or before 14.06.2023 up to 3.00 PM** in a sealed envelope addressed to – **The Chairman (Stores Committee)**, Life Insurance Corporation of India, Divisional Office, Nagpur Road, Madanmahal, JABALPUR. The tenders received after due date due to delay in post of any reason will not be considered. The received **tenders will be opened on 14.06.2023 at 03.30 PM**. The representative of tenderer may present at the time of opening of tender with due permission of authority on submission of valid Identity & authority letter. Further the LIC reserves the right to reject any/all tender or cancel the process or increase the last date of submission without assign any reason thereof.

Yours Faithfully

**Manager (OS)**



## FINANCIAL PART

The Chairman (Stores Committee),  
Life Insurance Corporation of India,  
Divisional Office, Nagpur Road, Madanmahal,

**Annexure-A**

**JABALPUR**

Dear Sir,

RE: **Tender for CAMC of Aquaguard Water Purifier installed at different location under Divisional Office JABALPUR.**

This has reference to your tender notice ref.: OS/Fur/ AG/CAMC/2023, Dt.30.05.2023, we are quoting as under:-

Life Guard Make "BEAT-T" Model Water Purifier  <b>WORK TO BE DONE: (During each PM Call- Servicing / Checking /cleaning/ Repairing &amp; Replacement of all defective spares as required/ Testing of all units at location/site)</b>	<b>BASIC RATE</b> @ ₹ per machine/per year In figure <b>(Excluding GST)</b>	<b>BASIC RATE</b> @ ₹ per machine/per year In words <b>(Excluding GST)</b>
<b>TOTAL BASIC RATE =&gt;</b>		

**On Comparison, the lowest rate shown in TOTAL BASIC RATE column will be considered as L-1 RATE.**

**NOTE: 1. GST will be paid extra, applicable as per prevailing rate.**

**2. The rates should be quoted in Annexure "A" should not have any correction/cutting or over writing.**

DD NO. \_\_\_\_\_, DATED \_\_\_\_\_, BANK \_\_\_\_\_ enclosed for EMD and tender fee.

Date:

Place:

**(Vender signature & seal)**

**Proposed Work: Servicing /Checking / Repairing/ Replacement of all spares as required/  
Testing of all units at each location/site**

**Terms & Condition of Contract**

(To be returned duly filled with your quotation as acceptance of T&C)

1. **Work to be done under the contract:** Thoroughly cleaning & checking of each machine in every quarterly PM visit , replacement of defective part (if any) found during servicing of all equipments &, there after Testing at location. CAMC should include cleaning of machine thoroughly & checking of component. **The CAMC should include replacements of 1 Candle & 1 CARBON and 1 Membrane in a year.**
2. **Validity of Tender Rate:** Tendered rate must be valid for 3 year. Initially the CAMC contract will be for one year. However after satisfactory completion of first year it may be further extended for 2 tenure of one year, subject to satisfactory services rendered by vendor in last CAMC period & on consent for renewal of contract on original rate and accepted terms & conditions on mutual consent. Corporation reserves the right to terminate the contract by giving 15 days notice and without assigning any reason thereof.
3. **Tender Fee(Non Refundable):** The bidder has to deposit **an amount of Rs. 118/- (Rupees One Hundred Eighteen only)** inclusive of GST towards Tender Fee (**Non Refundable**) by way of Demand Draft drawn in favor of "LIC of India" payable at Jabalpur.
4. **EMD:** All bidders have to deposit an amount of ₹ 5000/- as EMD with their tender. Tender without EMD will not considered. After finalization of tender EMD will be returned to bidder by way of NEFT only.
5. **Security Deposit:** Successful bidder has to deposit an **amount equals to 3% of CAMC charges (excluding GST). SD will be retained by LIC up to the end of contract period or warranty period of last service (whichever is later).** LIC can consider the amount of EMD as SD subject to deposition of difference amount of SD.
6. No interest whatsoever shall be payable on the EMD or SD.
7. **Termination of Contract:** If it is observed during AMC contract vendor frequently remains to fails keeping all machines in order or delay in service or delay in attending break down call without any reason, the condition may lead for termination of the contract.
8. **Payment condition** – Payment of CAMC will be made by NEFT only by the Divisional office Jabalpur, on Quarterly basis at the end of quarter on submission of bill in duplicate along with duly sign & seal Service Call Report.
9. **The Location wise list of total installations (Annexure-C) is provided with tender for reference.**
10. **Liability of vendor & L.I.C.** – Unless otherwise instructed, the Service engineer will visit all the sites for maintenance & contact to the occupant of the quarter. Also the workmen should be insured properly to safeguard LIC for any mishap to the workman during the course of maintenance within our premises; LIC will not be responsible for any accidental risk associated with maintenance of the machines. Also any damage caused due to malfunctioning or during the maintenance will be made good by the vendor.
11. **PENALTY CLAUSE:** Vendor has to ensure minimum one PM visit at every site so that all machines are kept working at every site during every quarter. If at any location any machine got breakdown, Intimation will be sent to service provider/vendor over telephone/Mobile/via email by user. Vender has to ensure that complaint will resolve within office time up to next working day of complaint for **LOCAL INSTALLATIONS &** within next 3 working days from next working day of complaint for **OUTSTATON INSTALLATIONS.** If vendor remains fails to complete the job within time an amount of ₹ 100/- per day (maximum ₹ 500/-) per machine will be charged as penalty & same will be recovered the next bill.
12. **Income tax –TDS @ prevailing rates** will be deducted at source from the payment and will be remitted to Income Tax Deptt. Directly
13. **The Responsibility of Service Providing Agency:**
  - (a)The Service Providing Agency shall be solely responsible for the redressal of grievances /resolution of disputes relating to persons deployed by the agency. The LIC of India shall, in no way, be responsible for settlement of such issues, whatsoever.



(b) It will be the responsibility of The Service Providing Agency to meet transportation, food, medical and any other requirements in respect of the persons deployed by him.

(c) The Service Providing Agency shall have to follow all the instruction given to him/them from time to time by the competent authority or person nominated by him.

(d) The Service Providing Agency and its worker shall abide by the rules and regulations of the LIC as well as directions/instructions issued by the Manager (OS) or on his behalf by the authorities from time to time and violation of which may result in cancellation of the contract.

(e) The LIC of India **shall not be responsible** for any damages, losses, claims, financial or other injury to any person deployed by Service Providing Agency during the course of their performing the functions/duties, or for payment towards any compensation. The Service Providing agency will also indemnify the LIC from any claim in this regards.

(f) The Service Providing Agency shall have to fix prior appointment directly with the location in charge under intimation to us. The **work completion certificate/training certificate** shall be obtained from the location in charge as per the format issued by OS Department, DO, Jabalpur at the time of commencement of contract and shall be submitted along with the bills.

#### 14. THE INSURANCE LAWS (Amendment) ACT, 2015

1. In terms of provisions of Section 33 (3) of The Insurance Laws (Amendment) Act, 2015, Insurance Regulatory and Development Authority of India (IRDAI), is authorized to verify all such books of account, register, other documents and the data base in the custody of the contractor in respect of service outsourced by the LIC of India. It shall be the duty of the contractor to provide such documents/statements/information may be required by IRDAI within such time as may be specified by IRDAI.

2. In terms of provisions of Section 33 (4) of The Insurance Laws (Amendment) Act, 2015, Insurance Regulatory and Development Authority of India (IRDAI), if it considers expedient to do so, may direct any person hereinafter referred to as "Investigating Officer", to make an investigation as specified under Sec. 33 (1) or carry out an inspection as specified under Section 33 (2) of the Insurance Laws (Amendment) Act, 2015, who may examine on oath any Manager, managing Director or Other officer of the service provider or contractor where the services are outsourced by LIC of India

We agree with all terms and conditions of the tender.

Dated:

**Signature/seal of vendor  
with stamp  
(Please sign each page)**

**DETAILS OF LIFE GUARD RO WATER PURIFIER UNDER JABALPUR DIVISION**

Annexure-C

S.NO.	LOCATION OF INSTALLATION	Quantity
1	CBO-3 STAFF QTR -1, MADAN MAHAL JABALPUR	1
2	CBO-3 STAFF QTR -2, MADAN MAHAL JABALPUR	1
3	JEEVAN SHANTI A-1(SHAIRING), MADAN MAHAL JABALPUR	1
4	JEEVAN SHANTI A-2, MADAN MAHAL JABALPUR	1
5	JEEVAN SHANTI A-3, MADAN MAHAL JABALPUR	1
6	JEEVAN SHANTI B-1, MADAN MAHAL JABALPUR	1
7	JEEVAN SHANTI B-2, MADAN MAHAL JABALPUR	1
8	JEEVAN SHANTI B-3, MADAN MAHAL JABALPUR	1
9	JEEVAN ANAND KATANGA B6/1, JABALPUR	1
10	JEEVAN ANAND KATANGA B6/2,, JABALPUR	1
11	JEEVAN ANAND KATANGA B6/3, JABALPUR	1
12	JEEVAN ANAND KATANGA B6/4, JABALPUR	1
13	JEEVAN ANAND KATANGA B6/5, JABALPUR	1
14	JEEVAN ANAND KATANGA B6/6, JABALPUR	1
15	JEEVAN ANAND KATANGA B7/1, JABALPUR	1
16	JEEVAN ANAND KATANGA B7/2, JABALPUR	1
17	JEEVAN ANAND KATANGA B7/3, JABALPUR	1
18	JEEVAN ANAND KATANGA B7/4, JABALPUR	1
19	JEEVAN ANAND KATANGA B7/5, JABALPUR	1
20	JEEVAN ANAND KATANGA B7/6, JABALPUR	1
21	SDMS , DO JABALPUR, JABALPUR	1
22	KATNI STAFF QTR –No.1	1
23	KATNI STAFF QTR –No.2	1
24	KATNI STAFF QTR –No.3	1
25	KATNI STAFF QTR –No.4	1
26	SAGAR STAFF QTR-No.1	1
27	SAGAR STAFF QTR-No.2	1
28	SAGAR STAFF QTR-No.3	1
29	SAGAR STAFF QTR-No.4	1
30	SAGAR STAFF QTR-0No.5	1
31	SAGAR STAFF QTR-No.6	1
32	SEONI STAFF QTR-No.1	1
33	SEONI STAFF QTR-No.2	1
34	BALAGHAT STAFF QTR –No.1	1
35	BALAGHAT STAFF QTR –No.2	1
36	BALAGHAT STAFF QTR –No.3	1
37	DAMOH STAFF QTR – No.1	1
38	DAMOH STAFF QTR – No.2	1
39	DAMOH STAFF QTR – No.3	1
40	CHHINDWARA STAFF QTR –No.1	1
41	CHHINDWARA STAFF QTR –No.2	1
42	CHHINDWARA STAFF QTR –No.3	1
43	PARASIA STAFF QTR –No.1	1
44	PARASIA STAFF QTR –No.2	1
45	PARASIA STAFF QTR –No.3	1