



Life Insurance Corporation of India
Amravati Divisional Office
Jeevan Prakash, Shrikrishna peth Amravati

Notice inviting Tender

Life Insurance Corporation of India, Amravati Divisional Office intends to invite tender for Repairs, Installation, Servicing, maintenance (With water Boy) of Air Coolers at Amravati Divisional Office.

For complete details and bid documents please log on to our website www.licindia.in and go to "Tenders" and click on the link

- Tender for Repairs, Installation, Servicing, maintenance (With water Boy) of Air Coolers at Amravati Divisional Office..

Application forms may be obtained from OS department of Divisional Office Amravati of LIC of India at above mentioned address from **08/03/2023 to 15/03/2023** on all working days from 10.30 am to 01.30 pm & from 02.30 pm to 04.30 pm.

Last date and time for submission of tender forms is **15/03/2023 by 05.30 pm.**

LIC of India reserves the right to accept or reject any or all offers/ Quotations in full/ part without assigning any reason whatsoever.

Place: Amravati
Date: 08.03.2023




Sr. Divisional Manager


Tender For : Air Cooler AMC/06/2022-23
Tender for Repairs, Installation, Servicing, Maintenance (with water Boy) of Air Coolers
at Amravati Divisional Office
DETAILS OF VENDOR

Name of the Agency/Firm/Vendor	
Correspondence address, Contact No. & E-Mail ID	
Name of Contact person with Designation who would be calling on us and attending to our jobs & Contact phone No.	
PAN (Individual Card in case of Proprietorship OR Firm's PAN card in other cases. (Self attested copy required))	
GSTN No. (Self attested copy required)	
Whether holding certificate under Shops & Establishment Act duly renewed (Self attested proof is required)	
Experience of Electrical (Air cooler) work (Attested proof must be enclosed)	
Name of PSU/Govt office/Quasi Govt offices/reputed firms where Firm has carried out Electrical (Air cooler) work during past 3 years (Self attested copy of bill/work order of the same is required)	
Name of at least Two of your most valued clients at the present time	
Whether vendor is on the panel of any LIC unit/Govt Office/Quasi Govt Office (Copy of empanelment letter is required)	
Average Turnover of the Agency for the last three years. Submit copies of I.T returns, Balance Sheets & P/L accounts for last three years. (Min 5 lacs every year)	F.Y.2019-20 : F.Y.2020-21 : F.Y. 2021-22:
Whether vendor is agree to abide strictly by the Terms and Conditions of the Tender Contracts.	
Whether all the forms and Tender documents are attested with seal of the Firm	
Whether bidder has filled and signed all papers, documents, annexures and certificates submitted.	

Date: _____

Sign of Vendor with Seal

Tender For: Air Cooler AMC/06/2022-23
Tender for Repairs, Installation, Servicing, Maintenance (with water Boy) of Air Coolers
at Amravati Divisional Office

Financial Bid

Sr. No.	Job Particulars	Amount <u>Excluding GST</u> Per Air cooler
1.	Repairs, Installation, Servicing, Maintenance (With water Boy), of Air Coolers (Owned by LIC) as mentioned in Point 4 of Terms and conditions	₹

Date: _____

Sign of Vendor with Seal

Terms and Conditions:-

1. Rates quoted should be inclusive of all Charges taxes and no extra on any account except GST (At prevailing rate) shall be paid.
2. Income Tax will be deducted as per rules.
3. Contract period will be for 3 month only (01.04.2023 to 30.06.2023)
4. All air Coolers are owned by LIC and based on the needs, the number may change during the course of contract which will be binding on the tenderer.
5. Servicing includes over all Checking Electrical connections of Air coolers, Replacement of Wood Wool, Fitting and installations, Overhauling of the unit and Electrical Parts, Water filling on daily basis and all other repair works of the Air Coolers during the Contract period. Replacement of Fan, pump or any other spare parts when ever required. The air coolers are of size of 3 feet, 4 feet and 5 feet.
6. Minor complaints or breakdown should be attended immediately or within 4 hours of Complaint.
7. Tender Fee: Tender fee of ₹ 118.00 (Including GST @ 18%) is to be paid in the form of cash or DD drawn in favour of LIC of India and payable at Amravati.
8. Earnest Money Deposit :- An amount of **Rs.5000/-** is to be paid in cash or DD drawn in favor of LIC OF INDIA payable at Amravati along with your tender/quotation in our office. Your quotation will not be accepted unless Earnest Money deposit is paid by you. EMD amount will be refunded to the unsuccessful bidder immediately after allotment of contract to successful bidder.
9. Security Deposit: - On Scrutiny of the quotations, you will be informed regarding the allotment of the job if any. It will be Compulsory for the successful Bidder (i.e. to whom the contract will be allotted) to deposit the security deposit of **Rs.10,000/-** in cash or DD. This amount will be refundable after completion of contract period without interest.

Sign of Vendor & seal

10. Payment: - Payment will be made after Completion of the Contract Period on submission of bill along with satisfactory servicing reports duly signed by the officers of E&OS Department along with Office seal.
11. Penalties: - A penalty of Rs. 100 /-- Per cooler/ per day will be imposed if there is break down or water filling not done for more than 1 day and will be binding on the successful bidder.
12. Termination of Contract: - The Competent Authority reserves the right to terminate the contract if the services are not found satisfactory with the notice period of 15 days.
13. It will not be binding on us to accept the lowest quotation and the Competent Authority reserves the right to accept or reject any quotation without assigning any reasons.
14. The coolers will be installed at our Divisional office Building, RMF Godown Pohara and Selected Staff Quarters at Amravati.

Kindly submit your Tender/ quotation in a sealed Envelope super scribed with **"Tender for Repairs, Installation, Servicing, Maintenance (with water Boy), of Air Coolers at Amravati Division Tender for Air Cooler AMC/06/2022-2023"** and addressed to Chairman (Stores Committee) as under so as to reach us by **16/03/2023 before 05.30 PM**. Quotations received after due date and time will not be considered. The Bid opening date and time will be informed later.

Address for receiving the Tender:

Manager (E &OS),
LIC OF INDIA, Amravati Divisional Office,
Jeevan Prakash Building, Shrikrishna Peth, Amravati
Amravati. Ph No: 0721- 2552210, 2660489.

Sign of Vendor & seal



en.k.
Sr. Divisional Manager
Amravati Division
22/10