

Tender for Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water Tanks for LIC Offices at various locations, LIC Staff Quarters and LIC Guest Houses in Chennai.



**OS/ESTABLISHMENT DEPARTMENT, ZONAL OFFICE,
10th FLOOR, LIC BUILDING, 153 ANNASALAI, CHENNAI 600 002**

LAST DATE & TIME OF RECEIPT OF TENDERS : 07.08.2023, 3.30 pm

DATE & TIME OF OPENING OF TECHNICAL BID : 08.08.2023, 2.30 pm

Cost of Tender document: 500 /- + (GST)

Ref: ZO/OS/ESTB/2023-24

:

PART 1 - TENDER NOTICE

Sealed tenders are invited under Two Bid system (Technical Bid and Financial Bid) from reputed service providers satisfying eligibility conditions given in this tender, for providing Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks at LIC Offices in various location , LIC Staff Quarters and LIC Guest Houses in Chennai.

Tender Documents may be obtained from Asst. Secretary (OS) LIC of India, Zonal Office, at the above mentioned address or can be downloaded from LIC web site www.licindia.in by clicking "Tender for Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks at LIC Offices in various locations, LIC Staff Quarters and LIC Guest Houses in Chennai, under the link 'Tenders'.

Tender Forms will be issued from **17.07.2023 to 07.08.2023 between 10.30 am to 3.00 pm** on payment of Rs.500/- + GST @ 18% per set as Non-refundable Tender Fees from OS Dept, at the above address on any working day between 10.30 am and 3.00 pm from Monday to Fridays. **Please refer our website www.licindia.in for complete details.**

The filled in applications are to be submitted on or before **07.08.2023 before 3.30 pm..**
Technical bid will be opened on 08.08.2023 at 2.30 pm.

LIC of India reserves the right to accept or reject any or all offers in full / part without assigning any reason whatsoever.

Place : CHENNAI

REGIONAL MANAGER (E&OS)

Date :**17.07.2023**

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TENDER SCHEDULE

Schedule for the tender process is as given below:-

Tender Notification Number and Date	2/2023-2024
Cost of Tender Document	Rs 500/- +GST @18% (non refundable) in the form of Demand Draft / Pay Order drawn in favour of “ LIC OF INDIA” payable at Chennai to be paid at the time of submitting the tender in a separate envelope super scribed” COST OF DOCUMENT FOR Annual Maintenance Contract for Disinfection and cleaning of underground and Overhead Water Tanks for LIC Offices at various locations, LIC Staff Quarters and LIC Guest Houses in Chennai.
Earnest Money Deposit	Rs.10,000/- in the form of Demand Draft/Pay Order drawn in favour of “LIC OF INDIA” payable at Chennai to be paid at the time of submitting the tender in a separate envelope super scribed “EMD FOR Annual Maintenance Contract for Disinfection and cleaning of underground and Overhead Water Tanks for LIC Offices at various locations, LIC Staff Quarters and LIC Guest Houses in Chennai.
Time, Date and Place of Sale of Tender Document (collection in person from the given address or downloading from official site of the Corporation)	Time - 10.30 am to 03.00 pm. Date - From 17.07.2023 to 07.08.2023. Place : LIC Of India, Zonal office, OS/Establishment Department, 10 th Floor, 153 AnnaSalai, Chennai 600 002. *** Please see note below
Last Date , Time, and Place for receipt of Tender Documents	Time – 3.30 pm. Date – 07.08.2023 Place : LIC Of India, Zonal office, OS/Establishment Department, 10 th Floor, 153 Anna Salai, Chennai 600 002. *** Please see note below
Time, Date and Place of Opening Tender Document	Time – 2.30 pm on 08.08.2023 Place : LIC Of India, Zonal office, OS/Establishment Dept. 10 th Floor, 153 Anna Salai, Chennai 600002.
Contract period	One year from the date of taking over which can be renewed on the same terms and conditions for second / third year at mutually agreed rates if the performance of the Contractor is satisfactory to LIC.
Validity of Tender	180 days from the date of opening Technical bids

*** Tender document may also be downloaded from Corporation’s website from the link:-

www.licindia.in/Tenders

Part-A: GENERAL INSTRUCTIONS , TERMS AND CONDITIONS TO TENDERERS

Sealed Tenders are invited on behalf of the LIC of India, Southern Zonal Office, Chennai in respect of the work as detailed below up to.

- : Annual Maintenance Contract for Disinfection and Cleaning of underground
- . sumps and overhead Water tanks in Chennai.

- . **Scope of work:** AMC for Disinfection and Cleaning of Water tanks and sumps using High Pressure Jet Pump, Removing of Sludge particle, Bacteria and UV Sterilization.

Details of Tender:

1.	Earnest Money Deposit	Rs.10000/-
2.	Cost of tender document	Rs.500/-

The Tender document can be downloaded from the website www.licindia.in . The cost of Tender document and EMD to be submitted in the form of Demand Draft only, drawn in favouring "LIC of India".

Tender form is not transferable and the cost of tender form is not refundable.

1).Eligibility Criteria:

The bidder shall meet the following eligibility criteria and submit the documentary evidence in the Technical Bid. The Bid received without documentary evidence shall summarily be rejected.

(i) Tenderer should submit the Copies of valid registration details under Civil works category with Government Organizations / Semi-Government Organizations of State or Central Government or Public Sector Undertakings or Autonomous bodies of State or Central Government in respect of the work.

(ii) Copies of attested IT returns submission for the last three financial years viz 2021-22, 2020-21, 2019-20.

(iii) **Work Experience:** The tenderer should have experience of at least 3 years in Disinfection and cleaning of underground and Overhead Water Tanks and should have been in existence for the last 5 years. The experience should be under the present registered name and PAN (enclose copies of certificate/work order issued by the organisation).

(iv) The average Annual Turnover during last 3 financial years should be at least **Rs.25 Lakhs** per annum

(v).The Bidders should have their registered Office at Chennai and Head Office at Tamil Nadu State and should have at least **one** ongoing contract of similar nature in Chennai.

Similar nature of work means the work of Water tank construction / Water tank and sump cleaning services.

(vi). The tenderer should ensure and confirm that they have the entire mandatory compliance certificates / registrations / license under various applicable laws applicable for the state of Tamil Nadu and should enclose the copies of the following:

- (a) GST registration Certificate.
- (b) Shops and Establishment registration certificate.
- (c) PAN copy
- (d) Copies of audited Accounts for the past 3 Financial years (FY. 2021-22, 2020 –21 and 2019 –20.

2).DESCRIPTION OF WORK:- Mechanized cleaning of Overhead RCC and PVC Tanks and Underground RCC tanks in six stage process as below:-

- a).Mechanical Dewatering.
- b).Desilting and removal of left over dirty water and sludge with sludge removal pump.
- c).Cleaning of walls, ceiling and floor with high pressure water jet with the help of equipment which create pressure of 10 to 150 bar with non-toxicity of anti-bacterial agent for disinfecting the tank from all harmful bacteria, fungi and algae.
- c).Removal of remaining sludge from the floor with the help of industrial vacuum cleaner.
- d).Spraying of non-toxic, bio degradable eco friendly anti-bacterial agent for disinfecting the tank from all the harmful pathogens.
- e).Treatment of inside the tank by exposing U.V radiation to kill further suspended or floating bacteria if any.

(f) Any other work of similar nature is required to be undertaken during the contract period, in future, the same should be executed at the same rates, terms and conditions.

(g) Frequency of cleaning should be once in SIX months during the contract period.

3.The Technical Bid shall contain the following:

- a). Duly signed Technical Tender Document
- b).Tender Cost and EMD in the form of demand draft
- c). Documentary evidence for Eligibility as per eligibility criteria.
- d). Other Information / documents as indicated in Tender document.
- e). Tender document duly signed on all pages in acceptance of all service requirements.
- f). Any other information, tenderer may like to submit reflecting their credentials.
- g). Satisfactory service certificate to be produced from any ONE of the existing client with details of contact number and E-mail id etc.

4. Tenderer shall quote rates both in figures and words. He shall also work out the amount for each item of work and write in both figures and words. If there is any discrepancy in rates quoted in figures and words, rates quoted in words only will be taken for consideration.

5. Method of submission of Tender:

The tender has to be submitted in three cover system as follows:

Cover -1: This cover shall contain the Tender cost & EMD, Technical Bid and super-scribed as "Technical Bid for Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks at Chennai as per attached schedule".

Cover – I(a): This cover should contain the DD's/Pay orders for EMD AND TENDER FEE FOR Rs.10000/- (Ten thousand only) and Rs.500/-(plus GST @18%). **Those who are exempted shall write "MSME-Exempted" on the top of the Cover and put original/certified copies (of MSME) inside the cover.**

Cover-2, Shall contain the duly filled and signed Price Bid and super scribed "Price Bid for Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks at Chennai as per the attached schedule".

Cover -3: This is a master cover containing the above 3 covers (Cover-1, Cover -1a and Cover-2) and duly super-scribed "**Tender for Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks at Chennai as per the attached List**".

Tender should be dropped (which shall be the only mode of submitting the tender) in Tender Box (placed at 10th floor, LIC Building, 153, Anna Salai, Chennai -) in sealed envelope bearing address:

**The Secretary(OS),
L.I.C of India, Zonal Office,
LIC Building, 153 Anna Salai, Chennai-600 002.**

The bid shall be valid for the period of 180 days from the last date of opening the technical bid.

6.Earnest Money Deposit (EMD):

The EMD mentioned against the above work shall be furnished in the form of Demand Draft in favour of " LIC of India Chennai" from any Nationalized Bank. The EMD of unsuccessful Tenderer shall be returned after evaluation of Tender.

Tenders received without EMD and Tender cost will not be considered. However in case of Micro and Small enterprises who have registered with the Director of Industries (DI)/ District Industries Centre (DIC) as manufacturing/service enterprises by filling Entrepreneurs memorandum (Part- II) will be exempted from payment of earnest money. (a copy of proof to be enclosed along with tender document.

Also a copy to MSME certificate to be submitted in a closed cover super scribing "Tender cost & EMD" – Cover 1(a).

7. Defects Liability Period: Defects Liability period shall be 01 (one) Month from the date of completion of periodical cleaning work for AMC.

8. Compensation for delay in execution: The contractor shall pay as compensation an amount of equivalent to 1% (one percent) per week on the total value of work unfinished / uncompleted work, subject to a maximum 5% of the tendered value of work, as compensation / penalty amount to LIC of India.

9. Performance Guarantee: The successful tenderer has to submit performance guarantee for an amount of 10% of his / their tendered amount in the form of DD. This performance guarantee will be returned to the contractor after satisfactory completion of the AMC period, provided the work has been carried out in accordance with agreement provision and the same is not forfeited for any reason.

10. LIC does not bind itself to accept the lowest (L1) or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be rejected.

11. Any agency submitting the tender shall be deemed to have read and understood the terms and conditions, scope of work, etc any quoted accordingly.

12. RM (E & OS), L I C of India, Zonal Office, Chennai reserves the right to postpone the tender issue date, submission / opening date and to accept or reject any or all tenders without assigning any reasons.LIC of India reserves the right to call for missing / additional requirements or otherwise from the applicant at the time of analysis of the tenders received in response to this notice.

13.The rates shall be quoted inclusive of all taxes except GST and GST rate shall be quoted separately in the price bid for complete item work as such nothing extra shall be payable. Necessary Income tax shall be deducted as per rules in force.

Tender completed in all respects shall be submitted as per the instructions given in the Part-A forming part of the tender document.

14. The successful tenderer on the acceptance of his tender by LIC shall within ten days from the stipulated date of start of the work sign the formal contract.
15. The EMD amount will be forfeited if the successful tenderer fails to sign/execute the formal agreement within one week from the date of such intimation or fails to commence the work as per the work order.
16. While discharging the duties, the contractor shall be responsible for all injuries to persons, damaged building, building structure and shall rectify it at its own cost.
17. The contractor shall arrange for sufficient Insurance Cover (for both accident and personal insurance for the person employed by them during cleaning and disinfection of over head tank and sumps in our LIC offices, Guest Houses and quarters.
18. The tenderer shall sign all the pages of the tender documents and other documents submitted by him along with the tender.
19. Any modification in the tender after opening date shall not be considered.
20. The tenderer should ensure that amounts quoted should appear only in the price schedule document and nowhere else, otherwise, the tender is liable to be rejected.
21. The contract shall be for a period of One Year initially. However, the same may be extended by two more years, not more than one year at a time, at the same rates, OR mutually agreed rates and terms and conditions subject to approval of Competent Authority.
22. The Contractor shall not assign or sublet the benefits of this contract to any person or entity and in the event of any violation or breach thereof, LIC at its discretion but without prejudice to its other rights and remedies, terminate this contract immediately.
23. RM (E & OS), LIC reserves the right of accepting the whole or part of any tender and tenderer shall be bound to perform the same at the rate or amount quoted.
24. The successful tenderer shall be required to execute an agreement with LIC of India for carrying out the work as per the agreed conditions. The cost of stamp paper for the agreement shall be borne by contractor as per the state stamp act.
25. Time is essence of the contract. In order to complete the work within the scheduled time the tenderer is required to submit a detailed programme chart for various activities.
26. Tenderers are advised to visit the site before quoting for better appreciation. For site visit please contact

Sri.V.K.Ravichandran, AO, South Premises –9789822506

Sri.Alexander Devadoss , AO, North Premises - 9865045936

DISPUTES & DIFFERENCES:

In all cases of dispute, the matter will be referred to the Regional Manager(E&OS) of L.I.C. Of India whose decision shall be final and legally binding on the contractor. All legal disputes will be within the jurisdiction of courts in Chennai.

We accept all the above terms and conditions as set forth in the tender comprising of Parts A to D.

AUTHORISED SIGNATORY

(NAME / DESIGNATIONS & SEAL OF THE FIRM/ CONTRACTOR/COMPANY)

Part-B: FORWARDING LETTER

To
The Secretary (OS),
LIC of India,
Zonal Office,
Chennai.

Dear Sir/Madam,

I/We have read and examined the following documents relating to the work "Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks in LIC at Chennai.

Upon reading the General Instruction , terms and conditions contained or referred to therein and in accordance in all respect with the specifications design, drawings and other relevant details at the rates. I/We hereby tender for the execution of the works referred to in the aforesaid documents.

A sum of Rs. _____ is hereby forwarded in crossed _____ Bank Draft

No: _____ Dated _____ drawn on _____ Bank

favouring LIC of India as Earnest Money Deposit. If I/We fail to keep the tender open for a period of 180 days, validity after opening the tender(s) or make any modifications in the terms and conditions of the tender, which are not acceptable to LIC of India, I/We agree that LIC of India shall, without prejudice to any other right or remedy, be at liberty to forfeit the said Earnest Money absolutely. Should this tender be accepted, I/We hereby, agree to abide by and fulfil all the terms, conditions and provisions of the aforesaid documents.

If, after the tender accepted, I/We fail to commence the execution of the works as provided in the conditions, I/We agree that LIC of India shall without prejudice to any of their right or remedy, be at liberty to forfeit the said earnest money absolutely.

In the event of this Tender being accepted I/We agree to enter into an agreement as and when required and execute the contract according to your form of Agreement, within a month of receipt of work order, in default thereof, I/We do hereby bind my-self / ourselves to forfeit the aforesaid initial security deposit.

I / We further agree to execute the work in time as per the Schedule for periodical cleaning within 10 (Ten) days reckoned from the day of intimation from LIC of India.

I / We agree to pay the Government, GST (State and Central), Excise and Octroi duties, Insurance & all other taxes etc., at the rates prevailing from time to time as per the Act, as amended and rates quoted by me/us are inclusive of the same.

I / We agree to pay Income tax, to be deducted at source on the Gross value of the work done, and the rates quoted by me/we are inclusive of same.

I / We agree to get the work & workers to be engaged on the work at site and all materials and machinery collected and kept/operated at site for execution of the work. In case part work is taken over by the Employer before final completion of the whole work, such parts may not be covered by the insurance from the date of taking over that part of work by the Employer. All the rates quoted by me/ us are inclusive of the same in full and nothing extra shall be claimed anytime on account of any of these.

Yours faithfully,

Contractor's Signature

Address:

Date:



LIC of India, Southern Zonal Office,
LIC Building, 10th Floor, 153 Anna Salai, Chennai 600002.
Phone No. 044-28616085 E.Mail id: sz_osestb@licindia.com

PART C – INTEGRITY PACT

General: This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on..... day of the month of2023, between, on one hand, Life Insurance Corporation of India (hereinafter referred to as “LIC”) a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its Zonal office at 153 Annasalai, Chennai 600 002. (hereinafter called the “BUYER” which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And M/s _____ represented by Shri..... (hereinafter called the “BIDDER /SELLER” which expression shall mean and include , unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks at LIC Offices in various locations, LIC Staff Quarters and LIC Guest Houses in Chennai, and the BIDDER/Seller is willing to offer/has offered the Guest house maintenance Services of Guest houses.

WHEREAS the BIDDER is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said services at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

Commitments of the BUYER

1.1The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either themselves or for any person, organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.

1.2 The BUYER will, during the pre-contract stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

1.3 All the officials of the BUYER will report to the appropriate “CVO” any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.



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Phone No. 044-28616085 E.Mail id: sz_osestb@licindia.com

2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit,

including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Commitments of BIDDERS

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.

3.3 Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERS shall disclose their foreign BUYERS or associates.

3.4 BIDDERS shall disclose the payments to be made by them to their Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in and Indian BIDDERS shall disclose their foreign BUYERS or associates, Agents/brokers or any other intermediary, in connection with this bid/contract.

3.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original owner of the agency/ firm /company providing Housekeeping Services and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

3.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.



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3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

3.9 The BIDDER/Contractor will not commit any offence under the relevant India penal code (IPC) /Provision of corruption (PC) act .Further improperly, for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

3.12 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an officer of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender. The term 'relative' for this purpose would be as defined in section 6 of the Companies Act 1956.

3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.

4. Previous Transgression

4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process. The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Earnest Money (Security Deposit):

5.1 While submitting commercial bid, the BIDDER shall deposit an amount Rs._____ as Earnest Money as applicable/Security Deposit, with the BUYER through any of the following instruments:

(i) Bank Draft of Pay Order in favour of LIC.

(ii) A confirmed guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment.

(iii) Any other mode or through any other instrument (to be specified in the RFP/Tender:

5.2 The Earnest Money /Security Deposit shall be valid up to the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

5.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.



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5.4 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

6. Sanctions for Violations:

6.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-

(i) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.

(ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.

(iii) To immediately cancel the contract, if already signed, without giving any compensation to the bidder.

(iv) To recover all sums already paid by the BUYER, and in the case of an Indian BIDDER with interest thereon at 2% above the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% above the LIBOUR (London Inter Bank Offer Rate). If any out standing payment is due to the BIDDER from the BUYER in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.

(v) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.

(vi) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.

(vii) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which may be further extended at the discretion of the BUYER.

(viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.

(ix) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.

(x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

6.2 The BUYER will be entitled to take all or any of the actions mentioned at para 6.1(i) to (x) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

6.3 The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and convulsive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.

7. Fall Clause:

7.1 The BIDDER undertakes that it has not supplied/is not supplying similar product/systems/items or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found at any stage that similar product/systems or sub systems/items was supplied by the BIDDER to any other Ministry/Department of the Government of India or PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.



LIC of India, Southern Zonal Office,
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Phone No. 044-28616085 E.Mail id: sz_osestb@licindia.com

8. Independent Monitors:

8.1 The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission. Name address of the Monitor(s):

Shri.Arun Chandra Verma, IPS(Retd.),
Flat No C-1204, C Tower, Amrapali
Platinum Complex, Sector – 119.
E-mail: acverma1@gmail.com
Noida (U.P).

Shri. Rajni Kant Mishra, IPS (reted),
Ex Director General in BSF,
P-23, Sector – 11, Noida,
Dist: Gautam Buddh Nagar,
UP - 201301
E-mail : rkmishraips84@gmail.com

8.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

8.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder /Contractor as confidential.

8.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

8.5 As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the Authority designated** by the BUYER.

8.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

8.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

8.8 The Monitor will submit a written report to the designated authority** of BUYER /Secretary in the Department/ within 8 to 10 weeks from the date of reference or intimation to him by the BUYER /BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

9. Facilitation of Investigation:

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of

Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

10. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.



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11. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

12 Validity:

12.1 The validity of this **Integrity Pact** shall be from date of its signing and extend up to 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

12.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

13. The parties hereby sign this Integrity Pact at.....on.....

BUYER

BIDDER

Name of the Officer

CEO

Designation

Deptt./MINISTRY/PSU

Witness

1..... 1.....

2..... 2.....

(* Provisions of these clauses would need to be amended/deleted in line with the policy of the BUYER in regard to involvement of Indian agents of foreign suppliers.)

** Please specify the "Name of Authority" in place of "Authority Designated" wherever mentioned in the Agreement)



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Part-D: ARTICLES OF AGREEMENT

This Contract Agreement made the day of 2023 between

.....

on the one part and

(hereinafter called “The Contractor”) on the other part, where as the LIC of India is desirous of getting the work of “Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks at Chennai executed and has given specifications and schedule of quantities etc., describing the works.

AND WHEREAS THE CONTRACTOR has agreed to execute upon and subject to the conditions set forth in the Schedule hereto (hereinafter referred to as “Said Conditions”) the works shown upon the said drawings and described in the same specifications and included in the said schedule of quantities for such sum as may be ascertained to be payable in terms of the Bills of Quantities, and which sum is estimated to be Rs..... (Rupees.....

.....) (hereinafter referred to as “Said Contract Amount”).

NOW IT IS HEREBY AGREED AS FOLLOWS:

COMPLIANCE TO LABOUR LAWS & APPRENTICE ACT

The contractor shall comply with all the provisions of the Minimum Wages Act, 1948, Contract labour (Regulation and Abolition) Act, 1970, and rules and orders framed there under and other labour laws affecting contract labour and Apprentice Act, 1961 and the rules and orders framed there under that may be in force or brought into force from time to time. **Contractor shall obtain a valid license under Contract Labour (R&A) Act 1970 and Contract Labour (R&A) Central Rules 1971 before commencing work and which should be valid till the completion. Safety of workmen on job shall be the responsibility of the service provider.**

INSURANCE:The contractor shall provide insurance in respect of damage to persons and property and firm insurance as per relevant clause of General conditions of contract. In addition he will also insure against riots and civil commotion. The insurance shall also cover third party and all the persons working at site and visitors including contractors, workers.

TERMINATION OF CONTRACT: One-month notice will be given by either party for termination of the contract during the tenure of contract for breach of clause or otherwise.

We accept all the above terms and conditions as set forth in the tender comprising of Parts A to D.

AUTHORISED SIGNATORY

(NAME / DESIGNATIONS & SEAL OF THE FIRM/ CONTRACTOR/COMPANY)

PART-E:

LIST OF WATER TANKS

A. The Data of Sump and Tank and its Capacities in Chennai South Premises					
	Name of the premises	Type of Tank	Capacity in litres	No of units	
1	Kodambakkam DZM Quarters	OHT	1000	3	
		OHT	1500	3	
		Sump	12000	1	
		Sump	10000	1	
2	Kodambakkam CBO15	OHT	5000	1	
		Sump	20000	1	
3	Kodambakkam ADM Quarters	OHT	5000	5	
		OHT	3000	3	
		Sump	20000	1	
		Sump	25000	1	
4	ZM's Quarters	OHT	1000	2	
		OHT	2000	1	
		Sump	7000	1	
5	RM's Quarters	OHT	1500	1	
		OHT	5000	2	
		Sump	25000	1	
		Sump	18000	1	
6	VIP GUEST HOUSE MANDAVELI	OHT	1000	1	
		Sump	10000	1	
		Sump	25000	1	
7	VIP Guest House Harrington Road	OHT	1000	3	
		Sump	25000	1	
8	KK Nagar Quarters	OHT	1000	6	Filter

		OHT	3000	3	Filter
		OHT	1000	24	
		OHT	4000	11	
		Sump	13600	9	
9	Saidapet Quarters	OHT	500	1	
		OHT	1500	1	
		OHT	1000	1	
		OHT	3000	3	
		Sump	10000	1	
10	South India Co Op Building	Sump	25000	2	
		OHT	20000	1	
11	SITU Class III & IV Quarters, Mandaveli	OHT	1000	2	
		OHT	2000	1	
		OHT	3000	2	
		Sump	10000	1	
12	Giri Road Quarters	OHT	1000	2	
		OHT	4000	2	
		Sump	18000	1	
13	DZM Quarters, Prithvi Avenue, RA Puram	OHT	2000	1	
		OHT	1000	2	
		OHT	3000	2	
		Sump	5000	1	
		Sump	10000	1	
14	GN Chetty Road Quarters	OHT	1000	2	
		OHT	2000	2	
		Sump	5000	1	

		Sump	10000	1	
15	Premier Life Building	OHT	5000	1	
		Sump	10000	1	
16	Officers Quarters , Prithvi Avenue, RA Puram	OHT	1000	3	
		OHT	3000	1	
		OHT	5000	1	
		Sump	24000	1	
		Sump	9000	2	
		Sump	10000	1	
17	McNicholas Road Guest House	OHT	1000	2	
		Sump	18000	1	
18	LIC Zonal Office Building	OHT	100000	1	
		OHT	238000	1	
19	SDMs' Designated Quarters	OHT	1000	1	
		OHT	3000	2	
		Sump	7000	1	
	OHT - Over Head Tank				

B. The Data of Sump and Tank and its Capacities in Chennai North Premises

	Name of the premises	Type of Tank	Capacity in litres	No of units
20	Oriental Insurance Building	OHT	5000	4
		OHT	1000	1
		Sump	10000	1
		Sump	25000	1

21	Bombay Mutual Building	OHT	3000	1
		OHT	13000	2
		Sump	40000	1
		Sump	60000	1
22	Andhra Insurance Building	OHT	15000	2
23	United India Building	OHT	1000	3
		OHT	2000	2
		OHT	5000	1
		OHT	2000	3
		Sump	40000	1
		Sump	60000	1
24	National Insurance Building	OHT	1000	2
		OHT	2000	1
		Sump	10000	1
25	Prithvi Insurance Building (CBO-1)	OHT	3000	1
		Sump	5000	1
26	Jeevan Pallava Building	OHT	5000	4
		Sump	40000	1
27	Ambattur Staff Quarters	OHT	1500	3
		OHT	1000	3
		Sump	24000	1
28	Ayanavarum Quarters A & B Block	OHT	1000	12
		OHT	3000	12
		Sump	8000	1
29	Ayanavarum Quarters C Block	OHT	1000	1
		OHT	3000	1

		Sump	10000	1
30	Ayanavarum Quarters D Block	OHT	1000	1
		OHT	3000	1
		Sump	11000	1
31	Ayanavarum Quarters E Block	OHT	1000	1
		OHT	3000	1
		Sump	11000	1
32	Ayanavarum Quarters F Block	OHT	1000	1
		OHT	3000	1
		Sump	12000	1
33	Ayanavarum Quarters G Block	OHT	1000	1
		OHT	3000	1
		Sump	12000	1
34	Ayanavarum Quarters H Block	OHT	2000	2
		Sump	10000	2
		Sump	25000	1
35	Ayanavarum Quarters I Block	OHT	2000	2
		Sump	10000	2
		Sump	25000	1

**Schedule for Periodical Cleaning:
Once in 6 months**



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PART F – TECHNICAL BID

(To be submitted in a sealed cover super scribed as “Technical Bid for House keeping service at various locations in Chennai”)

Tender No- Stores/OS-B / **2 / 2023-24**

1	Name of the Firm / Agency / Company (Attach certificate of Registration)	:	
2	Name of the Proprietor/ Director of the Firm / Agency / Company	:	
3	Full Address of Registered Office Telephone number/s Fax Number E-mail address	:	
4	Full Address of Operating Office /Branch Telephone number/s Fax Number E-mail address	:	
5	Banker of the Company Firm / Agency/ Company :- (Attach certified copy of A/C statement of Last 3)Telephone Number of Banker	:	
6	Registration certificate with Labour Department (for any existing contract)	:	
7	PAN NUMBER (Attach certified copy)	:	
8	GST REGISTRATION NUMBER (Attach certified copy)	:	
	Name		
	State(complete State Name)		
	State code		
	PAN number		
	GSTIN number		
	Contact Person		
	Phone number		
	Mobile number		
	Email id		
9	Details of Tender fee and EMD		
	Details of Demand Draft	Tender Fee of Rs 500/- + GST	EMD of Rs. 10,000/-
	Demand Draft/Pay order		
	Date of Demand Draft/Pay order		
	Name of Issuing Bank		
	Branch of Issuing Bank		
	Address of Issuing Bank		
10	Work Experience of agency in		



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	the field of Cleaning of over head tanks and sumps.				
	Give details of the existing clients :- (Attach separate sheet in the following format)				
S No	Name of Client	Whether Pvt / Govtbody / PSU	Since when service is provided	Area allotted (sq. feet)	Annual contractual amount.
(Give supporting documents and reference with full details of person to whom enquiry in the above organizations can be made about work performance by our Authorized officials) Give these details in separate sheet along with Technical Bid.					
12	Turnover of the Company : /Partnership Firm/ Proprietorship for the Financial Year 2019-20 , 2020-21 & 2021-22 (Please attach a copy of audited Balance Sheet and Profit & Loss Account for all the three years.)				
S No	Fin Year	Turnover			
1	2019 - 20				
2	2020 - 21				
3	2021 - 22				



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1. I , Son / Daughter / Wife Of Shri _____ , Director /Authorized Signatory of the Firm/ Agency/ Company mentioned above is competent to sign the declaration and Execute this Tender Document:
2. I have carefully read and understood all the terms and conditions of the Tender and undertake to abide by these terms and conditions.
3. The information / Documents furnished along with the application are true and authentic to the best of my knowledge and belief. I / We am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate Law.
4. I / We undertake that I / We abide by the terms and conditions and we confirm that our firm / establishment / agency has never been
 - a) Black listed by any of our clients
 - b) Our Contract is cancelled / terminated
 - c) A litigant or involved in civil suit in matters related to our contracts.

Signature of Authorized person

Date: -

Full Name: -

Place: -

Seal:-

Schedule of work to be carried out

Item No	Description of item
	Mechanized Cleaning of Overhead PVC tanks and Underground RCC tanks in six stage process as below:
	a) Mechanical Dewatering
	b) Desilting and removal of left over dirty water and sludge with sludge removal pump
	c) Cleaning of walls, ceiling and floor with high pressure water jet with the help of equipment which create pressure of 10 to 150 bar with non-toxicity of anti-bacterial agent for disinfecting the tank from all harmful bacteria, fungi & algae.
	d) Removal of remaining sludge from the floor with the help of industrial vacuum cleaner
	e) Spraying of non-toxic, bio degradable ecofriendly anti-bacterial agent for disinfection the tank from all the harmful pathogens
	f) Treatment of inside the tank by exposing U.V. radiation to kill further suspended or floating bacteria if any.



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

PART - G - PRICE BID

LIC of India, Southern Zonal Office,

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Phone No. 044-28616085 E.Mail id: sz_osestb@licindia.com

Name of work: Annual Maintenance Contract for Disinfection and Cleaning of Underground and Overhead Water tanks for LIC Offices at various locations, LIC Staff Quarters and LIC Guest Houses in Chennai.

Over head Tanks- Cleaning once in 6 months

<u>Item No.</u>	<u>Description of Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Rate(Rs.)</u>	<u>Amount(Rs.)</u>
1	500 Litres	Each	01		
2	1000 Litres	Each	80		
3	1500 Litres	Each	08		
4	2000 Litres	Each	15		
5	3000 Litres	Each	35		
6	4000 Litres	Each	13		
7	5000 Litres	Each	19		
8	13000 Litres	Each	02		
9	15000 Litres	Each	02		
10	20000 Litres	Each	01		
11	100000 Litres	Each	01		
12	238000 Litres	Each	01		
	TOTAL (A) for one time cleaning of Overhead Tank		178		

Sump – Cleaning once in 6 months

<u>Item No.</u>	<u>Description of Item</u>	<u>Unit</u>	<u>Quantity</u>	<u>Rate(Rs.)</u>	<u>Amount(Rs.)</u>
1	5000 Litres	Each	03		
2	7000 Litres	Each	02		
3	8000 Litres	Each	01		
4	9000 Litres	Each	02		
5	10000 Litres	Each	15		



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6	11000 Litres	Each	02		
7	12000 Litres	Each	03		
8	13600 Litres	Each	09		
9	18000 Litres	Each	03		
10	20000 Litres	Each	02		
11	24000 Litres	Each	02		
12	25000 Litres	Each	09		
13	40000 Litres	Each	03		
14	60000 Litres	Each	02		
	TOTAL (A) for one time cleaning of Sumps		58		

1. Total amount for 2 times cleaning of Overhead Tanks
 $2 * \text{TOTAL (A)} =$

2. Total amount for 2 times cleaning of Sump
 $2 * \text{TOTAL (B)} =$

TOTAL AMOUNT (1 +2) =

Total Amount in words

(Rupees

only)



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Declaration:

5. I , Son / Daughter / Wife Of Shri _____ , Director /Authorized Signatory of the Firm/ Agency/ Company mentioned above is competent to sign the declaration and Execute this Tender Document:
6. I have carefully read and understood all the terms and conditions of the Tender and undertake to abide by these terms and conditions.
7. The information / Documents furnished along with the application are true and authentic to the best of my knowledge and belief. I / We am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate Law.
8. I / We undertake that I / We abide by the terms and conditions and we confirm that our firm / establishment / agency has never been
 - a) Black listed by any of our clients
 - b) Our Contract is cancelled / terminated
 - c) A litigant or involved in civil suit in matters related to our contracts.

Signature of Authorized person

Date: -

Full Name: -

Place: -

Seal:-

SIGNATURE OF THE TENDERER WITH STAMP



LIC of India, Southern Zonal Office,
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PART H - UNDERTAKING

This is to certify that our Agency/Company/Firm has not been blacklisted/TERMINATED by any of the office of LIFE INSURANCE CORPORATION OF INDIA/PSU/GOVT Undertaking.

Authorised Signatory

Name/Designation & Seal

Of the Firm/Company/Agency

Date