

Life Insurance Corporation Of India

LETTER TO CONTRACTOR FROM Sr DIVISIONAL MANAGER

Ref : OS/ Engg/ Annual Rate Contract/AC

Date : 03.08.2023

To

Re: - E -TENDER FOR ANNUAL RATE CONTRACT FOR SITC OF ACS, WATER COOLERS AND WATER DISPENSERS FOR VARIOUS OFFICES UNDER THE JURISDICTION OF DELHI DO-III, JANAKPURI NEW DELHI - 110058.

1. Online bids are hereby invited for the works mentioned below through online e-tendering system portal www.tenderwizard.com/lic from the selected contractors.

Sr.No.	Name of work	Estimated Cost	Earnest Money Deposit(EMD)	Tender document fee
1	As mentioned above	ARC WORK (Electrical)	Rs. 30000/- Each Group.	Rs.590/- (Rs.500+18% GST)
+Note: Exemption on Deposit of EMD and Tender Fee will not be given to MSME / NSIC Registered Bidders.				

2. Possession of Digital Signature Certificate (DSC) & registration of the contractors on the portal i.e. <http://www.tenderwizard.com/LIC> is a prerequisite for e-tendering.
3. For Digital Certificate issuance you please contact our Service Provider Antares System Limited , 24, Sudha Complex , III Stage , IV Block , Basaveshwaranagar, Bangalore – 560079, Ph 40482113
4. Last Dates of various activities by bidder:-

Key Dates

Sr no	Stage	Start Date and Time	Expiry Date and Time
1	Downloading of Tender Document	03.08.2023 17:01Hrs	17.08.2023 15:00Hrs
2	Deposit of Tender fee & EMD		

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a	In case of Demand draft / Bankers Cheque / MR (in sealed envelope)	03.08.2023 17:01Hrs	17.08.2023 16:00Hrs
b	In case of NEFT payment	03.08.2023 17:01Hrs	16.08.2023 23:59Hrs
3	Online submission of tender	03.08.2023 17:01Hrs	17.08.2023 16:00Hrs
4	Opening of EMD envelope and opening of Price Bid	18.08.2023 11:30Hrs	

For Registration and for further details on e-tendering, please visit website above mentioned portal (website) or below mentioned Helpdesk details.

Office Address:- E-Tender helpdesk, # 24, Sudha Complex, 03rd Stage, 04th block, Basaveshwaranagara, Bangalore-560079

Help Desk Contact Details: -

1) Mr. Lokesh, (E-mail: lokesh.hr@antaressystems.com)

Ph: 09686115304 & 08040482140

2) Mr. Rajesh kumar , (E-mail: rajeshkumar1023@etenderwizard.com Ph: 9870393814

4) Contractor has to submit the tender as under:-

- 1) **BID I** : Big sealed envelope consisting of two separated sealed envelope as per following:-
 - a) **Tender Fee of Rs. 590/- (Rs.500/-+18%GST)** (non refundable) in the form of Demand Draft/Pay order in favour of " Life Insurance Corporation of India" payable at New **Delhi**
 - b) **Earnest Money Deposit of Rs. 30000/-** (Rupees Thirty Thousands only) **for each group** in the form of Demand Draft/Pay order/Banker's cheque in favour of "**Life Insurance Corporation of India** " payable at New **Delhi** .
 - c) Online payment towards Tender Fee and EMD through IMPS will not be considered and tender will be rejected.
- 2) **BID II (Financial BID)** : Rates for items **and summary** at **Page no. 42 to 48** . The Tenderer shall download the documents, fill in their relevant information, sign & stamp and upload in the portal. The rates in words & figure shall be quoted in the templet provided. No other documents, conditions shall be uploaded along with documents of financial bid.

Note: - (a) The selected agency should only quote the tender.

(b) The Sr Divisional Manager reserve the right to not to open Financial bid of tender of Any/all the applicants at his sole discretion without assigning any reason whatsoever.

The Life Insurance Corporation of India does not bind itself to accept the lowest or any tender.

Jeevan Pravah Building, Janak Puri, DO-3, under Northern Zonal Office, Delhi