



Tender for EXTERNAL PAINTING OF BO/ OQ BUILDING including INTERNAL PAINTING OF BRANCH OFFICE ALONG WITH TOILET RENOVATION , RAISING OF INTERNAL ROAD LEVEL , LAYEING OF PAVER BLOCK ,TERRACE WATER PROOFING & OTHER MISC. CIVIL WORKS AT BO/OQ AT BIJNORE UNDER DO MEERUT

System Tender No: LIC/EZ/ENGG /LT- 32 /2023-24

Online bids are hereby invited for the works mentioned below through online e-Tendering System portal <http://www.tenderwizard.com/LIC> from the intended contractors.

Sr. No.	Name of Work	Estimated Cost (In Rs.)	Earnest Money Deposit (EMD)	Tender Document Fee
1.	E-Tender for EXTERNAL PAINTING OF BO/ OQ BUILDING including INTERNAL PAINTING OF BRANCH OFFICE ALONG WITH TOILET RENOVATION , RAISING OF INTERNAL ROAD LEVEL , LAYEING OF PAVER BLOCK ,TERRACE WATER PROOFING & OTHER MISC. CIVIL WORKS AT BO/OQ AT BIJNORE UNDER DO MEERUT.	Rs.35,71,714/-	Rs. 71,500/--	Rs. 1,180.00 including 18% GST. (non-refundable)

2. Possession of Digital Signature Certificate (DSC) and registration of the contractors on the portal i.e. <http://www.tenderwizard.com/LIC> prerequisite for e-Tendering.



3. KEYDATES:-

		From	To
1	Downloading of Tenders Documents	20.09.2023 at 17:05 hrs	03.10.2023 till 16:55 hrs
2	On line submission of BID-I (EMD & Tender Processing Fees) through online NEFT/RTGS	On or before 03.10.2023 Up to 16:55 Hrs	
3	Physical submission of EMD & Tender document fees, in form of DD/PO/NEFT UTR NO in the office of Chief Engineer, LIC, NCZO, Kanpur.	On or before 04.10.2023 up to 15:00 Hrs	
4	On line submission of tender BID II (Financial Bid)	On or before 03.10.2023 up to 17:00 Hrs	
5	Opening of Tender processing fee, EMD Bid (BID-I) & Financial bid (BID II)	On 04.10.2023 at 15:30 Hrs	

For Registration and for further details on e-tendering, please visit website above mentioned portal (website) or below mentioned Helpdesk details.

<u>Office Address :</u> Antares Systems Limited E-Tender helpdesk #24, Sudha Complex 03rd Stage, 04th Block Basaveshwaranagara Bangalore – 560079	<u>Help Desk Contact Details:</u> Harish Mishra , Mobile No: 9560056647 (Kanpur) Tel: 080-40482000/121/133/140 Mobile: 9686115304/9686115323 E-mail: lokesh.hr@antaressystems.com raghuprashanth@antaressystems.com
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The venue of the Pre-Bid meeting :

Life Insurance Corporation of India

North Central Zonal Office

Engineering Department (1st floor)

“Jeevan Vikash Building”

16/275, Civil Lines, Kanpur ,

Kanpur - 208001,

Phone :

E-mails: ncz_engg@licindia.com



INSTRUCTIONS IN REGARD TO SUBMISSION OF TENDERS

NOTE: Tenderer should note that non-compliance of the following instructions will render the tender liable for rejection.

1. **Address to which the BID - I i.e. Earnest Money Deposit, Tender document Fee by the tenderer in a sealed envelope marked BID - I is to be submitted physically:**
The Chief Engineer,
Life Insurance Corporation of India,
North Central Zonal Office,
Engineering Department (1st floor),
"Jeevan Vikash Buildings",
16/275 , Civil Lines,
Kanpur - 208001.
2. Last date for receipt of tenders: As per e-tendering programme.
3. Tenderer should ensure that the tender is received before the due date and time specified in the e-tendering programme of online tender.
4. Tenderer should fill in all the relevant information in prescribed templates/forms and put his Digital signature on the relevant places as required in the e-tendering System.
5. The schedule of Quantities should be filled in as per the format given in the online e-Tender.
6. No liability whatsoever will be admitted nor claim allowed in respect of errors in the submitted tender due to missing / duplicate uploaded documents.
7. Proforma for Articles of Agreement should not be filled in by the tenderer. While the contract shall be deemed to have come into existence on issue of letter of acceptance to the successful tenderer, formal agreement shall be signed thereafter with the successful tenderer on non-judicial stamp paper of requisite value as per the proforma of Articles of Agreement.
8. Earnest Money accompanying the tender will be accepted only in the form of Demand Draft/Pay Order/Banker's Cheque/NEFT of any Nationalized Bank/Approved Scheduled Bank drawn in favour of "LIFE INSURANCE CORPORATION OF INDIA" payable at "**Kanpur**" / CROSSED DEMAND DRAFT/ Pay Order/ Banker's Cheque/NEFT of any of the Nationalized Banks / Approved Scheduled Banks drawn in favour of the "**LIFE INSURANCE CORPORATION OF INDIA**" payable at "**Kanpur**" Any tender, which is not accompanied by Earnest Money Deposit, shall be summarily rejected. No interest will be paid for the period during which the earnest money lies in deposit with the LIC of India.
9. The tender shall be accompanied by a certified true copy of Power of Attorney in favour of the signatory to the tender documents. If the tender is submitted on behalf of a firm, it must be signed either by all partners or person holding a valid power of attorney from all partners constituting the firm. The person signing the tender on behalf of another partner(s) or on behalf of a firm on Company shall attach with the Tender a proper Power of Attorney duly executed in his favour by such other person(s) or by all the partners in accordance with the Constitution of the Company / Articles of Association, stating that he has the authority to sign on behalf of such other person(s) of the firm or the Company as the case may be, in all matters pertaining to the contract including the



Arbitration Clause. The tenderers can submit the scan copy of the same on the online portal.

10. **Contractors are warned that Cash, or Encashable Cheque, or Insurance Guarantee, or Fixed Deposit receipt in lieu of the aforementioned form of Earnest Money remittance will not be accepted.**
11. Tenders containing errors are liable to be considered non-bonafide at the discretion of the Chief Engineer.
12. **Tenderer should note that tender should remain open for consideration for a minimum period of THREE MONTHS from the date fixed for the receipt of tenders.**
13. The Life Insurance Corporation of India reserves the right to accept any tender or to accept tenders in part or to reject any or all tenders without assigning reasons thereof.
14. Contractors should fill in their **“PERCENTAGE RATE” (Below / at Par / Above) in the Price Bid on online portal in both FIGURES and WORDS.** Tenders containing the percentage rate / item rate only in figures are liable to be considered non-bonafide at the discretion of the Chief Engineer and entail forfeiture of Earnest Money Deposit.
15. **The enlisted agencies have been selected provisionally based on submitted documents. The verification of documents are under process. If submitted documents filed by the tenderer are found false/forget or fabricated during verification process and / or after opening of financial bid, not only Earnest Money Deposit will be forfeited in totally but also they will be debarred from LIC of India from participating of tendering for a period of 3 (three) years and such information will also be shared with other Organizations.**
16. It is requested that all precautionary measures are to be taken in compliance with guidelines issued for preventing COVID-19 outbreak by maintaining social distancing and use of masks and sanitizers.

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INFORMATION & INSTRUCTIONS TO THE BIDDERS FOR USING ONLINE ELECTRONIC TENDERING SYSTEM (eTS)

Special Conditions & instructions for using online Electronic Tendering System (eTS) through portal (website) <http://www.tenderwizard.com/LIC> adopted by Life Insurance Corporation of India (LIC), North Central Zonal Office, Kanpur as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- **Registration of the Contractors/Bidders:** All the Contractors intending to participate in the tenders floated online using Electronic Tendering System (ETS) are required to get registered on the e-Tender Portal (website) <http://www.tenderwizard.com/LIC>
After successful Registration on above mentioned portal, contractor will get a User ID and Password to access the website.
- **Viewing of Online Tenders:** The contractors/bidders can view tenders floated on online Electronic Tendering System (ETS) hereinafter referred as “e-Tendering System” through portal (website) at <http://www.tenderwizard.com/LIC>. They can view the details like Tender Notice, Terms and Conditions, drawing (if any) and any other information. To download through they need to login on to the above portal and can download the tender documents of an e-Tender.
- **Obtaining a Digital Certificate and its Usage:** On e-Tendering System the bids should be Encrypted and Signed electronically with a Digital Signature Certificate (DSC) to establish the identity of the bidder on online Portal. The Digital Signature Certificates (DSCs) are issued by an approved Certifying Authority, by the Controller of Certifying Authorities (CCA India), Government of India.
- The contractors may obtain Class III digital certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities on the portal <http://cca.gov.in>. or may obtain information and application format and documents required for issue of digital certificate from our Service Provider for Electronic Tendering System (ETS):

E-Tender helpdesk
#24, Sudha Complex,
03rd Stage, 04th Block,
Basaveshwaranagara,
Bangalore - 560079,

Help Desk Contact Details:
Tel: 080-40482000/121/133/140
Mobile: 9686115304/9686115323
E-mail: lokesh.hr@antaressystems.com
raghuprashanth@antaressystems.com

- The Bid (Online Offer) for a particular e-Tender may be submitted only using the Digital Signature Certificate (DSC), In case, during the process of a particular e-Tender, the user loses his Digital Certificate (i.e. due to virus attack, hardware problem, operating system problem), he may not be able to submit the bid online. Hence, the users are advised to keep their Digital Signature Certificates in safe custody.



- The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
- Bidders participating in e-tendering shall check his/her validity of Digital Signature Certificate before bidding in the specific work floated online at the e-Tendering Portal (website) through <http://www.tenderwizard.com/LIC>.
- **Submission of Earnest Money Deposit:**
- Earnest Money accompanying the tender will be accepted only in the form of Demand Draft/Pay Order/Banker's Cheque/NEFT of any Nationalized Bank/Approved Scheduled Bank drawn in favour of "LIFE INSURANCE CORPORATION OF INDIA" payable at "**Kanpur**" / CROSSED DEMAND DRAFT/ Pay Order/ Banker's Cheque/NEFT of any of the Nationalized Banks / Approved Scheduled Banks drawn in favour of the "**LIFE INSURANCE CORPORATION OF INDIA**" payable at "**Kanpur**" Any tender, which is not accompanied by Earnest Money Deposit, shall be summarily rejected. No interest will be paid for the period during which the earnest money lies in deposit with the LIC of India.
- Refund of Earnest Money Deposit to the unsuccessful bidders will be made through RTGS/NEFT.
- A scanned copy of Earnest Money Deposit in appropriate format as mentioned above should be uploaded mandatorily while Bid Preparation stage (as per the Key Dates mentioned in e-Tender and Tender document) and **original Demand Draft should be submitted to the Chief Engineer, Life Insurance Corporation of India, North Central Zonal Office, Engineering Department (1st Floor), Jeevan Vikash Buildings, 16/275 , Civil Lines, Kanpur - 208001 in the sealed envelope (BID- I) on or before the due date mentioned in Key Dates of e-Tender, otherwise your BID-II will not be opened.**
- **Submission of Tender Document Fees:**
- The Contractors have to submit a Demand Draft of requisite amount as mentioned in the particular e-Tender against the Tender Document fees of any of the Nationalized / Scheduled Banks drawn in the favour of the "**Life Insurance Corporation of India**" payable at "**Kanpur**" only, and not in the favour of any other Authority or Location.
- The scanned copy of the Demand Draft/ bankers cheque /Pay order / NEFT receipt against Tender Document Fees should be uploaded mandatory during Tender Submission stage (as per the due date mentioned in Key Dates of e-Tender and original Demand Draft should be submitted to the **Chief Engineer, Life Insurance Corporation of India, North Central Zonal Office, Engineering Department (1st Floor),**



Jeevan Vikash Buildings, 16/275 , Civil Lines, Kanpur - 208001 in the sealed envelope on or before the due date mentioned in Key Dates of respective e-Tender, otherwise your Tender will not be opened.

- If the tenders are cancelled or recalled on any grounds, the tender document fees will not be refunded to the agency.
- The Eligible Bidders can download the Tender Document online from above e-Tendering Portal <http://www.tenderwizard.com/LIC> before the Tender closing date & time mentioned in the e-Tender floated.