



LIFE INSURANCE CORPORATION OF INDIA
DIVISIONAL OFFICE ,KOTTAYAM

26.09.2023

NOTICE

Applications are invited from interested Vendors/Suppliers/Distributors /Firms for empanelment with **LIC of India,Divisional Office,Jeevan Prakash,Nagampadom,Kottayam,Kerala -686001** for supply of various Gift Articles,Mementos and Competition Prizes .The items include **trophies, shields, medals, gold and silver articles including coins, household articles, kitchenware, home appliances, textile items, bags, leather items,umbrellas,rain coats, clocks and watches, stationery items, seasonal products, festival related products, electrical and electronic items, kitchenware** and any other item that can be given as gift. The interested Vendors/Firms desirous to be empanelled are required to apply in the prescribed form which can be downloaded from our website www.licindia.in under “Tenders” or personally contact Sales Department, Divisional Office , Kottayam during office hours.

The vendor should have **valid GST registration** and should have preferably a minimum of **three years’ business standing**. A fee of Rs.100/- by way of DD payable at Kottayam, Kerala is to accompany the application form. Details of other documents etc. to be enclosed are provided at the end of the application form (Annexure A).

The closed envelope containing application form and other documents should be marked as **“Application for Empanelment for Supply of Gift Items and Mementos”** and is to be submitted to Manger (Sales) at the above address .The Corporation reserves the right to accept or reject any/all applications without assigning any reason thereof. The last date of submission of application is 03.00 pm on 13.10.2023.

Sd/-

Sr.Divisional Manager