



Silchar Divisional Office
Meherpur. Silchar-788015

SDO/OS/STORE

Date-06.11.2023

Note to the Sr Divisional Manager

Re: Administrative Approval for Extension of Tender / Quotations for preparing & fitting of Name Plates in Manager Chamber & Departments of Silchar DO

We would like to mention that we have floated a tender/quotations for preparing and fitting of name plate in Manager Chamber and Departments at Silchar DO on 26.10.2023. The last date of submission of said tender is 06.11.2023 and we have not received sufficient nos of tenders from expected vendors. As such we propose to extend another 3(three) days ie upto 09.11.2023 to get minimum 3(three) nos Tender from vendors.

Put up to the Sr Divisional Manager for Approval/ decession..

[Handwritten signature]
10/03

Placed for approval
[Handwritten signature]
10/03/23

Approved extension
for 3 days (upto 9.11.2023)

[Handwritten signature]
10/03/23
[Sd/- in name]