



O.S. Department, Amravati Divisional Office,
 "Jeevan Prakash Bldg., Shrikrishnapeth,
 Near Dafrin Hospital, Amravati- 444 601.
 Tel. No.: 0721-2660489, 2552210.
 E-mail : os.amravati@licindia.com

Ref: Est/Amt DO/Tender-3/2023-2024

Date: 16.11.2023

To,

M/S _____

ANNEXURE -A

Re: Tender for Servicing of Fire Extinguishers.

We intend to call open tenders for Annual Maintenance Contract for servicing of Fire Extinguishers at our Divisional Office and at following Branches working under it as per details given below.

Name of LIC Unit	DCP	ABC			CO2			HALON
		5 Kg	1K g	2Kg	5 Kg	2 Kg	4.5 Kg	6.8 Kg
Amravati DO Office	2	2	4	37	1	4	2	
Amravati-I B.O. 979	1		1	4	1		1	1
Amravati-II B.O. 82C			1	7			1	
CAB,Amravati 9152	2			2			1	
P&GS,Amravati G 702				3			1	
Achalpur B.O.996				6			1	
Warud B.O.99L				5			1	
Dhamangaon B.O. 97H				5			1	
Akola-I B.O.977	1			7	1		1	
Akola-II B.O. 82A				6			1	
Akot B.O.99C				5			1	
Washim B.O.994				7			1	
Yavatmal-I B.O.991	1			8			1	
Yavatmal -II B.O.82E				6			1	
Wani B.O.99K				6			1	
Digras B.O.82D				5			1	
Pusad B.O.99A				8			1	
Buldhana B.O.97B	1			9			1	2(2Kg)
Khamgaon B.O.978				9			1	
Malkapur B.O.82B				6			1	
Mehkar B.O.9151				4			1	2(2Kg)
Daryapur S.O.				3				
Morshi S.O.				2				
Murtizapur S.O.				1		2		
Nandgaon kh. S.O.				2				

Pandharkawda S.O.				1		2		
Deulgaon Raja S.O.				2				
Karanja S.O.				1		2		
Darwaha S.O.								
Pohra Godown				20				
	8	2	6	186	3	10	21	5

Fire Extinguisher Maintenance will include:

- Cleaning of exterior of Fire Extinguishers
- Checking of Nozzle outlet and vent holes
- Checking all mechanical parts thoroughly and making sure that the Fire Extinguisher is in working condition.
- After inspection of Fire Extinguisher, if any cylinder found to be in Red Zone, it should be brought to the notice of the Office Authority, Whether the seal is intact or not.

Terms and conditions

- ❖ Mode of servicing will be **Quarterly** at regular intervals.
- ❖ Rates quoted should be inclusive of all Taxes and no extra on any account should be paid. GST will be paid as per Government norms.
- ❖ Income Tax will be deducted as per rules.
- ❖ Contract period will be of one year from the date of contract. The contract may be renewable for one more year after expiry of AMC, if service found satisfactory and if the Competent Authority decides so on the basis of same rates and terms and conditions in this tender.
- ❖ Fire fighting Demonstration to all offices shall be given **once during the contract period and necessary certificate should also be issued.**
- ❖ **Tender Fee: Rs.500/- + GST Rs.90/- (Rs.Five Hundred Plus GST Rs.90/-.)** (Non – Refundable) by way of Cash or Demand Draft payable at Amravati favoring L.I.C. Of India.
- ❖ **Security Deposit:-** On scrutiny of the quotations, vendor will be informed regarding the allotment of the job if any. It will be necessary to deposit of **Rs.5,000/-** in cash or DD by the successful vendor i.e. to whom the contract will be allotted. This amount will be refundable after completion of contract period without interest.
- ❖ **Payment:** Payment will be made on Quarterly basis on submission of bill along with Office Seal with Officer's name on completion of block. Consolidated payment will be made at Divisional Office through Neft/RTGS only.
- ❖ **Penalties:** If any service of any quarter is not done, then penalty of ¼ th of Quarterly service charges will be imposed for lack of service and will be binding on the successful bidder.
- ❖ You will be **solely responsible for any injury/accident** caused to Workman/Technical Engineer. LIC o India will not be Liable for any claim.

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- ❖ Successful Vendors are advised to adhere safety standards to prevent the spread of COVID while doing Fire extinguisher maintenance.
- ❖ If it is found that the services are not satisfactory, then the contract will be terminated without notice period.

Following documents are required along with enclosed form and Quotation:-

1. Documents of registration of Firm.
2. Pan card of Firm
3. GSTN, if any

You are requested to send Annexure A,B,C and D in a sealed envelope super scribed with “**Quotation for Comprehensive AMC of Fire Extinguishers**” and addressed to **The Manager (OS)** as under so as to reach us by 28.11.2023 before 03.00 PM. Quotations received after due date will not be considered.

Address for receiving the Tender;

Manager (OS)

L.I.C. Of India,

Amravati Divisional Office, IInd Floor,

Jeevan Prakash Building, Shrikrushnapeth,

Near Dafrin Hospital, Amravati-444603.

Ph.No; 0721-2660489.

Thanking you

Sr.Divisional Manager

Tender Schedule

Date of issue of Tender	16.11.2023
Last date of submission of Tender	28.11.2023
Date of opening Tender	29.11.2023

PROFORMA FOR RATES QUOTATION

ANNEXURE-B

Sr. No	Particulars of Item	Quarterly Rate for CAMC (Rs.) (Inclusive Transportation & other charges excluding GST)
1	Checking/Serviceing of all types of Fire Extinguishers	
2	Training charges per Office	
3	Refilling charges of ABC type Fire Extinguishers : a) Capacity : 1 Kg b) Capacity : 2 Kg c) Capacity : 5 Kg	_____ _____ _____
4	Refilling of DCP Type Fire Extinguishers Capacity 5Kg	
5	Refilling of CO2 Type Fire Extinguisher : a) Capacity : 2 Kg b) Capacity : 4.5 Kg c) Capacity : 6.8 Kg	_____ _____ _____
6	Rates of Spare Parts : a) ABC Stored Pressure Fire Extinguisher : 1) Safety Pin 2) Discharge Nozzle 3) Discharge Hose 4) Pressure Gauge 5) Discharge Valve b) CO2 Fire Extinguisher : 1) Safety Pin 2) Washer 3) Discharge Hose and Horn 4) Discharge Complete Valve 5) Trolley Wheel 6) Halon	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____
7	Hydraulic Pressure Testing (to be done once in 3 years) 1 Water CO2 (4.5 Ltrs) 2 DCP 5 Kg 3 CO2 Gas (Only of 10% Weight Loss) is found to exist 4 Refilling of Water CO2	_____ _____ _____ _____

L- 1 will be decided on the basis of Quarterly Rate excluding GST.

Date: _____

Tenderer' sign/Name and Seal.

**LIFE INSURANCE CORPORATION OF INDIA
JEEVAN PRAKASH BUILDING, SRIKRISHAN PETH, NEAR DUFFERING
HOSPITAL, AMRAVATI. 444603.**

Ph.Nos. 0721-2660489. Email id: os.amravati @licindia.com

ANNEXURE-C

APPLICATION FORM FOR TENDER (Technical Bid)

Profile of the Tenderer

Name of the Agency/Firm/Vendor (In Block Letters)	
Status of the Agency (Whether Sole Proprietorship/Firm/Pvt. Co.)	
Date of Incorporation/Establishment	
Correspondence Address, Contact No. & Email Id	
Address of Head Office, (If Separate) and Contact No.	
Names of the Partners/Directors /Owner	
Name of Executive with his present addresses and Contact Nos.	
Name of Contact person with Designation who would be calling on us and attending to our jobs & contact phone No.	
PAN (Individual Card in case of Proprietorship OR Firm's PAN card in other cases.	
TAN No.	
GSTN No.	
Whether holding certificate under Shops & Establishment Act, duly renewed	
Regn No...& Date	
Licence No. under Contract Labour (Regulation & Abolition) Act, 1970 & Contract Labour (Regulation & Abolition) Central	

Rules, 1971.	
ESI Registration No.	
PF Registration No.	
Registration under MSME/NSIC or the District level authority, if any	
Name of offices where you have carried out work during past 3 years	
Name of at least Two of your most valued clients at the present time	
Average Turnover of the Agency for the last three years, Submit copies of I.T. returns, Balance Sheets & P/L accounts for last three years.	<u>F.Y 2020-21 :</u> <u>F.Y. 2021-22:</u> <u>F.Y.2022-23:</u>
Do you agree to abide strictly by the Terms and Conditions of the Tender Contracts.	

Attested copies of all the above documents must be attached along with Application Form

(Signature of the vender with seal)

Note: Please type this form or fill it legibly in ink. If space provided is insufficient, please type or write the replies on a separate sheet giving appropriate question number and attach it to the form. All the pages application form and documents submitted must be signed with seal.

(Signature of the vendor with seal)

DECLARATION

ANNEXURE-D

I/We _____ request Life Insurance Corporation of India, Amravati Divisional Office, to consider my/our application and Tender for the above mentioned category. We agree with all terms and condition and to give full Satisfaction to the Corporation in the event of their doing so.

Dated at _____ this _____ day of _____ 2023

Signature with Seal:-

Name & Designation :-

Note: The Corporation reserves the right to cancel the tender of the firm/Agency/Service /provider at its absolute discretion without assigning any reason.