

**LETTER OF ACCEPTANCE CUM WORK ORDER**  
**ORIGINAL/DUPLICATE**

**M/s INFORMATIQUE SYSTEMS**
**46B, Garcha Road**
**Kolkata- 700 019**
**E-mail: info@informatiquesystems.com**

Dear Sir

**Re.: Quotation for Supply, Installation, Testing and Commissioning of Online UPS Systems at Silchar B.O-01 & Hailakandi B.O under Silchar Division — Acceptance Letter**

**Ref.: (I) your submitted Quotation for SITC of UPS for Silchar B.O-01 and Hailakandi B.O opened on 14-11-2023**

With reference to the above, we are pleased to inform you that your tender for the subject work has been accepted by the competent authority subject to:-

1. The terms & conditions and the provision etc laid down in the quotation opened on 14-11-2023
3. Clarifications given in this letter on various points.

**The accepted rates are as below:**

SI No	Description of Work	unit	Qty	Rate Quoted (Rs/-) in figure	Amount
1.	Supply, Installation, Testing & Commissioning of UPS system for 1 hour back up time as per Technical Specification of following capacities				
A	5 KVA (single phase input & single phase output) (without battery bank)	No.	2	Rs.68250.00( Rupees sixty eight thousand two hundred fifty)	136500.00
B	Buy Back rates of existing 5KVA UPS as is where basis condition.	No.	2	Rs.1000.00( Rupees one thousand )	2000.00
	<b>Net Amount after Buy Back</b> 1(A) - 1(B)				<b>134500.00</b>

**1. Delivery Period:** - The delivery of UPS should be made within 30 (Thirty ) days at our offices. In case the UPS is not delivered by this date, necessary **liquidated damages shall be imposed @1.5% of the contract sum per month of delay to be computed on per day basis, not to exceed 10% of the tendered value of work.**

**Contd. to page-02**


[os.silchar@licindia.com](mailto:os.silchar@licindia.com)

OS.Deptt., Silchar Divisional Office, "Jeevan Prakash", Meherpur, Silchar -788 015

**2. Validity of Quotation:** The accepted rates shall be valid for the period of 90 (Ninty) days from the last date of submission of quotation i.e 14.11.2023.

**3. Security Deposit:-** As per condition of the contract, an amount equal to 5% of the accepted tender amount shall be deducted from bills towards Security Deposit. The security deposit so deducted from the bill shall be refunded after successful completion of the **defects liability period of (02) two years.**

Your Earnest Money Deposit of Rs.3, 000.00 (Rupees Three thousand only) shall be converted to security deposit and & balance amount will be deducted from the bill.

**4. Defect Liability Period:** - The Defect Liability Period is 24 (Twenty four) month from the date of installation of UPS.

**5. Attendance of complaints:-** The concerned technician assigned for respective B.O. should attend the defects of UPS within 24hrs. **If the defect is not attended and rectified within the above specified time then a penalty of Rs.200/- per day per UPS will be deducted from the bill of the agency. In case, considering quantum of defects, the UPS are required to be shifted to agency's workshop for repairing, one serviced UPS of adequate capacity has to be provided by the agency.** However in case the service UPS is provided as standby before the expiry of stipulated response time, no penalty will be charged.

**6. Prices:** - As per terms and conditions, the above accepted rates for UPS are excluding GST but all inclusive prices i.e Excise Duty, any other applicable duties and taxes, Packing, Freight and Forwarding , Transit Insurance, Local transportation, completing the Road permit formalities, unloading charges at site, charges and commissioning. No additional charges of any kind will be reimbursed.

**7. Location of Supply:-** UPS to be delivered at the following locations:

**5KVA UPS**

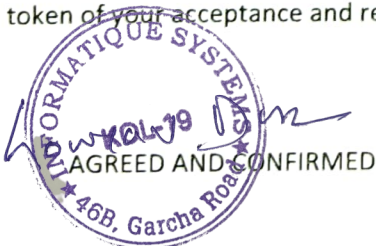
- LIC of India, Silchar B.O-1, Central Road, Silchar, Assam. 788 001
- LIC Of India, Hailakandi B.O, Old Hospital Road, Hailakandi-788 151

**8. Payment Terms:-** First & final payment shall be made on SITC of UPS system at site & satisfactory testing of UPS in the presence of LIC representative. The statutory deductions e.g. Income Tax, Labour Cess, etc shall be made deducted from the bills as per prevailing rules.

**9. Water & Electricity Charge:** - Recovery of water and electricity charges @0.5% of the gross value of work done from Contractor's bill if used from LIC source.

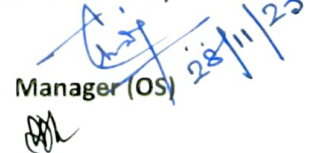
Please note that your filled in quotation, all the correspondences mentioned under reference of this Letter of Acceptance shall form part of the Contract.

This letter of acceptance is being sent to you in duplicate. Please sign the original of this letter on all pages as token of your acceptance and return the same to this office. The duplicate copy is for your records.



**Signature of the contractor with date & seal**

Yours faithfully

  
Manager (OS)