



LIFE INSURANCE CORPORATION OF INDIA  
GUWAHATI DIVISIONAL OFFICE  
ESTATE DEPARTMENT

Date; 08/01/2024


**NOTE TO THE SR. DIVISIONAL MANAGER**

**Re;Administrative Approval for floating Tender for new office space of BIAWANATH CHARIALI.**

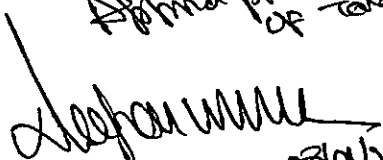
As per CO Letter bearing reference CO/Est/LPG/380(5)/2023 dated 10/07/2023 accorded approval for shifting of office premises from hired to hired premises. Accordingly the tender was floated on 04/08/2023. In response to our tender call, we received 8 tenderers and only one tenderer was found technically suitable. Hence, as per the estate manual guidelines, the whole process of tendering was cancelled on 24/11/2023 by the competent authority and require to float a fresh tender after one month from the date of cancellation.

For this, we place the relevant documents before the Tender Scrutiny Committee on 08/01/2024 and has recommended to float a fresh Tender under 2 bid system as per the Corporate guidelines mentioned in Estate Manual inviting offer for office space from interested parties having to-let office space with suitable amenities. The Scrutiny Committee recommended to incorporate Annexure -A in the tender documents for mandatory occupancy/completion certificate from the authorised Govt Body.

Put up to the SR. Divisional Manager for administrative approval for Floating Tender for shifting of office premises of Biswanath Chariali Branch Office on 10/01/2024.

  
AO (Estate)

  
Manager (Estate)

*Approved for recommen  
of tender scrutiny committee*  
  
Sr. Divisional Manager  
Senior Divisional Manager  
भारतीय जीवन बीमा निगम  
L.I.C. of India  
गुवाहाटी मंडल कार्यालय  
Guwahati Divisional Office



Date-08/01/2024

The Sr. Divisional Manager,  
LICI Guwahati Divisional Office,  
S.S. Road, Fancy Bazar.  
Guwahati -1

Dear Sir,


Re: Uploading of Documents pertaining to shifting of Biswanath Chariali Branch to be displayed in our  
LIC website on 10/01/2024 morning onwards,

We are enclosing herewith the under mentioned documents to be uploaded in the website that should be prominently displayed with the link " To open and download" the aforesaid documents by the interested party (s) to submit the proposal as per our specification.

- 1) Administrative Approval (Page content -1).
- 2) G-14 (page content -1)
- 3) G-15 (page content -2)
- 4) G- 16 (page content- 4)
- 5) G-17 (page content – 1)
- 6) G-18 (page content- 5)
- 7) G-19 (page content -1)
- 8) G-20 (page content-5)

Thanking You.

  
Manager (Estate)

  
Sr.Divisional Manager  
Senior Divisional Manager  
भारतीय जीवन बीमा निगम  
L.I.C. of India  
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