



BDO/OS

DATE:29.01.2024

Note to Sr.Divisional Manager

**Re: Fresh Tender for Hiring Premises at Panagarh for Panagarh Branch and
Tender for Hiring Premises at Rampurhat for Rampurhat Branch**

Consequent upon the tender floated on 14.09.2023 for Hiring of premises on lease basis for Branch Office at Panagarh the Competent Authority has approved the cancellation of said tender on technical ground as only one bidder has qualified in the tender, vide dated.

Under these circumstances we may precede for fresh tender process with the same terms and condition after one month from the date cancellation of the previous tender which already informed the respective bidder, vide dated 28.11.2023.

As the process of Shifting of Rampurhat BO failed at Municipal Building vide their letter dated 20.09.2023, where the Municipal Authority expressed their inability to lease on hiring basis we are to go for tender process for Hiring Premises on lease basis for this branch also.

With reference to the mail vide: ez_estate dated 16.10.2023 once PPC approval is given it remains valid.

In view of the above situation we propose to go for Tender for Hiring for Branch premises on lease basis at Panagar and Rampurhat.

The proposed schedule of Tender process for Shifting of Panagarh BO is as under:-

- 1) Date of publishing of advertisement in Newspaper & uploading in LIC website: 08.02.2024.
- 2) Date of issuance of Tender Forms :
From 08.02.2024 to 28.02.2024 (11 am to 3 pm)
- 3) Last date & time of receiving the Tender: 28.02.2024, 03.00 PM
- 4) Tender opening date & time: 28.02.2023 at 3:30 PM.
- 5) Tender Fee: Rs 295.00(with GST) non refundable.
EMD : Rs 10000.00 (refundable).

The process of tender for selection of vendor for publication of Advertisement in the Newspaper will be as on previous occasion. We may invite quotations from

*DM
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the ZO empanelled Advertising Agencies to publish Newspaper Advertisements in one widely circulated vernacular (Bengali), One English Newspaper and One Hindi daily. Prior to or on date of uploading of the Tender for Hiring Office Premises at Corporate Website. We may publish the advertisement on the following dailies for W.B circulation.

- 1) **Bartaman** : Bengali daily on week day Black & White ink.
- 2) **The Statesman** : English daily on week day In Black & White ink.
- 3) **Sanmarg** : Hindi Daily on week day In Black & White ink.

Date of publishing of advertisement in Newspaper & uploading in LIC website: 08.02.2024

In view of the above we may invite quotations from the ZO empanelled Advertising Agencies to publish Newspaper Advertisements in one widely circulated vernacular (Bengali), One English Newspaper and One Hindi daily. Prior to or on date of uploading of the Tender for Hiring Office Premises at Corporate Website. We may publish the advertisement on the following dailies for W.B circulation.

List of Empaneled Advertising Agencies- 01.06.23 to 31.05.25

SL. NO.	NAME OF AGENCY	ADDRESS OF ADVERTISING AGENCY AT KOLKATA	NAME OF CONTACT PERSON IN KOLKATA	CONTACT NO.
1	Expression 360 services India Pvt. Ltd.	203/1, A.J.C.Bose Road, Kolkata-21	Aditi Bose	9830800688
			Prithwjit Roy	9903769200
2	Standard Publicity Pvt Ltd	7/1c, Lindsay Street, Kolkata-700027	Archak Bhaduri	9903974494
3	Crayons Advtg P Ltd	8, MADAN STREET, 4TH FLOOR, EAST INDIA BUILDING, CHANDNI CHOWK, KOLKATA - 700072	Binayak Sen	9830075444
			Sunil Duftari	9903847774
4	Ventures Advertising Pvt. Ltd.	2/3 Poddar Nagar, Beside South City Mall, Kolkata - 68	Ms. Shilpi Paul	8820449767

SIZE OF ADVERTISEMENT: Width: 8 cm & Height 4 cm (32 sq cm)

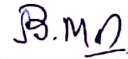
The Vendors need to submit the rates, in hard copy with signature, seal and date in a closed cover quotation. Rates should be on Total Amount basis excluding GST. GST will be paid as applicable for publication of Advertisement in newspapers.

P.M. 1/27/24

Placed before the Sr.Divisional Manager for observation and decision.



AO(OS/Estate)



Manager(OS)

Call for the quotations
proceed for advertisement as suggested.

Sr.Divisional Manager. Duhal
29.11.2024

File: Estate\Hiring premises1-AdvNote-Panagarh_Rampurhat