



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

TOTAL - UR
1 - 1

46



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

1. NAME OF THE POST : Record clerk
2. METHOD OF RECRUITMENT : Direct Recruitment

ROSTER REGISTER

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 3
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC - 10% ST - 9% OBC - 27%

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
1	2	3	
1/1	UR	Y. K. Dhane	451035
2	UR	Smt. A. B. Patil	451114
3	UR	H. H. Waghmare	451117
Balance Summary of Recruitment Roster			
Year of Recruitment - 2010			
			SC - NIL

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8
28-8-1999	Gen	UR	<i>[Signature]</i>	EXIT ONLY Prom-31-12-13
22-3-2010	Gen	UR	<i>[Signature]</i>	PROMOTION-20-02-2011
16-8-2010	Gen	UR	<i>[Signature]</i>	
g Record Clerk as on: 31-03-2012				
	ST - NIL	OBC - NIL		

Particulars	
1	No. of employees on roll as on 31-3-2012
2	No. of employees required as per percentage of reservation
3	Difference bet ween 1 & 2 (Shortage/Excess)
4	Reserved vacancies brought forward from previous year (Balance)
5	Vacancies received (notified) during the year
6	Total (4+5)
7	Vacancies filled during the year
8	Balance i.e. (6-7)
9	Vacancies (Balance) carried forward to next year
10	SC/ST/OBC recruited against unreserved vacancies, if any

Total	Gen	SC-10%	ST-9%	OBC-27%
3	3	NIL	NIL	NIL
-	-	NIL	NIL	NIL
-	-	NIL	NIL	NIL
NIL	-	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	-	NA	NA	NA



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LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

1. NAME OF THE POST: Record clerk
2. METHOD OF RECRUITMENT: Direct Recruitment

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
1	2	3	
1/4	OBC	A. M. Adnal	451152

Backlog of Summary of Recruitment
Year of Recruitment - 2013 Books

Particulars

1	No. of employees available as on 31-03-2013
2	No. of employees required as per reservation percentage
3	Difference between 1 & 2 (Shortage/Excess)
4	Reserved vacancies brought from the previous year (backlog)
5	Vacancies reserved (notified) during the year
6	Total (4+5)
7	Vacancies filled during the year
8	Balance i.e. (6-7)
9	Vacancies (backlog) carried forward to next year
10	SC/ST/OBC recruited against unreserved vacancies, if any

See P by Summary

ROSTER REGISTER

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LIFE INSURANCE CORPORATION OF INDIA

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH): 4
4. PERCENTAGE OF RESERVATION PRESCRIBED: SC-10% ST-9% OBC-27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC, GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8
23-2-2013	SC	SC	Paras	EXIT ONLY Promotion-10.3-17

Roster of Record Clerk as on 31-03-2013
09 - SC-NIL ST-NIL OBC-NIL

Total	Gen	SC-10%	ST-9%	OBC-27%
4	3	1	NIL	NIL
1	NIL	NIL	NIL	1(4)
-	-	+1	NIL	-1
NIL	NIL	NIL	NIL	NIL
1	NIL	1	NIL	NIL
1	NIL	1	NIL	NIL
1	NIL	1	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NA	NA	NA	NA

on next page



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LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

1. NAME OF THE POST: Record clerk
2. METHOD OF RECRUITMENT: Direct Recruitment

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs / OBCs	NAME	SR. NO.
1	2	3	
My Summary of Recruitment Roster			
Name of Post - Record clerk cl-III			
Total No. of posts in the grade as on: 31-03-2013-4			

Year	UR	SC	ST	OBC
1	2	3	4	5
No. of employees as on: 31-03-2012	3	NIL	NIL	NIL
Add-Addition during the year 2012-13	NIL	1	NIL	NIL
Less-Exits during the year-2012-13	NIL	NIL	NIL	NIL
Total as on 31-03-2013	3	1	NIL	NIL

Backlog vacancies as on: 31-03-2013
Proposed by (Sign & design):
सहायक प्रशासन अधिकारी (क.शिक्ष/ओ.ई.)

Checked by (Sign & design):

Signature of Manager (P.I.D.):
प्रबन्धक (क.एच.ओ.सं. विभाग)
Manager (P. & IR.)



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LIFE INSURANCE CORPORATION OF INDIA

ROSTER REGISTER

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3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH): 4
4. PERCENTAGE OF RESERVATION PRESCRIBED: SC 10% ST 2% OBC 27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8

of Record Clerk as on 31-03-2013
Method of Recruitment - Direct Recruitment
Existing Staff position as on 31-03-2012-3
Points reserved as per percentage of reservation
Existing no. of employees
Surplus (+) / Short fall (-)

SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
7	8	9	10	11	12	13	14	14
NIL	NIL	NIL(3)	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	1	NIL	NIL	+1	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	1(4)	1	NIL	NIL	+1	NIL	-1

SC-NIL ST-NIL OBC-NIL

Signature of Sr. Divl. Manager:
Sr. Divisional Manager

Signature of Zonal Liaison Officer:



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SATARA DIVISION
RESERVATION

1. NAME OF THE POST: Record Clerk
2. METHOD OF RECRUITMENT: Direct Recruitment

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
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1 2 3

Addition during the year - 2013-14
NIL

Backlog Summary of Recruitment Roster
Recruitment Year - 2013 - Backlog →

Particulars

1	No. of employees available as on 31-03-2014.	
2	No. of employees required as per reservation percentage	
3	Difference between 1 & 2 (Shortage/Excess)	
4	Reserved vacancies brought forward from the previous year (Backlog)	
5	Vacancies reserved (created) during the year	
6	Total (4+5)	
7	Vacancies filled during the year	
8	Balance i.e. (6-7)	
9	Vacancies (Backlog) carried forward to next year	
10	SC/ST/OBC recruited against unreserved vacancies, if any	

ROSTER REGISTER

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LIFE INSURANCE CORPORATION OF INDIA

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 3
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8

3-14

of Record Clerk as on 31-03-2014
SC-NIL ST-NIL OBC-NIL

Total	Gen	SC-10%	ST-9%	OBC-27%
3	2	1	NIL	NIL
-	-	NIL	NIL	NIL
-	-	+1	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	-	NIL	NIL	NIL
NIL	-	NA	NA	NA

1. NAME OF THE POST : Record clerk
2. METHOD OF RECRUITMENT : Direct Recruitment

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
1	2	3	
My Summary of Recruitment Roster			
Name of the Post <u>Record clerk. ch. pr.</u>			
Total No of posts in the grade as on 31.03.2015			

Year	UR SC ST OBC			
	2	3	4	5
No. of Employees as on 31.03.2014	2	1	NIL	NIL
Add-Addition during the year 2014-15	NIL	NIL	NIL	NIL
Less-Exits during the year 2014-15	NIL	NIL	NIL	NIL
Total as on 31.03.2015	2	1	NIL	NIL

Backlog vacancies as on 31.03.2015

Prepared by (Sign & design) : [Signature]

Checked by (Sign & design) : [Signature]

Signature of manager (P&IB) : [Signature]

ROSTER REGISTER

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 3
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS				
4	5	6	7	8				
				EXIT ONLY				
of Record clerk as on 31.03.2015								
Method of Recruitment - <u>Direct Recruitment</u>								
3 Existing staff position as on 31.03.2014 - 3								
Posts reserved as per Percentage of reservation			Existing No of Employees					
Surplus (+)			Shortfall (-)					
SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
6	7	8	9	10	11	12	13	14
NIL	NIL	NIL(3)	1	NIL	NIL	+1	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL(3)	1	NIL	NIL	+1	NIL	NIL

2015 SC - NIL / ST - NIL / OBC - NIL

Signature of Sr. Divisional Manager : [Signature]

Signature of zonal liaison officer : [Signature]



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LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

1. NAME OF THE POST: RECORD-CLERK
2. METHOD OF RECRUITMENT: DIRECT RECRUITMENT

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
1	2	3	

ADDITION DURING THE YEAR 2015-2016

Back-log Summary Of Recruitment Roster Of Record Recruitment Year - 2013 Back-log - SC-

PARTICULARS-

1. NO. OF EMPLOYEES ON ROLL AS ON - 31-03-2016
2. NO. OF EMPLOYEES REQUIRED AS PER RESERVATION PERCENTAGE
3. DIFFERENCE BETWEEN (1) and (2) [SHORTAGE/EXCESS]
4. RESERVED VACANCIES BROUGHT FORWARD FROM THE PREVIOUS YEAR [BACK-LOG]
5. VACANCIES RESERVED [NOTIFIED] DURING THE YEAR
6. TOTAL [(4)+(5)]
7. VACANCIES FILLED DURING THE YEAR
8. BALANCE IF (6)-(7)
9. VACANCIES [BACK-LOG] CARRIED FORWARD TO NEXT YEAR
10. SC/ST/OBC RECRUITED AGAINST UNRESERVED VACANCIES IF ANY



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ROSTER REGISTER

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3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 3
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC/ST/OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC/ST/OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8

NIL-
CLERK AS ON 31-03-2016
NIL- ST-NIL- OBC-NIL-

TOTAL	UR	SC	ST	OBC
3	2	1	-NIL-	-NIL-
3	3	NIL-	-NIL-	-NIL-
-	-	+1	-NIL-	-NIL-
-	-	-NIL-	-NIL-	-NIL-
NIL	-NIL-	-NIL-	-NIL-	-NIL-
-NIL-	-NIL-	-NIL-	-NIL-	-NIL-
-NIL-	-NIL-	-NIL-	-NIL-	-NIL-
-NIL-	-NIL-	-NIL-	-NIL-	-NIL-
-NIL-	-NIL-	-NIL-	-NIL-	-NIL-
-NIL-	-NIL-	-NIL-	-NIL-	-NIL-

EXIT ONLY



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LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

1. NAME OF THE POST : RECORD CLERK
2. METHOD OF RECRUITMENT : DIRECT RECRUITMENT

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs / OBCs	NAME	SR. NO.
1	2	3	

YEARLY SUMMARY OF RECRUITMENT ROSTER OF RECORD
NAME OF THE POST RECORD CLERK - CL III
TOTAL NO. OF POSTS IN THE GRADE AS ON 31-03-2016

ROSTER REGISTER

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LIFE INSURANCE CORPORATION OF INDIA

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 3
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8

CLERK AS ON 31-03-2016
METHOD OF RECRUITMENT - DIRECT RECRUITMENT
- 3 EXISTING STAFF POSITION AS ON 31-03-2015 - 3

POST RESERVED AS PER PERCENTAGE OF RESERVATION			EXISTING NO. OF EMPLOYEES.			SURPLUS (+) SHORTFALL (-)		
SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
-6-	-7-	-8-	-9-	-10-	-11-	-12-	-13-	-14-
-NIL-	-NIL-	-NIL-	1	-NIL-	-NIL-	+1	-NIL-	-NIL-
-NIL-	-NIL-	-NIL-	-NIL-	-NIL-	-NIL-	-NIL-	-NIL-	-NIL-
-NIL-	-NIL-	-NIL-	-NIL-	-NIL-	-NIL-	-NIL-	-NIL-	-NIL-
-NIL-	-NIL-	-NIL-	1	-NIL-	-NIL-	+1	-NIL-	-NIL-

SC - NIL ST - NIL OBC - NIL

SIGNATURE OF SENIOR DIVISIONAL MANAGER : [Signature]
वरिष्ठ मंडल प्रबंधक
Sr. Divisional Manager

SIGNATURE OF ZONAL LIAISON OFFICER : [Signature]
26/04/2016
26/04/2016

YEAR	DR	SC	ST	OBC
1	2	3	4	5
No. Of EMPLOYEES AS ON 31-03-2015	2	1	-NIL-	-NIL-
+ ADD: ADDITIONS DURING THE YEAR 2015-2016	-NIL-	-NIL-	-NIL-	-NIL-
- LESS: EXITS DURING THE YEAR 2015-2016	-NIL-	-NIL-	-NIL-	-NIL-
TOTAL AS ON 31-03-2016	2	1	-NIL-	-NIL-

BACK LOG VACANCIES AS ON 31-03-2016

PREPARED BY (SIGN & DESIGN) : [Signature]
वरिष्ठ प्रबन्धक अधिकारी (कार्यविज्ञान/ओ.सी.)

CHECKED BY (SIGN & DESIGN) : [Signature]

SIGNATURE OF MANAGER [P & IR] : [Signature]
प्रबन्धक (कार्यविज्ञान/ओ.सी.)
Manager (P. & IR.)



SATARA DIVISION
RESERVATION REGISTER



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1. N
2. M
3. N
4. P

1. NAME OF THE POST: RECORD CLERK
 2. METHOD OF RECRUITMENT: DIRECT RECRUITMENT
 3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH): 2
 4. PERCENTAGE OF RESERVATION PRESCRIBED: SC 10% ST 9% OBC 27%

SL NO.	SL NO.	NAME	SR NO.	DATE OF APPOINTMENT
1	1	2		3
		YEARLY SUMMARY OF RECRUITMENT POSTER OF NAME OF THE POST RECORD CLERK CL-III		
		TOTAL NO. OF POSTS IN THE GRADE AS ON 31-03-2017		

YEAR	-YEAR-				
	UR	SC	ST	OBC	
1	2	3	4	5	
	NO. OF EMPLOYEES AS ON 31-03-2016	2	1	NIL	NIL
	ADD: ADDITIONS DURING THE YEAR 2016-2017	NIL	NIL	NIL	NIL
	LESS: EXITS DURING THE YEAR 2016-2017	NIL	1	NIL	NIL
	TOTAL AS ON 31-03-2017	2	NIL	NIL	NIL

Back log VACANCIES AS ON 31-03-2017

PREPARED BY [SIGN & DESIGN]: [Signature]
 CHECKED BY [SIGN & DESIGN]: [Signature]
 SIGNATURE OF MANAGER [P&IR]: [Signature]

WHETHER BELONGS TO SC/ST/OBC/GENERAL	FILLED AS UR OR AS RESERVED FOR SC/ST/OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7
	RECORD CLERK AS ON - 31-03-2017		EX
	METHOD OF RECRUITMENT - DIRECT RECRUITMENT		
	- 2 EXISTING STAFF POSITION AS ON 31-03-2016 - 3		

POSTS RESERVED AS PER %			EXISTING NO. OF EMPLOYEES			SURPLUS (+) / SHORTFALL (-)		
SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
6	7	8	9	10	11	12	13	14
NIL	NIL	NIL(3)	1	NIL	NIL	+1	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL(1)	NIL	NIL	NIL	1	NIL	NIL
NIL	NIL	NIL(3)	NIL	NIL	NIL	NIL	NIL	NIL

31-03-2017 SC-NIL ST-NIL OBC-NIL

SIGNATURE OF SENIOR DIVISIONAL MANAGER: [Signature]
 Sr. Divisional Manager
 SIGNATURE OF ZONAL LIAISON OFFICER: [Signature]



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SATARA DIVISION
RESERVATION REGISTER



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

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1. NAME OF THE POST: Record Clerk
2. METHOD OF RECRUITMENT: DIRECT RECRUITMENT
3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH): 3
4. PERCENTAGE OF RESERVATION PRESCRIBED: SC 10% ST 9% OBC 27%

SL NO.	NAME	SR NO.	DATE OF APPOINTMENT
1	2		3
5	Ms. S.S. Bakse	451187	11-09-2017
- Backlog Summary Of Recruitment Roster Of - Recruitment Year - 2017 Backlog -			
- PARTICULARS -			
①	No. Of Employees On Roll As On		
②	No. Of Employees Required As Per Reservation Percentage		
③	Difference Between ① and ② [Shortage/Excess]		
④	Reserved Vacancies Brought Forward From The Previous Year [Back-to		
⑤	Vacancies Reserved [Notified] During The Year		
⑥	Total [④ + ⑤]		
⑦	Vacancies Filled During The Year		
⑧	Balance i.e. ⑥ - ⑦		
⑨	Vacancies [Backlog] Carried Forward To Next Year.		
⑩	Sc/St/Obc Recruited Against Unreserved Vacancies If Any.		
	* Compassionate Ground - 1		

WHETHER BELONGS TO SC/ST/OBC/GENERAL	FILLED AS UR OR AS RESERVED FOR SC/ST/OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7
GEN	GEN	Compassionate Ground Appt.	PROMOTION-05-02-2020 EXIT ONLY
RECORD CLERK AS ON 31-12-2017			
SC-NIL		ST-NIL	OBC-NIL
-TOTAL-	-UR-	SC-10%	ST-9% OBC-27%
2	2	NIL	NIL NIL
-	NIL	NIL	NIL NIL
NIL	NIL	NIL	NIL NIL
NIL	NIL	NIL	NIL NIL
NIL	NIL	NIL	NIL NIL
1	1	NIL	NIL NIL
NIL	NIL	NIL	NIL NIL
NIL	NIL	NIL	NIL NIL
NIL	NIL	NIL	NIL NIL



RESERVATION REGISTER

- 1. N
- 2. M
- 3. NI
- 4. PE

1. NAME OF THE POST: RECORD CLERK
 2. METHOD OF RECRUITMENT: DIRECT RECRUITMENT
 3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH): 3
 4. PERCENTAGE OF RESERVATION PRESCRIBED: SC 10% ST 9% OBC 27%

SI NC

1

SL NO.	NAME	SR NO.	DATE OF APPOINTMENT
1	2		3
YEARLY SUMMARY OF RECRUITMENT ROSTER OF NAME OF THE POST - <u>RECORD CLERK</u> TOTAL NO. OF POSTS IN THE GRADE AS ON <u>31-12-2017</u>			

- YEAR -	UR	SC	ST	OBC
No. Of Employees As On 31-03-2017	2	NIL	NIL	NIL
ADD: ADDITIONS DURING THE YEAR- 2017	1	NIL	NIL	NIL
LESS: EXITS DURING THE YEAR- 2017	NIL	NIL	NIL	NIL
TOTAL AS ON - 31-12-2017	3	NIL	NIL	NIL

BACKLOG AS ON 31-12-2017

PREPARED BY [SIGN & DESIGN]: [Signature] प्रत्येक प्रशासन अधिकारी (कामिष्ठ/ओ.सं.)
प्रत्येक प्रशासन अधिकारी (कामिष्ठ/ओ.सं.)

CHECKED BY [SIGN & DESIGN]: [Signature]
प्रत्येक प्रशासन अधिकारी (कामिष्ठ/ओ.सं.)

SIGNATURE OF MANAGER [PAIR] [Signature]

TOTAL - UR SC ST OBC
2 NIL NIL NIL

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LIFE INSURANCE CORPORATION OF INDIA

WHETHER BELONGS TO SC/ST/OBC/GENERAL	FILLED AS UR OR AS RESERVED FOR SC/ST/OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7
RECORD CLERK	AS ON 31-12-2017		EXIT ONLY
METHOD OF RECRUITMENT -	DIRECT RECRUITMENT		
- 3	EXISTING STAFF POSITION AS ON 31-03-2017 - 2		

POSTS RESERVED AS PER %			EXISTING NO. OF			SURPLUS ⊕		
PERCENTAGE OF RESERVATION			EMPLOYEES			SHORTFALL ⊖		
SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
6	7	8	9	10	11	12	13	14
NIL	NIL	NIL(2)	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL(1)	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL(3)	NIL	NIL	NIL	NIL	NIL	NIL

SC- NIL

ST- NIL

OBC- NIL

SIGNATURE OF SR. DIVISIONAL MANAGER: [Signature]
वरिष्ठ मंडल प्रबंधक
Sr. Divisional Manager

SIGNATURE OF ZONAL LIAISON OFFICER: [Signature]
22/01/2018



SATARA DIVISION
RESERVATION REGISTER



1. N. 1. NAME OF THE POST : RECORD CLERK.
2. M. 2. METHOD OF RECRUITMENT : DIRECT RECRUITMENT
3. NL 3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 3
4. PE 4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 27%

SI NO.	SL NO.	NAME	SR NO.	DATE OF APPOINTMENT
1	1	2		3
		- BACK LOG SUMMARY OF RECRUITMENT POST OF RECORD CLERK AS ON - 31-12-2018		
		- RECRUITMENT YEAR-2017		

WHETHER BELONGS TO SC/ST/OBC/GENERAL	FILLED AS UR OR AS RESERVED FOR SC/ST/OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7
BACKLOG-	SC-NIL	ST-NIL	OBC-NIL.

S.NO.	-PARTICULARS-
1.	NO. OF EMPLOYEES ON ROLL AS ON 31-12-2018
2.	NO. OF EMPLOYEES REQUIRED AS PER RESERVATION PERCENTAGE
3.	DIFFERENCE BETWEEN (1) and (2) [SHORTAGE/EXCESS]
4.	RESERVED VACANCIES BROUGHT FORWARD FROM THE PREVIOUS YEAR [BACKLOG]
5.	VACANCIES RESERVED [NOTIFIED] DURING THE YEAR.
6.	TOTAL [(4)+(5)]
7.	VACANCIES FILLED DURING THE YEAR.
8.	BALANCE i.e [(6)-(7)]
9.	VACANCIES [BACKLOG] CARRIED FORWARD TO NEXT YEAR.
10.	SC/ST/OBC RECRUITED AGAINST UNRESERVED VACANCIES [IF ANY]

TOTAL	UR	SC-10%	ST-9%	OBC-27%
3*	3	-	-	-
-	NIL	NIL	NIL	NIL
3	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
-	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL

* Compassionate ground appointments.



SATARA DIVISION
RESERVATION REGISTER

1. NAME OF THE POST: RECORD CLERK
2. METHOD OF RECRUITMENT: DIRECT RECRUITMENT
3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH): 3
4. PERCENTAGE OF RESERVATION PRESCRIBED: SC 10% ST 9% OBC

SL NO.	NAME	SR NO.	DATE OF APPOINTMENT
1	2		3

- YEARLY SUMMARY OF RECRUITMENT ROSTER
 = NAME OF THE POST - RECORD CLERK
 = TOTAL NO. OF POSTS IN THE GRADE AS ON 31-12-2017 - 3

-YEAR-	UR	SC	ST	OBC
No. Of EMPLOYEES AS ON 31-12-2017	3	NIL	NIL	NIL
ADD: ADDITIONS DURING THE YEAR- 2018	NIL	NIL	NIL	NIL
LESS: EXITS DURING THE YEAR- 2018	NIL	NIL	NIL	NIL
TOTAL AS ON - 31-12-2018	3	NIL	NIL	NIL

Back to go As on 31-12-2018 -

PREPARED BY [SIGN & DESIGN] & *[Signature]*
 सहायक प्रशासन अधिकारी (कार्य/ओ.स.)

CHECKED BY [SIGN & DESIGN] & *[Signature]*
 प्रशासनिक अधिकारी (कार्य/ओ.स.) विभाग
 Administrative Officer (P & IR Deptt.)

SIGNATURE OF MANAGER (P & IR) *[Signature]*
 प्रबंधक (कार्य/ओ.स.)
 Manager (P & IR)



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WHETHER BELONGS TO SC/ST/OBC/GENERAL	FILLED AS UR OR AS RESERVED FOR SC/ST/OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7

RECORD CLERK AS ON 31-12-2018
 METHOD OF RECRUITMENT - DIRECT RECRUITMENT
 EXISTING STAFF POSITION AS ON 31-12-2017 - 3
 EXIT ONLY

POSTS RESERVED AS PER % PERCENTAGE OF RESERVATION			EXISTING NO. OF EMPLOYEES			SURPLUS (+) SHORTFALL (-)		
SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
6	7	8	9	10	11	12	13	14
NIL	NIL	NIL (3)	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL (3)	NIL	NIL	NIL	NIL	NIL	NIL

SC - NIL ST - NIL OBC - NIL

SIGNATURE OF SR. DIVISIONAL MANAGER & *[Signature]*
 बरिष्ठ मंडल प्रबंधक
 Sr. Divisional Manager

[Signature]
 आक्षय B. Tambewagh
 प्रशासनिक अधिकारी (कार्य/ओ.स.) विभाग
 Administrative Officer (P & IR Deptt.)
 LIC / WZO / MUMBAI
 11/12/2018
 REGIONAL HAIION OFFICER & *[Signature]*
 11-08-2018



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

1. NAME OF THE POST : RECORD CLERK
2. METHOD OF RECRUITMENT : DIRECT RECRUITMENT

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
1	2	3	
PARTICULARS			
1.	NO. OF EMPLOYEES ON ROLL ST ON 31-12-2019		
2.	NO. OF EMPLOYEES REQUIRED AS PER RESERVATION PERCENTAGE		
3.	DIFFERENCE BETWEEN (1) and (2) [SHORTAGE/EXCESS]		
4.	RESERVED VACANCIES BROUGHT FORWARD FROM PREVIOUS YEAR [BACKLOG]		
5.	VACANCIES RESERVED [NOTIFIED] DURING THE YEAR.		
6.	TOTAL [(4) + (5)]		
7.	VACANCIES FILLED DURING THE YEAR.		
8.	BALANCE i.e. [(6) - (7)]		
9.	VACANCIES [BACKLOG] CARRIED FORWARD TO NEXT YEAR.		
10.	SC/ST/OBC RECRUITED AGAINST UNRESERVED VACANCIES [IF ANY]		
* Compassionate Ground appointments			

ROSTER REGISTER

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LIFE INSURANCE CORPORATION OF INDIA

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 3
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8
				EXIT ONLY
= Back log SUMMARY OF RECRUITMENT ROSTER OF RECORD CLERK AS ON 31-12-2019				
= RECRUITMENT YEAR. 2017				
Backlog SC-NIL ST-NIL OBC-NIL				
TOTAL	UR	SC-10%	ST-9%	OBC-27%
3	3	-	-	-
3	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
-	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

1. NAME OF THE POST : RECORD CLERK
2. METHOD OF RECRUITMENT : DIRECT RECRUITMENT

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
1	2	3	
		= BACKLOG SUMMARY OF RECRUITMENT ROSTER OF RECORD	
		= RECRUITMENT YEAR-2017	
- PARTICULARS -			
1		NO. OF EMPLOYEES ON ROLL AS ON 31-12-2020	
2		NO. OF EMPLOYEES REQUIRED AS PER RESERVATION PERCENTAGE	
3		DIFFERENCE BETWEEN (1) and (2) [SHORTAGE/EXCESS]	
4		RESERVED VACANCIES BROUGHT FORWARD FROM PREVIOUS YEAR [BACKLOG]	
5		VACANCIES RESERVED [NOTIFIED] DURING THE YEAR.	
6		TOTAL [(4)+(5)]	
7		VACANCIES FILLED DURING THE YEAR	
8		BALANCE i.e. [(6)-(7)]	
9		VACANCIES [BACKLOG] CARRIED FORWARD TO NEXT YEAR.	
10		SC/ST/OBC RECRUITED AGAINST UNRESERVED VACANCIES (IF ANY)	
		* Compassionate Ground appointments	



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LIFE INSURANCE CORPORATION OF INDIA

ROSTER REGISTER

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3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 3
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8
				EXIT ONLY
CLERK AS ON		31-12-2020		
BACKLOG		SC-NIL	ST-NIL	OBC-NIL
TOTAL	UR	SC-10%	ST-9%	OBC-27%
* 2	2	-	-	-
-	-	-	-	-
2	2	-	-	-
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
-	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

1. NAME OF THE POST : RECORD CLERK
2. METHOD OF RECRUITMENT : DIRECT RECRUITMENT

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
1	2	3	
		= YEARLY SUMMARY OF RECRUITMENT POSTER OF	
		= NAME OF THE POST - RECORD CLERK	
		= TOTAL NO. OF POSTS IN THE GRADE AS ON 31-12-2020	

= YEAR =	POSTS RESERVED AS PER PERCENTAGE OF RESERVATION				EXISTING NO. OF EMPLOYEES				SURPLUS (A)			SHORTFALL (B)		
	LR	SC	ST	OBC	SC	ST	OBC	SC	ST	OBC	SC	ST	OBC	
-1-	-2-	-3-	-4-	-5-	-6-	-7-	-8-	-9-	-10-	-11-	-12-	-13-	-14-	
No. Of Employees As On - 31-12-2019	3	NIL	NIL	NIL	NIL	NIL	NIL (3)	NIL	NIL	NIL	NIL	NIL	NIL	
ADD: ADDITIONS DURING THE YEAR - 2020	-	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
LESS: EXITS DURING THE YEAR - 2020	1	NIL	NIL	NIL	NIL	NIL	NIL (1)	NIL	NIL	NIL	NIL	NIL	NIL	
TOTAL AS ON - 31-12-2020	2	NIL	NIL	NIL	NIL	NIL	NIL (2)	NIL	NIL	NIL	NIL	NIL	NIL	

Back Log As On - 31-12-2020

PREPARED BY [SIGN & DESIGN] :

CHECKED BY [SIGN & DESIGN] :

SIGNATURE OF MANAGER [PAIR] :

L - GEN - SC - ST - OBC
2 - 2 - 0 - 0 - 0

ROSTER REGISTER

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भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 2
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 2% OBC 27%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8

RECORD-CLERK AS ON 31-12-2020
METHOD OF RECRUITMENT - DIRECT RECRUITMENT
- 2 EXISTING STAFF POSITION AS ON 31-12-2019 - 3

POSTS RESERVED AS PER PERCENTAGE OF RESERVATION	EXISTING NO. OF EMPLOYEES			SURPLUS (A)			SHORTFALL (B)		
	SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
-6-	-7-	-8-	-9-	-10-	-11-	-12-	-13-	-14-	
NIL	NIL	NIL (3)	NIL	NIL	NIL	NIL	NIL	NIL	
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
NIL	NIL	NIL (1)	NIL	NIL	NIL	NIL	NIL	NIL	
NIL	NIL	NIL (2)	NIL	NIL	NIL	NIL	NIL	NIL	

SC-NIL ST-NIL OBC-NIL

SIGNATURE OF SR. DIVISIONAL MANAGER :

SIGNATURE OF ZONAL LIAISON OFFICER :
08-01-2021

Handwritten note: 100% compliance



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LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

ROSTER REGISTER

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भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

1. NAME OF THE POST : RECORD CLERK
2. METHOD OF RECRUITMENT : DIRECT RECRUITMENT

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 1
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 27%

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
1	2	3	
		= YEARLY SUMMARY OF RECRUITMENT ROSTER OF RECORD -	
		= NAME OF THE POST - RECORD CLERK	
		= TOTAL NO. OF POSTS IN THE GRADE AS ON - 31.12.2021 -	

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
4	5	6	7	8
				EXIT ONLY
		CLERK AS ON 31.12.2021		
		METHOD OF RECRUITMENT - DIRECT RECRUITMENT		
		1		EXISTING STAFF POSITION AS ON 31.12.2020 - 2.

= YEAR =	NO. OF EMPLOYEES AS ON - 31.12.2020			
	UR	SC	ST	OBC
-1-	2	3	4	5
	2	NIL	NIL	NIL
	-	NIL	NIL	NIL
	1	NIL	NIL	NIL
TOTAL AS ON 31.12.2021	1	NIL	NIL	NIL

POSTS RESERVED AS PER PERCENTAGE OF RESERVATION			EXISTING NO. OF EMPLOYEES			SURPLUS (+) SHORTFALL (-)		
SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
6	7	8	9	10	11	12	13	14
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

BACK LOG AS ON 31.12.2021 SC-NIL ST-NIL OBC-NIL

PREPARED BY : [SIGN & DESIGN] : [Signature]
25.12

Rajesh S. Galkwad
Administrative Officer (P & IR Dept.)
LIC/WZO/MUMBAI

SIGNATURE OF MANAGER : [P&IR] : [Signature]

SIGNATURE OF SR. DIVISIONAL MANAGER : [Signature]

SIGNATURE OF ZONAL TAXATION OFFICER : [Signature]
03.01.2022



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

SATARA DIVISION
RESERVATION

1. NAME OF THE POST : Record clerk
2. METHOD OF RECRUITMENT : Direct Recruitment

CYCLE NO. / POINT NO.	UNRESERVED OR RESERVED FOR SCs / STs OBCs	NAME	SR. NO.
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Yearly Summary of Recruitment Roster at Record Clerk, as on 31.12.2022
Name of the Post - Record clerk.
Total No of the Post in the grade as on 31.12.2022

Year	UR				SC				ST				OBC			
	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
NO of Employees as on 31.12.2021	1	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
Add-Addition during the year 2022	-	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
Less-Exits during the year 2022	-	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
Total as on 31.12.2022	1	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	

राजेश सुभाषकाजी गैकवाड
प्रशासनिक अधिकारी (का. व.जी. बी. विभाग)
Administrative Officer (P & IR Dept.)
प.जी.बी.सी./प.से.का./मुंबई
P/WZO/MUMBAI

Prepared by: [Signature & Design]

Signature of Manager (P & IR)

Smt Vandana Wamanik
Secy (P & IR)
09/12/2023

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LIFE INSURANCE CORPORATION OF INDIA

3. NUMBER OF POSTS IN THE CADRE (CADRE STRENGTH) : 1
4. PERCENTAGE OF RESERVATION PRESCRIBED : SC 10% ST 9% OBC 29%

DATE OF APPOINTMENT	WHETHER BELONGS TO SC / ST / OBC GENERAL	FILLED AS UR OR AS RESERVED FOR SC / ST / OBC	SIGNATURE OF APPOINTING AUTHORITY OR OTHER AUTHORISED OFFICER	REMARKS
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4 5 6 7 8
EXIT ONLY
clerk, as on 31.12.2022
Method of Recruitment - Direct Recruitment.
1 Existing staff position as on 31.12.2021 - 1

Posts reserved as per Existing staff employees Surplus (+)
Percentage of reservation Shortfall (-)

SC			ST			OBC			SC			ST			OBC		
6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
NIL	NIL	NIL(1)	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
NIL	NIL	NIL(1)	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	

Back log as on 31.12.2022 - SC-NIL ST-NIL OBC-NIL

Signature of Sr. Divisional manager:

Signature of Zonal Liaison Officer:
Kishan Singh
9/1/2023

20
2023